

MINUTES OF THE BOARD OF HEALTH OF THE CITY OF CUDAHY HELD AT THE MUNICIPAL BUILDING, 5050 SOUTH LAKE DRIVE, CUDAHY, WI ON TUESDAY,

June 26, 2012

ROLL CALL

The meeting was called to order at 6:15 PM by Chairman Ponec with the following members present: Gerald Ponec, Dr. Sherman, Kimberly Whitmore, Lynn Damitz, Robert Grams, Carol Wantuch and Dr. Johnson.

Absent and excused: Neal White and Ald. Mary Schissel.

Also attending was Annette Schmidt.

OPENING STATEMENT

The proper opening statement was read.

APPROVE MINUTES

Moved by Dr. Sherman, seconded by Dr. Johnson to approve the minutes of the May 22, 2012 meeting of the whole with a correction on page 1 of the minutes regarding Blast Fitness. The correction should read: "Blast management was encouraged to work with the Cudahy Police Department if vandalism and deliberate acts continue."

All voting in favor.

Moved by Kimberly Whitmore, seconded by Dr. Sherman to approve the April 24, 2012 minutes.

All voting in favor.

CHAIRMAN PONEC COMMENTS

Chairman Ponec thanked Annette Schmidt for filling in as the Acting Health Officer until Ms Whitmore was hired. He also welcomed Carol Wantuch as the newest BOH member.

HEALTH OFFICER REPORT

1. Pertussis (Whooping Cough) by Annette Schmidt

There have been 7 new cases of diagnosed Pertussis in Cudahy this month, bringing the year to date Pertussis cases to 20. Pertussis continues throughout Southeastern Wisconsin. All Cudahy individuals were appropriately vaccinated. There are now concerns that the TDaP vaccine may not be protecting adequately. Research continues.

2. Lead Poisoning

A Cudahy child has a blood lead level of 77 mcg/dL. As a result, the child was hospitalized and underwent chelating therapy and had to return to a "Lead-Free" residence. Currently, the family's landlord is working with Health Department staff and the Environmental Health Specialist.

4. Health Officer's Plan for Future of Health Department

Kim Whitmore thanked Annette Schmidt and Carol Wantuch for their assistance in making her transition into her role easy. Kim Whitmore is grateful for the skill of the Department staff and what is already in place. Her goal is to sustain and expand on Health Department programs. She will also put an emphasis on marketing the Health Department services.

5. Meeting with BOH members

Kim Whitmore would like to meet with each of the BOH members individually at a mutually agreeable time to learn about the BOH members and to determine how she can best support the BOH and vice versa.

6. TAR Audit

The TAR (Technical Assistance Review) audit was completed today with members of the State of Wisconsin Preparedness staff. The Health Department received an unofficial score of 84 out of a 100.

7. Grant Renewals

Ms. Whitmore has completed the TB grant, as well as, the CRI (Cities Readiness Initiative) renewals and have submitted them for approval.

8. Cribs For Kids Proposal

Ms. Whitmore has submitted a request to the Cudahy Lion's Club for \$1,500 to purchase Pack and Play portable cribs for Cudahy-only families who have a need for them. Safe Sleep and Shaken Baby Syndrome education using national standards will be given with each crib.

9. Fire Drills

Fire Drills were held at Evergreen Square and Washington Square last week in conjunction with the Cudahy Fire Department, Metropolitan Associates and the Health Department. These drills were a follow-up of last year's emergency education grant. Official reports of these drills will be available soon.

10. Meeting with School District Superintendent

Kim Whitmore met with Superintendent Heiden to begin negotiation of a new District School Nurse contract for next school year. Mr. Heiden would like to increase the District Nurse's time which will have an impact on Health Department staffing.

11. Sharps Disposal Program

The Health Department mistakenly became out of compliance for DOT training needed for the Department's sharps disposal program. This has already been rectified with a 30 minute online training. Ms. Whitmore is now assuring that the Police Department and DPW workers who also participate in this program will be appropriately trained.

12. Cudahy WIC Project

The Cudahy WIC Project has just had a satisfactory audit by the State WIC Program. Because Cudahy WIC participants are not using their Farmer's Market vouchers, the Cudahy WIC Project will be holding a small WIC approved Farmer's Market on City Hall property. This market will begin on the first Thursday of July. Annette Schmidt has a friend who is a chef who would be willing to demonstrate how to cook fresh vegetables and offer recipes to WIC recipients.

Ms. Whitmore will also be meeting with Ann White, Southeastern Regional WIC Director to see if there is any way of financing a mobile Farmer's Market.

Space is becoming an issue at the Health Department with expanding WIC needs. WIC has applied for infrastructure funding to create two additional offices for WIC staff in the Health Department's back storage room. This renovation will then free up the Health Department library which is currently being used for a WIC office, for other activities.

13. Health Officer Orientation

Ms. Whitmore will be attending the NACCHO (National Association of City County Health Officers) convention next month. She is also applying for a Robert Wood Johnson fellowship program, "Survive and Thrive" for new Health Officers.

14. Schools of Nursing

Ms. Whitmore has been working with Health Department staff and various schools of nursing to identify health-related projects that will benefit the City and the students.

15. Other Health Department Projects

There will be a respite event for parents and children with special health care needs at the Cudahy High School. More specific information will be forthcoming.

There is a walking club that meets every day at 11:30AM at the Health Department. Anyone is free to join the group and walk for approximately 20 minutes.

16. CHAMPS

CHAMPS is a computer program for data gathering on Health Department activities. Because of tightening budgets and the annual cost of maintaining this program, Ms. Whitmore will be looking at what types of data needs to be collected as well as if there is another less expensive way of collecting the data. This discussion will continue at the next BOH meeting.

Moved by Lynn Damitz, seconded by Dr. Johnson to accept the Health Officer's report.
All voting in favor.

Other Business

1. Appointment of the Cudahy Health Officer

Moved by Dr. Sherman, seconded by Robert Grams to appoint Kimberly Whitmore as the Cudahy Health Officer.

All voting in favor.

2. BOH Meetings

The Board of Health does not normally meet during the summer months unless there is an emergency that would necessitate such a meeting.

Moved by Carol Wantuch, seconded by Lynn Damitz to suspend BOH meetings for the summer.

All voting in favor.

3. Change of BOH Meeting Times

Moved by Dr. Sherman, seconded by Dr. Johnson to change the Cudahy Board of Health meeting time from 6:15PM to 5:45PM.

All voting in favor.

NEXT MEETING

The next meeting will be on Tuesday, September 25, 2012 at 5:45PM.

ADJOURN

Moved by Robert Grams, seconded by Lynn Damitz to adjourn (7:03 PM).

All voting in favor.

Respectfully submitted,
Carol Wantuch, Acting Secretary