

MINUTES OF A MEETING OF THE BOARD OF PUBLIC WORKS OF THE CITY OF CUDAHY, WI
HELD AT THE CUDAHY MUNICIPAL BUILDING, 5050 SOUTH LAKE DRIVE, CUDAHY, WI ON
Monday, February 27, 2012 @ 6:30 PM

ROLL CALL

The Meeting was called to order by Ald Mikolajczak at 6:35 P.M. with the following answering “present” to roll call: Ald Mikolajczak, Ald Bartoshevich, Willie Lohr, Mike Clark. & Jack Puetz.

Also Present: DPW Director Mary Jo Lange

Proper open meeting statement was made at this time.

Motion made by Puetz, seconded by Clark to approve the Minutes of the January 23, 2012 meeting. All voted in favor.

NEW BUSINESS

- 1. Discussion & Appropriate Action regarding the renewal of the service contract for lawn maintenance to Municipal Landscape Services/Lawn Magicians, LLC.** Director Lange informed the Board of Public Works that the landscape maintenance contractor from last year, Lawn Magicians stated that he would offer a renewal on last year’s contract with at 2.2 % increase. The 2.2% increase equates to an annual increase of \$700.00. The benefit of the renewal is that the City does not have to spend the time and money putting proposals together and the effort to train a new contractor. The landscape maintenance contract is a service contract similar to our recycling contract and does not require the same bidding process as do construction contracts. Therefore it would be in their powers to recommend renewal. Motion made by Clark, seconded by Puetz to recommend renewal of the service contract with Lawn Magicians for 2012 landscape services. Ald. Bartoshevich abstained, all others voted to approve.
- 2. Discussion & Appropriate Action regarding approval of an engineering service contract with Graef for the engineering storm water analysis and design recommendation to reduce flooding in the 3200-3300 block of Van Norman (FMP Site).** Lange explained what the project entailed and how it would be funded. Motion made by Bartoshevich seconded by Lohr to approve the engineering contract with Graef, all voted in favor.
- 3. Discussion & Appropriate Action regarding the approval of an engineering service contract with MSA for the engineering storm water analysis, property acquisition and design to reduce flooding in the Eaton & Merrill Avenue area.).** Lange explained what the project entailed and how it would be funded. Motion made by Bartoshevich seconded by Puetz to approve an engineering contract with Ruckert & Meilke, all voted in favor.
- 4. Discussion & Appropriate Action regarding the approval of an engineering service contract with Ruckert & Meilke for the engineering design of the College Avenue Sanitary Lift Station to include the force main and partial gravity sewer along College Ave.** Lange explained what the project entailed and how it would be funded. Motion made by Clark seconded by Lohr to approve the engineering contract with Ruckert & Mielke, all voted in favor.

5. **Discussion & Appropriate Action regarding the approval of an engineering service contract with Ruekert & Meilke for the engineering storm water analysis and design recommendation to reduce flooding around the College Avenue Sanitary Lift Station. (3900 block College)** Motion made by Clark seconded by Lohr to recommend approval of an engineering service contract with Ruekert & Meilke, all voted in favor.
6. **Discussion & Appropriate Action regarding the approval of an engineering service contract with Ruekert & Meilke for the engineering analysis to determine if the hydraulics and be modified to a storm sewer manhole near the Grange Avenue outfall that will minimize flooding near Lake Dr. & Grange.** Motion made by Clark seconded by Lohr to recommend approval of the engineering contract with Ruekert & Meilke, all voted in favor.
7. **Discussion & Appropriate Action regarding the approval of an engineering service contract with Crispell Snyder for sewer inspection of the Packard Avenue Utility Project.** Lange informed the Board that this is an hourly type contract to provide an inspector for the Packard Avenue Utility project. The contractor is bringing in 3 crews and this will allow the department to cover each crew. Motion made by Puetz seconded by Bartoshevich to approve the contract for sewer inspection service with Crispell Snyder. All voted in favor.
8. **Discussion & Appropriate Action regarding the approval of the replacement and installation of an entryway sign on KK to Openwood Studios for \$7275.00.** Lange stated that a proposal was brought to the Board of Public Works in 2010 regarding the replacement of an old entry sign on KK. There was discussion regarding whether the CDA would pick up the cost. The CDA made a motion not to pay for the installation. Lange stated that she is bringing this back to the Board for final approval since the City had never funded the project. She said that there are additional funds in the road account since she was able to secure additional funding for Whitnall Avenue last year. Motion made by Puetz seconded by Clark to recommend approval of the new entry sign on KK to Openwood Studios for \$7275, all voted in favor.
9. Update on DPW Hiring Process (No action necessary)
10. Preliminary discussion regarding the contracting of alley snow plowing. (No action necessary)
11. Committee Requests for future agenda items – None

Motion by Clark, seconded by Bartoshevich to adjourn. All voted in favor.
Meeting adjourned at 7:57 p.m.

Joe Mikolajczak/s/
Chairman, Board of Public Works