

**MINUTES OF THE DESIGN REVIEW BOARD OF THE CITY OF CUDAHY, WI  
HELD AT THE MUNICIPAL BUILDING ON  
December 13, 2011**

**CALL TO ORDER**

Meeting was called to order at 6:34PM by Peter Dombrowski.

**OPENING STATEMENT**

Prior to the meeting, notice was given to the community and posted in the appropriate places. Notice was also given to the news media that requested it, namely the Milwaukee Journal-Sentinel and MyCommunityNow.com.

**ROLL CALL**

The following members of the Design Review Board were present for roll call: Marty Van Hoof, Mike Nelson and Peter Dombrowski. Matt Drews, Joan Houlehen, Jim Hooper were absent and excused. Also present was Economic Development Director Brian Biernat.

**AGENDA**

**MINUTES FROM PREVIOUS MEETINGS**

Motion made to approve minutes from November 8, 2011 meeting was made by Mike Nelson, seconded by Marty Van Hoof. All in favor, pass 3-0.

**OLD BUSINESS**

1. No old business

**NEW BUSINESS**

1. **Discussion and appropriate action regarding signage at 4949 South Packard Ave., FM Auto Sales & Service.**

Kim Maddox, Jerry Maddox and Fred Fairbanks were present to represent FM Auto Sales & Service for this agenda item. Proposed signage was discussed. Motion made to approve signage by Marty Van Hoof, seconded by Mike Nelson with the following adjustments: the car logo should be revised to read only FM Auto on the Logo, the plywood car logo should be cut out to car shape and moved above awning centered vertically between the awning and the coping and centered horizontally above the awning, the plywood car logo should stand off from the building about 1 ½", the colors should match the colors on the card handed out and not the photo (gray, white, and black car with red lettering), "Sales & Service" and phone number should be on the bottom edge of the awning with white 6" max lettering (Alternate #1 if owner will not allow lettering to be placed on awning would be to have the "Sales & Service" and phone number below the car logo on the plywood sign), the letters currently on the garage door windows must be removed and no other window signage allowed, any other signage planned must be submitted to the City for review by Design Review Board (including banners planned outside of the ordinance time frames and any sandwich boards planned). Submit revised signage plan to City of Cudahy staff review. All in favor, pass 3-0.

**ADJOURN MEETING**

Motion made by Marty Van Hoof and seconded by Mike Nelson to adjourn the meeting at 7:07pm. Motion approved by all.