

**MINUTES OF THE DESIGN REVIEW BOARD OF THE CITY OF CUDAHY, WI
HELD AT THE MUNICIPAL BUILDING ON
February 8, 2011**

CALL TO ORDER

Meeting was called to order at 6:02PM by Peter Dombrowski.

OPENING STATEMENT

Prior to the meeting, notice was given to the community and posted in the appropriate places. Notice was also given to the news media that requested it, namely the Milwaukee Journal-Sentinel and MyCommunityNow.com.

ROLL CALL

The following members of the Design Review Board were present for roll call: Joan Houlehen, Jennifer Jefferson, Peter Dombrowski, Mike Nelson and Jim Hooper. Also present was Building Inspector Loferski. Matt Drews was absent and excused.

AGENDA

1. Discussion and appropriate action regarding signage at Disc Go Round, 4770 South Packard Avenue.

Kevin Sinjakovic, owner of store, represented himself. Owner of the building is interested in putting an awning below the sign, will come back for awning approval later. Joan Houlehen moves to approve the signage installed centered horizontally below the center three windows and vertically below the bottom of windows and band above the lower windows. Motion seconded by Mike Nelson, motion approved by all.

2. Review, discuss and take appropriate action regarding City Design Guidelines Manual.

Butch outlined several comments regarding changes to the City Design Guidelines Manual:

- Remove references financial incentive programs throughout. (Replace references to say “Check with Economic Development Coordinator for available programs.”)
- Fix Design Review Board member names, as necessary.
- Remove Building Maintenance Section (Ch. 2).
- The Manual should say that sub areas are to be located at the property line closest to sidewalk, not at the back of walk.
- The Manual should say “Lake Drive” not “Lake Avenue.” Also, the Manual refers to land uses on the east side and west side of Lake Drive. The land uses should be updated to reflect actual conditions corresponding to the east and west side of Lake Drive.
- Change out old library photo with a photo actually representing Lake Drive.
- Definitions of sign types and window sign should be updated to be consistent with sign definition in Zoning Code.
- Manual sections 3.14/3.16/3.17 should be updated to be consistent with Zoning Code.

3. The Design Review Board interested in selecting Vitality Award.

Motion to recess made by Jim Hooper, seconded by Mike Nelson.

****JOINT MEETING OF THE DESIGN REVIEW BOARD and PLAN COMMISSION****

Motion made by Jim Hooper to reconvene at 7:10PM for the Joint Meeting, seconded by Joan Houlehen.

1. Discussion and appropriate action regarding additions at Patrick Cudahy, One Sweet Applewood Lane.

Patrick Cudahy VP of Engineering, Gene Bridges, and Troy and Ed from Epstein presented plans. Building will be white IMP panel to match surrounding buildings. Jim Hooper motioned to approve plans as presented, seconded by Joan Houlehen.

2. Discussion and appropriate action regarding exterior building alterations at 4630 South Kinnickinnic Avenue.

Affordable Heating, Paul Giesen presented plans. Mike Nelson motioned to approved plans as presented, Joan seconded. Building signage will come back to Design Review Board for approval.

ADJOURN MEETING

Motion made by Mike Nelson and seconded by Joan Houlehen to adjourn the meeting at 7:42 PM.
Motion approved by all.