

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS OF THE CITY OF CUDAHY,  
HELD AT THE CUDAHY MUNICIPAL BUILDING, 5050 SOUTH LAKE DRIVE, CUDAHY, WI ON  
**Monday, March 28, 2011 @ 6:30 PM**

**ROLL CALL**

The Meeting was called to order by Ald Mikolajczak at 6:32 P.M. with the following answering “present” to roll call: Ald Mikolajczak, Ald Bartoshevich, Willie Lohr, Jack Puetz. & Mike Clark

Also Present: DPW Director Mary Jo Lange, Police Officer Haase

Proper open meeting statement was made at this time.

The minutes of the February 28, 2011 meeting were approved. Motion made by Lohr, seconded by Puetz. All voted in favor.

**NEW BUSINESS**

- 1. Discussion & Appropriate Action regarding an amendment to the snow emergency declaration ordinance Subsections 6.12(5) & Subsection 6.12(8).** The Board asked Police Officer Haase about what was being proposed for changes to the snow emergency language. Officer Haase stated that the police department did not see any issue with the changes and that clarification of the old ordinance was needed. Member Lohr made a motion to amend the ordinance 6.12 (5) to read as follows: “No person shall park any vehicle or load or unload any merchandise, freight, truck or vehicle on the incorrect side of any street within the City of Cudahy during the period designated as a snow emergency. The correct side of the street shall be designated during the snow emergency. Declaration of a snow emergency means that all vehicles need to be parked on the designated side (one-side) only during the period specified. A snow emergency may last 48 hours with alternate side parking for each of the 24 hours designated.” Motion seconded by Mike Clark. **All voted in favor.**
- 2. Discussion & Action on the 5-Year Street Improvement Program including sidewalk improvements and the 2011 Road Resurfacing plan.** Director Lange showed the Board the amount of work needed on the road system within the next 10 years. Lange stated that the City will not be able to fund this amount of work and that priorities must be established. Lange presented a road improvement plan for 2011 with City funds on-hand. She also presented priorities and recommended which roadway projects could be delayed. Lange stated that funding that required special assessments such as new sidewalks was not available since people are choosing to finance their assessment rather than pay it off. Therefore the plan proposed delaying the Mallory/Morris sidewalk project in 2011. Motion made by Mike Clark seconded by Puetz to accept the 2011 Roadway Improvement plan and the recommendations to lower priority road projects such as new sidewalk installation. **All voted in favor.**
- 3. Information regarding 2011 funding of annual alley and road maintenance. This item was for information only.** No action taken.
- 4. Discussion & Recommendation of Award of the 2011 Landscape Maintenance Program.** Six bids were taken for the annual landscape maintenance program. The lowest responsible bid was from Municipal Landscape Services. Lange told the board that the company is new but the owners worked for Green Hills Landscaping last year. The owner is a Cudahy resident and takes pride in the way the City looks. This years bid is roughly \$10,000 less than last year’s as a result of low overhead. Motion

made by Lohr seconded by Clark to approve an award to Municipal Landscape Services in the amount of \$31,838 for 2011 Landscape maintenance Services. **All voted in favor.**

**5. Discussion & Action regarding a request from AT&T for a fiber optics easement through the DPW garage property and the adjoining municipal parking lot.** Lange told the Board that AT&T is requesting an easement to install fiber optic lines to serve their water tower cellular site and the City Library. Since the easement is within the boundaries of public property maintained by the Department of Public Works, the Board is requested to review the easement and forward the recommendation to the Common Council. Lange stated that staff has worked with AT&T on the easement and the easement as presented is fine. Motion made by Clark seconded by Lohr to approve the easement contingent upon a hold harmless agreement and a review by the City Attorney. **All voted in favor.**

6. Project Updates (**No action taken**)

- Packard Avenue Utility Relays
- 2010/2011 Hazardous Sidewalk Program
- College Avenue – Packard to Pennsylvania
- College Avenue – Pennsylvania to Howell

7. Committee Requests for future agenda items. Request made by board to get an update on the railroad crossing at Ramsey.

**Motion made by Bartoshevich, seconded by Puetz to adjourn.**

Adjourned at 9:00 p.m.

Joe Mikolajczak/s/

Chairman, Board of Public Works