

Minutes of the March 19, 2012 Celebrations Committee

Meeting was called to order by Chairperson Tina Dondajeski at 7:35PM.

Proper Public Notice Statement was read.

Attendance was taken. Present Tina Dondajeski, Stacy Wilson, Cathy Baerwald and Mayor Day. Absent and excused Ione Minster, Ryan Antross, Cherie Day and Greg Janish.

Old Business:

1. Mayor Day updated Committee on City portion of work plan for 4th of July.
 - Update by Mayor Day regarding time frame for donations letter. The mailing will take place to past corporate sponsors the 1st week of April.
 - City responsibilities meeting planned for April 2nd with DPW, Police and Fire.
 - Park permits are finished and submitted.
 - The budget was reviewed and discussion ensued regarding where the committee needs to adjust expenditures.
 - Insurance is in place and will be filed with park permit.
 - A Volunteers Group was discussed with options for gathering more volunteers. Suggestions were to ask the National Honor Society from the high school, using scout groups and sending community service requests to the municipal court system.
 - Discussion of the 2011 events took place with reviews of what went well and how events could be improved upon.
2. Event Marketing
 - Tina discussed themes available for survey
 - Tina will work with graphics department at High School and TiPrint will be printer of choice this year.
 - Posters will be placed at merchants around City. Single theme posters will be used this year vs. multi-theme poster used last year.
 - Group will develop media write-up for Community.NOW, Face book and City website.
3. Event Day Coordination
 - Lake Drive will be the parade route.
 - Staging will be on Lake Drive from Ramsey Ave. to Grange. Step off will begin at Grange, North on Lake drive and finish on Armour Ave.

- Mayor Day reported that Parade Marshall is Al Leigler and they have met to coordinate letter to past parade participants. The letter will go out in early April.
- Fireworks are contracted. Greg Janish is liaison for fireworks
- Ice cream is ordered. Ione Minster will contact Chuck Potter for CrackerJack.
- Main stage program will remain the same as last year. There will be new bands this year.
- Park security will be discussed at city meeting on April 2nd.
- Clean-up/Set-up discussion will take place at the April 2nd meeting with DPW.

Open Discussion

Chase Movie Nights was reviewed by all. Survey with movies that are available should be set up for April. Alternate spot for inclement weather has been secured and General Mitchell Elementary School will be the site. Permits have been approved.

Meeting adjourned at 8:40 P.M.

Mayor Tony Day
Secretary for the Celebrations Committee