

MINUTES OF A MEETING OF THE WATER UTILITY COMMISSION OF THE CITY OF CUDAHY, WISCONSIN HELD AT CITY HALL 5050 LAKE DRIVE ON THURSDAY NOVEMBER 17, 2011

The meeting was called to order at 4:03 P.M. by Chairman Kober with the following members in attendance: Mr. Kramer, Mr. O'Connell , and Mr. Hanson. Mr. Miller absent and excused. Superintendent Miller and Public Works Director Lange also present.

APPROVE MINUTES OF THE SEPTEMBER 29, 2011 MEETING

Moved by Mr. Kramer, second by Mr. O'Connell to approve the minutes of the June 16, 2011 meeting.
All voting in favor.

2012 OPERATING AND MAINTENANCE BUDGET

Superintendent Miller presented the 2012 O&M Budget to the Commission. There was discussion on chemical and energy costs also on the impact of Act 10 on the budget.

Moved by Mr. Kober, second by Mr. Kramer to approve the 2010 Operating and Maintenance Budget as presented.
All voting in favor.

2012 CAPITAL BUDGET

Superintendent Miller presented the 2012 Capital Budget to the Commission. The Superintendent noted that there will be no major capital projects in 2012. The Packard Ave project will not finish until late spring, also the full rate increase is just going into effect now and the utility needs to generate cash to fund new projects.

There was discussion on equipment that must be replaced in 2012.

Moved by Mr. Kramer, second by Mr. O'Connell to approve the 2012 Capital Budget as presented.
All voting in favor.

ADJOURNMENT

There being no further business, it was moved by Mr. Kramer, second by Mr. Hanson to adjourn.
All voting in favor (5:12 PM)

Ken Kramer, Acting Secretary

Attest: Henry Kober

CUDAHY WATER UTILITY 2012 OPERATIONAL BUDGET

ACCT NO.	ACCOUNT	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 BUDGET
	SOURCE OF SUPPLY EXPENSE:				
602	purchased water	3,500	11,000	11,000	11,200
613	maintenance of intake		0	0	0
	TOTAL SOURCE OF SUPPLY EXPENSE	\$3,500	\$11,000	\$11,000	\$11,200
	PUMPING EXPENSE:				
620	supervision	16,272	15,930	15,900	15,966
623	fuel or power purchased	187,212	196,400	192,500	201,000
624	labor	23,186	22,278	21,250	22,067
626	miscellaneous maintenance	0	250	200	250
	MAINTENANCE				
631	structures	13,432	13,389	13,000	13,034
632	power production equipment	18,976	13,639	11,900	13,934
633	pumping equipment	37,136	39,667	38,500	39,351
	TOTAL PUMPING EXPENSE	\$296,214	\$301,553	\$293,250	\$305,602
	WATER TREATMENT EXPENSE:				
640	supervision	21,993	27,491	25,500	27,941
641	chemicals	98,205	113,300	98,750	106,000
642	labor & operating expense	172,820	182,411	176,500	179,884
643	miscellaneous	24,717	25,600	25,000	27,100
	MAINTENANCE				
651	structures	60,901	60,840	57,500	60,989
652	water treatment equipment	79,702	90,158	87,350	90,631
	TOTAL WATER TREATMENT EXPENSE	\$458,338	\$499,800	\$470,600	\$492,545
	DISTRIBUTION EXPENSE:				
660	supervision	6,283	8,608	8,600	8,583
662	distribution lines	17,495	17,520	18,500	17,950
663	meters	2,095	3,489	3,480	5,110
664	customer installation	8,901	9,060	9,100	9,275
665	miscellaneous	6,700	6,750	6,850	7,000
	MAINTENANCE				
671	structures	0	0	0	0
672	reservoirs & standpipes	2,000	2,000	1,950	3,000
673	distribution mains	123,354	130,808	145,750	133,754
675	services	34,167	33,382	35,500	44,070
676	meters	17,495	5,507	4,500	6,225
677	hydrants	53,262	49,309	49,000	51,533
	TOTAL DISTRIBUTION EXPENSE	\$271,752	\$266,433	\$283,230	\$286,500

ACCT NO.	ACCOUNT	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 BUDGET
	CUSTOMER ACCOUNTS EXPENSE:				
901	supervision	3,172	3,684	3,680	4,040
902	meter reading	7,254	1,874	2,450	2,821
903	customer records and collection	31,040	20,741	21,000	21,911
	TOTAL CUSTOMER ACCOUNTS EXPENSE	\$41,466	\$26,299	\$27,130	\$28,772
	ADMINISTRATIVE & GENERAL EXPENSE:				
921	office supplies	1,480	1,500	1,700	2,500
923	outside services employed	62,273	38,200	58,000	53,200
924	property insurance	10,800	12,000	11,800	12,000
925	injuries and damages	54,989	35,000	35,000	35,000
926	employees pension and benefits	223,154	221,622	215,500	199,634
928	regulatory commission and expense	0	3,000	4,500	3,000
930	miscellaneous	15,652	16,650	16,000	17,000
932	maintenance of general plant	0	750	500	750
960	Networking and Server Charges	0	5,000	5,510	7,500
	TOTAL ADMIN & GENERAL EXPENSE	\$368,348	\$328,722	\$348,510	\$323,084
	TOTAL OPERATING EXPENSE	\$1,439,618	\$1,433,807	\$1,433,720	\$1,447,702
	PERCENT CHANGE				
	1. Percent change in 2011 projected = the change in 2011 projected vs. 2010 actual spending.				-0.41%
	2. Percent change in 2011 budget = the change in 2011 budget vs. 2011 projected spending.				0.98%
	3. Percent Change 2011 Budget vs. 2012 Budget.				0.96%

2012 CAPITAL IMPROVEMENTS

Capital Improvement Plan

	Budget
Bond Payment - principle only	192,300
TOTAL:	192,300

Additional Capital Items

	Budget
Replace Van - 2000 Windstar	20,000
Hydrant Replacement	45,000
Valve Replacement	25,000
Meter Additions	5,000
Filter valve controllers/actuators	12,000
Misc tools	4,000
Replace SCADA workstation	4,000
Replace 2005 IBM laptop	850
Plant Air Compressor icludes electrical work	2,500
Windows - first floor	7,500
Software - Cross Connection Control	10,000
UV HMI Panel	6,000
TOTAL:	141,850

City of Cudahy Water Utility

Budgeted 2012 Revenues and Expenses

	2010 Actual	2011 Budget	2011 Projected	2012 Budget
Metered Water Sales	1,564,828	1,750,000	1,705,000	2,050,000
Private Fire Protection	29,309	28,500	32,300	40,000
Public Fire Protection	338,699	335,000	355,000	483,750
Forfeited Discounts	11,016	10,000	11,000	11,000
Other Revenue	105,503	103,000	110,000	104,500
Total Operating Revenue	2,049,355	2,226,500	2,213,300	2,689,250
DEDUCT:				
Operating Expense	-1,441,763	-1,426,407	-1,421,120	-1,417,003
Taxes	-421,912	-355,000	-400,000	-400,000
Amortization Expense	-10,287			
Interest Expense	-87,171	-88,470	-88,470	-192,300
Operating Revenue before Depreciation	98,509	356,623	303,710	679,947
Other Income Deductions	-36,108			
Depreciation	-397,112	-410,000	-410,000	-440,000
NET REVENUE FROM OPERATIONS	-344,998	-53,377	-106,290	239,947
Interest Income	1,425	25,000	1,000	1,200
NET FOR YEAR	-343,573	-28,377	-105,290	241,147