

MINUTES OF A MEETING OF THE BOARD OF PUBLIC WORKS OF THE CITY OF CUDAHY, WI
HELD AT THE CUDAHY MUNICIPAL BUILDING, 5050 SOUTH LAKE DRIVE, CUDAHY, WI ON
Monday, September 24, 2012 @ 5:30 PM

ROLL CALL

The Meeting was called to order by Ald Mikolajczak at 5:30 p.m. with the following answering "present" to roll call: Ald Mikolajczak, Ald Bartoshevich, Willie Lohr, Mike Clark & Jack Puetz

Also Present: DPW Director Mary Jo Lange, new DPW Superintendent Luke Stern, Mayor Tony Day

Proper open meeting statement was made at this time.

Motion made by Puetz, seconded by Clark to approve the Minutes of the August 27, 2012 meeting. All voted in favor.

NEW BUSINESS

1. **Introduction of new DPW Superintendent.** (No action necessary).
2. **Discussion & Approval on a Temporary Right of Way Occupancy/Dumpster permit ordinance, procedure & fee.** Lange stated that currently property owners are allowed to place dumpsters on the street at no charge. Staff time is used to find dumpster owners that do not have the proper barricading or who have left dumpster on the street for weeks and months. Lange stated that there has to be some policy, procedure and permit for the control of dumpsters in the City's right of way. The City is ultimately liable for the right of way. Lange presented a copy of a permit form, procedure and ordinance. Lange also presented an outline of fees namely \$25.00 per week. Lange stated that the dumpsters need to be barricaded which is typically an issue. The department is not set up to give out barricades however, in the procedure, if a dumpster is not barricaded properly the Department of Public Works has the authority to place the proper barricades around the dumpster and charge the dumpster applicant with an initial charge of \$39.50 per day + \$10.00 each day as rental. Motion made by Clark seconded by Puetz to recommend the ordinance that would enact a dumpster permit and procedure and set the permit fee of \$25.00 per week. The dumpster ordinance would be forwarded to Rules, Laws & Ordinances. All voted in favor.
3. **Discussion & Approval for engineering services for the installation & maintenance of sanitary overflow meters at the City's by-pass manholes. (action required)** Lange instructed the Board that the DNR requires the City to monitor its sanitary to storm water by-passes. The City has been doing this since 2004 at a cost of nearly \$500,000 with the same consultant. Staff decided to obtain a second quote from R.A. Smith to update the meters, include an additional meter and have a system that the City staff could remotely check the meters. The proposal from R.A. Smith was roughly \$4800 less per year, included one more meter and allowed staff the ability to check the meters remotely. Motion made by Clark, seconded by Lohr to approve the contract with R.A. Smith to monitor the sanitary by-passes in the amount of \$750.00 per meter per month. All voted in favor.
4. **Discussion & appropriate action regarding the proposal to supply free Drop-Off tickets to property owners annually. (action Required)** Ald. Joe Mikolajczak proposed that the City give a

certain amount of “free” tickets to residents for the use of the Drop-Off center. Much discussion followed. Members of the Board stated that the user fee was set up to make the users pay. That was the fairest way. The fee was necessary because the City lost a substantial amount of revenue. How would the City cover the cost of the lost revenue? No suggestions made on how to generate the lost revenue. Alderman Bartoshevich made a motion to issue 7 tickets to property owners in their tax bill, motion seconded by Ald. Mikolajczak. Puetz voted no, Clark voted no, Lohr voted no. Ald. Bartoshevich & Ald. Mikolajczak voted yes. Motion lost 3 to 2.

5. **Discussion & appropriate action regarding limiting the # of Drop-Off tickets to non-profit organizations. (action required)** Lange stated that the staff needed direction on the issue of allowing non-profit organizations to use the drop-off without paying the fee. Currently one non-profit uses the drop off site at least twice a week. The question arose of how many tax-free entities the City has. Member Clark asked to bring the issue back when the Board members knew how many tax-free entities the City had. No action taken.
6. **Discussion & appropriate action to provide contractual bi-monthly yard waste pick-up from April to October. (action required)** Lange presented the Board with a contractual estimate to pick up yard waste at the curb every-other week. The cost of the bi-monthly pickup would be added to the recycling fee. Motion made by Lohr, seconded by Puetz denying the request to provide bi-monthly pick-up of yard waste at the curb. All voted in favor.
7. **Discussion & appropriate action to exercise the three-year contract extension option with Veolia to continue curb-side recycling pick-up and miscellaneous recycling services for 2013 through 2015. (action required)** Lange told the Board that the recycling contract with Veolia would terminate at the end of the year. The City has the option to extend the contract through 2015. Staff met with Veolia and negotiated an extension through 2015. Contract includes no increase in 2013, increase in 2014 & 2015 would follow the original contract terms. The gas surcharge would take affect after \$4.00 per gallon as oppose to \$3.00. The City would be looking at a \$7,000 saving in 2013. Motion made by Puetz and seconded by Lohr to accept the changes and approve the extension. All voted in favor.
8. **Discussion & direction regarding a meeting time and date to approve the Miscellaneous Sewer project & review draft Public Works Budget (action)** Lange stated that she would like to get a sewer contract that is currently being bid approved and awarded before mid October. Lange also would like to go over any budget options before presenting her budget to the Finance Committee. She asked the Board if October 2nd at 5:30. All voted in favor.
9. **Update on Capital Project Planning: (no action)**
10. Update on hiring

Motion made to adjourn by Puetz, seconded by Bartoshevich.
Meeting adjourned at 6:53 p.m.