

**MINUTES OF THE PERSONNEL COMMITTEE MEETING
HELD AT THE CITY OF CUDAHY MUNICIPAL BUILDING,
5050 S LAKE DR. CUDAHY, WI, ON
Tuesday, May 6, 2014**

ROLL CALL

Ald. Schissel called the meeting to order at 6:15 PM. The following answered, “present” to roll call: Ald. Hollenbeck and Bartoshevich. Alderpersons Moralez and Litkowiec were absent and excused. Mayor Hohenfeldt, Comptroller Williamson, Chief Poellot and City Clerk Broderick were also in attendance.

MEETING STATEMENT

The proper open meeting statement was read at this time.

1. Discussion and necessary action regarding request from Police Chief to hire a police officer due to the retirement of Sergeant Scheel. **MOTION BY ALD. BARTOSHEVICH, SECOND BY ALD. HOLLENBECK** to approve. Motion carried unanimously.
2. Discussion and necessary action regarding update to the Personnel Committee regarding search for a new Public Health Officer. Mayor Hohenfeldt explained that we are exploring how to lower the Health Department from a Level 3 to a Level 2 and explained the differences. He explained the differences between a Level 3 to a Level 2. A Level 3 requires that a Public Health Officer have a Master’s Degree, a Level 2 does not. He also explained the fiscal impact of not requiring that degree. **MOTION BY ALD. HOLLENBECK, SECOND BY ALD. SCHISSEL** to approve the Level 2 and approved reposting for the position. Motion carried unanimously.

Aldersperson Litkowiec joined the quorum at 6:40 P.M.

3. Discussion and appropriate action regarding compensation for the Finance Director of the City of Cudahy. Mayor Hohenfeldt explained that additional duties were added to the job description and it became a management position, yet the compensation was never increased. The increase he is requesting is from \$57,968 to \$65,000 which would impact the 101 fund by \$4,039. The balance would come from available monies in other accounts and funds. Discussion ensued. Transfer resolutions will go to the Finance Committee with the increase taking effect June 1, 2014. **MOTION BY ALD. BARTOSHEVICH, SECOND BY ALD. LITKOWIEC** to approve increase to \$65,000 annually for position of Finance Director to become effective June 1, 2014. Motion carried unanimously.
4. Adjourn. **MOTION BY ALD. BARTOSHEVICH, SECOND BY ALD. HOLLENBECK** to adjourn at 6:50 P.M.

Attest:
Mary Schissel, Chairperson