

MINUTES OF A MEETING OF THE BOARD OF PUBLIC WORKS OF THE CITY OF CUDAHY, WI
HELD AT THE CUDAHY MUNICIPAL BUILDING, 5050 SOUTH LAKE DRIVE, CUDAHY, WI ON
Monday, January 23, 2012 @ 6:30 PM

ROLL CALL

The Meeting was called to order by Ald Mikolajczak at 6:30 P.M. with the following answering “present” to roll call: Ald Mikolajczak, Ald Bartoshevich, Willie Lohr, Mike Clark. & Jack Puetz.

Also Present: DPW Director Mary Jo Lange & Mayor Tony Day

Proper open meeting statement was made at this time.

Motion made by Clark, seconded by Lohr to approve the Minutes of the December 5, 2011 meeting. All voted in favor.

OLD BUSINESS

- 1. Discussion & Appropriate Action regarding the Knezic Property drainage issue. (Committee Request)** This item has been discussed several times at the Board of Public Works and the City has spent a lot of money and staff time over the past decade to try and resolve the issues that the owner, Knezic has stated is a problem. This item was brought back to the Board for a decision following an October 24, 2011 Board of Public Works meeting discussion on the item. At that meeting the members of the Board of Public Works requested a guarantee from AECOM, the consulting engineering firm who came up with a series of solutions to the Knezic Property that their proposal would remedy Mr. Knezic’s issues. Lange read an e-mail reply from AECOM and AECOM could not guarantee that any of the remedies they proposed would completely remedy Mr. Knezic’s issue stating that there existed too many other factors including naturally occurring ground water that could contribute to the drainage problems. Motion made by Lohr seconded by Puetz that the Board of Public Works could no longer address the situation regarding the Knezic property drainage issue and have Attorney Eberhardy send a letter to Mr. Kinezic stating as such. All voted in favor.

NEW BUSINESS

- 1. Discussion & Appropriate Action regarding the Lippman Storm Water Easement Document.** Lange explained to the Board that the Lippman Storm Water Easement has been discussed several times at the Board and Lippman has constructed the basin and is ready to surrender the basin and easement to the City for the \$100,000 that was initially agreed upon. Lange stated that she has inspected the basin and the easement document has been reviewed by both legal counsels representing the City and Lippman. Motion Mate by Lohr seconded by Clark to approve the Lippmann Storm Water easement document. All voted in favor.
- 2. Discussion & Appropriate Action to proceed with the Eaton Ln Storm Water Relief Project.** Lange informed the members that the Eaton Ln. Storm Water Relief project included the purchasing of two properties and the construction of a detention basin in the 2900 block of College. The area has been plagued with storm water flooding and sanitary back-ups. The City bonded money for the project but delayed the project after learning that the project may be eligible for a federal grant. Lange stated that the staff filed the grant a 1.5 ago. The state has stated that the City will probably not hear anything on the grant for another 6 months or so and that additional information would be needed. Lange told the Board that one of the property owner’s homes is being foreclosed and the

City needs to act quickly on it. Motion made by Ald. Bartoshevich seconded by Puetz to proceed on the Eaton Ln Storm Water project without the grant. All voted in favor.

3. **Discussion & Appropriate Action regarding the Re-organization of the Department of Public Works.** Lange showed the existing organizational structure and the proposed re-organization to the members. She stated that the re-organization allows for accountability and efficiency by creating subdepartment and lead roles. It will require individuals in those lead roles to meet certain qualifications. In the past, people were promoted based on seniority and are not necessarily suited for the tasks. Lange stated that the operation of the City's lift station and by-pass pumping stations is a good example of why the City needs a utility foreman. Emergency operations, fleet maintenance and new technology are other areas where the Department struggles. The restructuring will also provide the department with a confidential administrative assistant. Currently the two secretaries in the department are union and the position does not allow for the necessary job changes so one of the clerk positions will be replaced with a confidential DPW administrative assistant. With the exception of the Superintendant position, all proposed positions would be "working" in order to cover the day to day tasks in the department. The re-organization does not increase the number of employees but may result in a decrease in the full-time Drop-Off Site attendant positions. Under the current structure the department has two full-time employees that check driver's license, ect. at the Drop Off site. However, when the Drop Off site was closed, these employees would do other tasks in the department and would be used for plowing streets and alleys. The re-organization is recommending two part-time employees. Lange stated that she has to review the cost savings of the two part-time employees with the amount of revenue that is coming in from the sale of Drop-Off tickets in order to determine if she can fill all the full-time vacancies in the department. If the cost of the drop-off site attendants is not fully funded by the drop-off fee, then we could not fill one vacant position. Motion made by Ald. Bartoshevich seconded by Puetz to recommend the DPW Re-organization to the Personnel Committee. All voted in favor.

4. **Update on DPW Drop-Off Center** – Lange informed the Board that the use of the Drop-Off site has gone down considerably and they have been able to remove several dumpsters which will result in cost savings. The Board members commented that we may see a considerable amount of material out for spring clean-up. No action necessary.

5. **Discussion only regarding the College Avenue Road projects.(Committee Request)** This item pertained to open discussion and no action regarding the recent reconstruction of College Avenue.

6. **Information regarding the rail-road tracks at Ramsey & at Layton.** This item pertained to open discussion and no action regarding the condition of the rail road tracks at Layton and at Ramsey.

7. **Committee Requests for future agenda items.** Board requested that the cost and service be reviewed for the contractor plowing the City's alleys.

Motion by Lohr, seconded by Puetz to adjourn. All voted in favor.
Meeting adjourned at 8:10 p.m.

Joe Mikolajczak/s/
Chairman, Board of Public Works