

MINUTES OF A MEETING OF THE BOARD OF PUBLIC WORKS OF THE CITY OF
CUDAHY, WI HELD AT THE CUDAHY MUNICIPAL BUILDING, 5050 SOUTH LAKE
DRIVE, CUDAHY, WI ON

Monday, June 23, 2014 @ 5:30 PM

ROLL CALL

The Meeting was called to order by Ald Litkowiec at 5:30 P.M. with the following answering “present” to roll call: Ald Hollenbeck, Mr. Clark, & Mr. Lohr. & Mr. Loferski.

Also Present: DPW Director Mary Jo Lange & Bruce Schuknecht

Proper open meeting statement was made at this time.

Approval of the April 28, 2014 Minutes: Motion made by Clark seconded by Lohr to approve the Minutes of the March April 28, 2014 meeting. All voted in favor.

NEW BUSINESS

- 1. Discussion and action regarding a request from a Board of Public Works member to review Municipal Code# 8.07 Snow & Ice Removal and its process.** This item was held over. A request was made by member Loferski to have Attorney Eberhardy present at a future meeting to explain the liability of having the Public Works Department remove snow & ice on a sidewalk based on a complaint while not doing others that were not complaint driven. Mr. Loferski does not believe the ordinance is being administered fairly and wants some clarification on what the Public Works Department is obligated to do.
- 2. Discussion regarding the schedule for Department of Public Works staff replacements. No Action**
- 3. Discussion & approval regarding the re-organization in the Engineering Department.** Director Lange requested that the Board support a revised change to the Engineering Department’s organizational make-up namely the adding of a staff engineer. Lange stated that the Department will be overseeing a large amount of Capital Improvements over the next decade or more. Currently much of this work is contracted out and it is not only expensive but she has to spend a good portion of her time reviewing and revising the work of the consultants. Lange stated that the City would not only save money with this position, but there would be accountability and ownership. This is lacking when using an outside firm. The position would be paid out of the Capital Improvement fund when the engineer is working on the project. Other work & funding would be from the Utilities. Motion made by Lohr seconded by Clark. Lohr, Hollenbeck, Clark voted yes, Loferski voted no. Motion carried 3 – 1.

- 4. Discussion & action regarding the recommendation for award of the 2015 Street Reconstruction Project – Packard Avenue, Project 2012-07 and the Schedule for completion.** Lange stated that the City put this out for bid with a 2015 construction start on the advice of the contractors. She said that due to the extreme amount of roadwork this year that contractor's were informing her that they would not bid or they could not finish the work this year. So it was put out as a 2015 bid. The City received four bids with the low bid of \$2,451,498.75 from Stark Asphalt Paving. Lange stated that Stark has done several jobs for the City and the staff is pleased with the work. Funding of the work will be from the road bond account and TIF. Lohr made a motion to recommend the award to Stark Asphalt in the amount of \$2,451,498.75, seconded by Clark. All voted in favor.
- 5. Update on Garbage Collection.** No Action
- 6. Discussion and action regarding the Drop Off Site Operations.** Director Lange informed the Board that the Drop-Off Site attendant handed in his resignation. She stated that she would like some direction from the Board regarding the status of the operations since this will require the City to contract or hire someone. The last time the City tried to hire someone to oversee the Drop-Off site they had six people quit in a four month period. The hours are bad, the conditions poor and the public are ruthless on the attendant. Prior to that we used full-time City employees at a cost of roughly \$40 per hour and many times the Department had to work a person on overtime at about \$65 per hour. Lange stated that with the constant controversy surrounding the Drop-Off fees and the cost to run the site Lange suggested that the Board consider options. Lange proposed three options: Option #1 – Terminate the collection of refuse and have it open for yard-waste only between the months of April through November. There would be no fee. Property owners would still be provided with the Spring Clean-up for refuse which is more than most municipalities provide. Lange stated that currently the disposal of yard waste is 1/3 the cost of disposing of refuse. Lange stated that it may require a slight increase in the recycling cart fee in a few years to cover the cost. Option # 2 is status Quo with the purchase of tickets at City Hall. Status Quo is one contracted Drop-off Site attendant who collects money and check licenses. Since the City contracts out the Drop-Off Attendant and since this job is not the most pleasant – it may not attract the best employee. We have been spoiled with our current operator who is very reliable and attentive to the funds. Option #3 would be to accept yard waste & refuse but install a cash register. A cash register would require a second individual to operate the cash register. This would allow people to purchase tickets at the Drop-Off but would leave an annual deficit of \$25,080 not covered by ticket sales. Much discussion took place regarding the accountability of the funds collected at the Drop-Off site. Member Loferski and Ald. Hollenbeck stated that there should be a cash register and that it was not necessary to have a second person to operate it. The attendant would have to hand the person a receipt and balance the receipt with the cash. Other members of the Board argued that there is still no accountability. The attendant has to put the money in the register and issue a receipt. Most people don't want a receipt and would just drive on. A motion was made by member Loferski seconded by Ald. Hollenbeck to go with the Status Quo and add a cash register. Ald. Hollenbeck stated that he would donate the

register. Members Lohr, Hollenbeck, Loferski voted yes, Clark voted no. Motion carried.

Motion made by Loferski seconded by Clark to adjourn meeting. All voted in favor.

Meeting Adjourned: 7:27 p.m.