

**MINUTES OF THE PERSONNEL COMMITTEE MEETING
HELD AT THE CITY OF CUDAHY MUNICIPAL BUILDING,
5050 S LAKE DR. CUDAHY, WI, ON
Tuesday, December 6, 2016**

ROLL CALL

Ald. Hollenbeck called the meeting to order at 6:15 P.M. The following answered, “present” to roll call: Ald. Moralez, Johnson, Hollenbeck, Litkowiec and St. Marie-Boelkow. Deputy Clerk Toms-Neary, DPW Director Lange, Police Chief Poellot, Mary Hohenfeldt and City Clerk Broderick were also in attendance.

MEETING STATEMENT

The proper open meeting statement was read at this time.

Old Business

None

New Business

1. Adjourn into closed session per State Statute 19.85 (1)(c) to discuss compensation relative to the re-organization of the engineering department. **MOTION BY ALD. LITKOWIEC, SECOND BY ALD. ST. MARIE-BOELKOW** to adjourn into closed session at 6:05 P.M. On the roll call vote, motion carried unanimously.
2. Adjourn closed session and reconvene in open session. **MOTION BY ALD. MORALEZ, SECOND BY ALD. LITKOWIEC** to adjourn closed session and reconvene in open. On the roll call vote, motion carried unanimously.
3. Discussion and appropriate action regarding the re-organization of the engineering department. **MOTION BY ALD. LITKOWIEC, SECOND BY ALD. MORALEZ** to approve re-organization of engineering department as presented. On the roll call vote, motion carried unanimously.
4. Discussion and necessary action regarding recommend changes to the employee manual Section 2J – Compensatory Time Off, Section 2L – Certification Pay & 2Q – Uniform and Workplace allowance to be effect January 1, 2017. **MOTION BY ALD. ST. MARIE-BOELKOW, SECOND BY ALD. LITKOWIEC** to approve noted changes to the employee manual. On the roll call vote, motion carried unanimously.
5. Discussion and necessary action regarding retirement of Dean A. Nelson from the Cudahy Fire Department and approval to fill the vacant position. **MOTION BY ALD. LITKOWIEC, SECOND BY ALD. JOHNSON** to approve filling the vacant position. On the roll call vote, motion carried unanimously.
6. Discussion and necessary action regarding retirement of Joe Zsebe, Chief Inspector and approval to fill vacant position. **MOTION BY ALD. LITKOWIEC, SECOND BY ALD. JOHNSON** to approve replacing Chief Inspector with a Manager of Inspection Services. On the roll call vote, motion carried unanimously.
7. Discussion and necessary action regarding request of Public Health Officer to carry over one week vacation from 2016 into 2017. **MOTION BY ALD. MORALEZ, SECOND BY ALD. ST. MARIE-BOELKOW** to approve vacation carryover. On the roll call vote, motion carried unanimously.

8. Discussion and necessary action regarding Ordinance No. 2373.11 entitled “An Ordinance Fixing the Salaries and Providing Fringe Benefits for Department Heads of the City of Cudahy for 2017. **MOTION BY ALD. LITKOWIEC, SECOND BY ALD. MORALEZ** to approve Ordinance No. 2373.11 which is a 2% increase for all department heads and 3% for DPW Superintendent. On the roll call vote, motion carried unanimously.
9. Discussion and necessary action regarding Ordinance No. 2376.4 entitled “An Ordinance Fixing the Salary and Fringe Benefits of the Fire Chief in the City of Cudahy fire Department for 2017”. **MOTION BY ALD. LITKOWIEC, SECOND BY ALD. JOHNSON** to approve Ordinance No. 2376.4, 2% increase. On the roll call vote, motion carried unanimously.
10. Discussion and necessary action regarding Ordinance No. 2375.4 entitled “An Ordinance Fixing the Salary and Fringe Benefits of the Police Chief in the City of Cudahy Police Department for 2017”. **MOTION BY ALD. LITKOWIEC, SECOND BY ALD. MORALEZ** to approve Ordinance No. 2375.4, 2% increase. On the roll call vote, motion carried unanimously.
11. Discussion and necessary action regarding Ordinance No. 2374.16 entitled “An Ordinance Fixing the Salaries of Certain Non-Union Employees of the City of Cudahy for 2017”. **MOTION BY ALD. LITKOWIEC, SECOND BY ALD. JOHNSON** to approve Ordinance No. 2374.16. On the roll call vote, motion carried unanimously.
12. Adjourn. **MOTION BY ALD. LITKOWIEC, SECOND BY ALD. MORALEZ** to adjourn at 6:55 P.M.

Attest:
Randy Hollenbeck, Chairperson