

MINUTES OF A MEETING OF THE BOARD OF PUBLIC WORKS OF THE CITY OF CUDAHY, WI
HELD AT THE CUDAHY MUNICIPAL BUILDING, 5050 SOUTH LAKE DRIVE, CUDAHY, WI ON
Monday, June 25, 2012 @ 5:30 PM

ROLL CALL

The Meeting was called to order by Ald Mikolajczak at 5:30 P.M. with the following answering "present" to roll call: Ald Mikolajczak, Ald Bartoshevich, Willie Lohr, Mike Clark & Jack Puetz

Also Present: DPW Director Mary Jo Lange

Proper open meeting statement was made at this time.

Motion made by Puetz, seconded by Clark to approve the Minutes of the April 23, 2012 meeting. All voted in favor.

NEW BUSINESS

- 1. Discussion & Approval for engineering services from Ayres Associates to provide a signal warrant study at South Pennsylvania Ave. & E. Norse Ave in the amount of \$4600. (action)**
Lange shared a letter received from Jason Steiner, president of ACE World Wide requesting that a permanent signal be installed at the intersection of Norse & Pennsylvania. Lange reminded the Board that last summer and fall a temporary signal was installed at this intersection during the College Avenue reconstruction. During the reconstruction the traffic from the ACE Industrial park was re-routed to the intersection of Norse & Pennsylvania and the State DOT installed a temporary signal. The signal was removed in November and the industrial park has had to route traffic through the round-about. Since Pennsylvania is a connecting highway under the jurisdiction of the State, the City is required to petition and provide the State with a signal warrant analysis showing the need for a signal. The City requested a proposal from Ayres & Associates to conduct the warrant analysis. Ken Voight of Ayres has a lot of experience with the States requirements. Ayres proposes to conduct the warrant analysis for \$4600. The funding would be available in the 411 account. Motion made by Bartoshevich seconded by Lohr to approve the proposal to Ayres Associates in the amount of \$4600 with the condition that it would be done after the work on Nicholson in Oak Creek was complete. The construction work on Nicholson should be completed around November 1, 2012.
- 2. Discussion & Approval for engineering services from Powrtek Engineering to provide electrical and street lighting design services for the Packard Avenue Reconstruction Project in the amount of \$16,850. (action)**
Lange requested the Board to approve the contract with Powrtek Engineering for the design and layout of electrical wiring and street lighting on Packard Avenue as part of the Packard Avenue reconstruction project. Moneys were appropriated in the bond for engineering services. Member Bartoshevich felt that one of the engineers on staff could do the design. Lange responded that the staff does not have the expertise in lighting design as it is a specialty. Member Puetz made a motion to approve the contract with Powrtek Engineering in the amount of \$16,850 for electrical design services on the Packard Avenue Street Project, motion seconded by Lohr. Mikolajczak, Lohr, Puetz & Clark voted in favor and Bartoshevich voted no. Motion passed.

3. **Discussion regarding the possible purchase of additional property around the Water Utility yard for a combined sewer/water/DPW yard and storage facilities.** (no action) Lange told the Board that there are two properties up for sale adjacent to the water utility yard on Whitnall. Lange stated that she wanted to know if the Board was interested in purchasing the property to expand the yard for storm & sanitary purposes. Right now the DPW is running out of room to store equipment and supplies used to rebuild the sewer infrastructure. There is money in the Storm Water Utility Bond from savings generated from other projects. Lange said that she is just asking if the Board feels it's a good idea and if she should contact the agent. Board stated that she should look into the purchase. No action needed.
4. **Discussion & Review of Transfer Station Fees and Operations.** (no action) Lange gave an update on how many people have been using the drop-off site, funding and operations. No action necessary.
5. **Discussion on costs/operations for Spring Clean-up.** (no action) Lange gave the Board a brief summary of the costs and operations for spring clean-up.
6. **Introduction of new Utility Billing & DPW Confidential Clerk** (no action) Lange instructed the Board that the new DPW Clerk started in the department.
7. **Update on hiring & promotions in the Department of Public Works.** (no action) Lange gave an update on the status of the hiring in the Department.
8. **Construction Update: (Concrete Rehabilitation Project, Sidewalk Project)** (no action) Lange gave an update on the projects that were currently underway.
9. **Discussion on yard waste survey:** This item was a discussion item only. No action taken.
10. **Update on Ramsey Ave. R/R crossing**

Motion by Lohr, seconded by Bartoshevich to adjourn. All voted in favor.
Meeting adjourned at 6:55 p.m.