

**MINUTES OF THE PERSONNEL COMMITTEE MEETING  
HELD AT THE CITY OF CUDAHY MUNICIPAL BUILDING,  
5050 S LAKE DR. CUDAHY, WI, ON  
Tuesday, February 7, 2012**

**ROLL CALL**

Ald. Schissel called the meeting to order at 6:35 PM. The following answered, "present" to roll call: Ald. Otto, Schissel, Mikolajczak, Litkowiec and Bartoshevich. Mayor Day, Clerk Treasurer Broderick, Dir Office Ser Toms-Neary, Comptroller Williamson, DPW Director Lange, Superintendent DPW Hendrickson and Water Superintendent Miller were also in attendance.

**MEETING STATEMENT**

The proper open meeting statement was read at this time.

1. Discussion and necessary action regarding request from Public works employee for an extension on the residency requirement. **MOTION BY ALD. BARTOSHEVICH, SECOND BY ALD. MIKOLAJCZAK** to approve extension for 1 year from anniversary date of February 14, 2012. On the roll call vote, motion carried unanimously.
2. Discussion and necessary action regarding the re-organization of the Public Works Department. DPW Director Lange explained the reorganization which stays within the budget for 2012. **MOTION BY ALD. MIKOLAJCZAK, SECOND BY ALD. BARTOSHEVICH** to approve reorganization. On the roll call vote, Alderpersons Mikolajczak, Litkowiec, Bartoshevich and Schissel voted "aye". Alderperson Otto voted "no". Motion carried.
3. Discussion and necessary action to re-define the duties and classification of the Utility Billing Clerk position in the Department of Public Works. **MOTION BY ALD. BARTOSHEVICH, SECOND BY ALD. MIKOLAJCZAK** to approve. On the roll call vote, motion carried unanimously.
4. Discussion and necessary action regarding hiring of two part-time/seasonal Drop-Off Station attendants. **MOTION BY ALD. BARTOSHEVICH, SECOND BY ALD. MIKOLAJCZAK** to approve. On the roll call vote, motion carried unanimously.
5. **MOTION BY ALD. MIKOLAJCZAK, SECOND BY ALD. LITKOWIEC** to adjourn into closed session per State Statute 19.85 (1)(e) to conduct business with competitive or bargaining implications at 6:28 P.M. regarding a) Discussion and necessary action regarding wages for replacement of Public Health Officer and b) Discussion and necessary action regarding non represented ordinances covering pay and benefits for all non reps. On the roll call vote, motion carried unanimously.
6. **MOTION BY ALD. MIKOLAJCZAK, SECOND BY ALD. LITKOWIEC** to adjourn closed session and reconvene into open session at 6:48 P.M. Motion carried.

7. Necessary action on items discussed in closed session. **MOTION BY ALD. LITKOWIEC, SECOND BY ALD. MIKOLAJCZAK** to approve wage rate for position of Public Health Officer at \$67,000 with \$900 automobile allowance and 3 weeks vacation upon hire. On the roll call vote, Alderpersons Mikolajczak, Schissel and Litkowiec voted "aye". Alderpersons Otto and Bartoshevich voted "no". Motion carried.
8. Adjourn. **MOTION BY ALD. BARTOSHEVICH, SECOND BY ALD. MIKOLAJCZAK** to adjourn at 6:50 P.M. Motion carried.

Attest:  
Mary Schissel/Chairman