

**MINUTES OF THE FINANCE COMMITTEE OF THE CITY OF CUDAHY, WI. HELD AT
THE MUNICIPAL BUILDING, 5050 S. LAKE DRIVE, CUDAHY, WI.
TUESDAY, MAY 10, 2011**

ROLL CALL

The meeting was called to order at 5:30 P.M. by Chairman Otto, with the following Alderpersons answering 'present' to roll call: Otto, Litkowiec, Schissel, and Bartoshevich. Alderperson Mikolajczak was absent and excused. Also in attendance: City Clerk Broderick, Mayor Day, Accountant Schuknecht, DPW Director Lange, Comptroller Williamson and Mayor Day.

OPEN MEETING STATEMENT

Proper open meeting statement was read.

Unfinished Business

1. Presentation & Discussion of the 5-year Capital Improvement Program for the Sanitary and Storm Sewer Utility. Mike Harrigan of Ehlers and Associates gave a presentation on the proposed 5 year Capital Improvement Program explores the needs of the utility and identifies the most cost effective way to do some of the projects that are necessary. Ehlers worked with a special committee made up of Mayor Day, Ald. Otto, Comptroller Williamson, City Clerk Broderick, John Heidenreich, DPW Director Lange, Water Superintendent Miller and City Accountant Schuknecht. This group met over the course of a four month period in a series of workshop sessions. In those sessions, they examined a variety of alternatives and demonstrated the impacts of ultimate solutions which are contained in the report. Greg Johnson, of Ehlers and Associates presented and reviewed the executive summary at this time and discussion ensued.

New Business

1. Discussion and appropriate action regarding the financing of capital projects and establishing rates for Cudahy Utilities. **MOTION BY ALD. LITKOWIEC, SECOND BY ALD. SCHISSEL** to approve draft recommendation Version 1 dated May 10, 2011 pursuing the capital projects; recommend pursuing the funding for capital projects for 2011 and 2012 via open market; establish local sewer rates effective June 1, 2011 at \$59.51; sewer volume rate at 38 cents per 100 cubic feet and annual ERU fee of \$60.00 - and effective January 1, 2012 establish annual sewer connection fee of \$64.87; sewer volume rate at 41.9 cents per 100 cubic feet and annual ERU fee of \$68.00. On the roll call vote, motion carried unanimously.
2. Discussion regarding budgeting for commercial properties and residential properties other than 1 & 2 family owner occupied ordinance. Mayor Day stated that this should be a self funded program through annual fees and inspection fees. These funds should then be placed into a special account earmarked for the hiring and pay of a ½ time clerk and part time inspector.
3. Adoption of amendment to Snow & Ice Control Budget. **MOTION BY ALD. SCHISSEL, SECOND BY ALD. LITKOWIEC** to approve. On the roll call vote, motion carried unanimously.

4. Discussion and appropriate action regarding audit services for fiscal years 2011, 2012 and 2013. Alderperson Otto feels that auditing services should be reviewed at least every 10 years and recommends an RFP to evaluate audit services and recommends getting quotes for 3 years of service. Steve Hencke of Baker/Tilley spoke regarding RFP's. He noted that these RFP's can be packaged for a multi year quote, annually renewable. He also noted that they would be willing to do a multi year quote for the City without going through the RFP process. **MOTION BY ALD. BARTOSHEVICH, SECOND BY ALD. LITKOWIEC** to send out an RFP for Audit Services for the years 2011, 2012 and 2013. On the roll call vote, motion carried unanimously.
5. **MOTION BY ALD LITKOWIEC, SECOND BY ALD SCHISSEL** to adjourn at 6:30 P.M. Motion carried unanimously.

Ald Otto, Committee Chairperson