

**MINUTES OF THE DESIGN REVIEW BOARD OF THE CITY OF CUDAHY, WI
HELD AT THE MUNICIPAL BUILDING ON
May 3, 2011**

CALL TO ORDER

Meeting was called to order at 6:34PM by Peter Dombrowski.

OPENING STATEMENT

Prior to the meeting, notice was given to the community and posted in the appropriate places. Notice was also given to the news media that requested it, namely the Milwaukee Journal-Sentinel and MyCommunityNow.com.

ROLL CALL

The following members of the Design Review Board were present for roll call: Joan Houlehen, Jennifer Jefferson, Peter Dombrowski, Mike Nelson, Matt Drews and Jim Hooper. Also present was Building Inspector Loferski.

AGENDA

1. Discussion and appropriate action regarding possible changes to the City of Cudahy Design Guideline Manual.

Review of proposed changes:

Page	Description	Motion	Seconded
ii	See attached description for Page ii	Mike	Jim
12 & 13	See attached description	Joan	Matt
20	Wording change (See attached description)	Jim	Jennifer
83	Change wording per attached description in heading and bullet item	Mike	Matt
85	Change wording per attached description in heading and bullet item	Matt	Mike
84	Change wording per attached description in heading and bullet item in Sec. 6.3	Matt	Joan
89	Change wording per attached description in heading and bullet item	Mike	Joan
90	See attached description	Mike	Jim
91	Change to the words "parallel street" in the second paragraph to the words "frontage road"	Jim	Joan
100, 102, 103, 104	Remove definitions (1 st & 2 nd paragraphs under each heading) in guidelines and replace with zoning code definitions	Jim	Joan
100 (3.14)	Replace 10% with appropriate zoning code language and maximum allowable size	Jim	Joan
101 (3.16)	See attached description	Mike	Joan
102 (3.18)	See attached description	Joan	Matt
88	Remove Dollar Tree photo and replace with corridor photo to be taken by Jim	Jim	Mike
82	Replace two photos with new, updated photos	Joan	Mike
19	Replace lower right hand photo and caption with updated photo	Joan	Mike
71	Add completed South Shore Cyclery after line drawing schematic	Mike	Joan
5	Section 1. last sentence – change the word "the" to "them"	Mike	Jim
6	Remove extra bullet in the list under "The concept..."	Mike	Matt
6	Define DRB before first usage to state Design Review Board (DRB)	Jennifer	Jim

104	Section 3.21 last bullet change “City Plan Commission” to DRB	Jim	Mike
ii	Change Mike Nelson to Michael Nelson	Mike	Joan

ADJOURN MEETING

Motion made by Joan Houlehen and seconded by Jim Hooper to adjourn the meeting at 7:58 PM. Motion approved by all.