

**MINUTES OF THE PERSONNEL COMMITTEE MEETING  
HELD AT THE CITY OF CUDAHY MUNICIPAL BUILDING,  
5050 S LAKE DR. CUDAHY, WI, ON  
Tuesday, December 17, 2013**

**ROLL CALL**

Ald. Litkowiec called the meeting to order at 6:40 PM. The following answered, “present” to roll call: Ald. Morales, Hollenbeck, Litkowiec and Bartoshevich. Ald. Schissel was absent and excused. Mayor Hohenfeldt, Deputy Clerk Toms-Neary, Police Chief Poellot, DPW Director Lange, Comptroller Williams, Finance Director Schuknecht, City Clerk Broderick and City Attorney Eberhardy were also in attendance.

**MEETING STATEMENT**

The proper open meeting statement was read at this time.

1. Discussion and appropriate action regarding Ordinance No. 2376.1 entitled “An Ordinance Fixing the Salary and Fringe Benefits of the Fire Chief in the City of Cudahy Fire Department for 2013-2015” **MOTION BY ALD. MORALEZ, SECOND BY ALD. HOLLENBECK** to approve Ordinance No. 2376.1. Motion carried unanimously.
2. Discussion and appropriate action regarding Ordinance No. 2373.2 entitled “An Ordinance Fixing the Salaries and Providing Fringe Benefits for Department Heads of the City of Cudahy for 2014.” **MOTION BY ALD. MORALEZ, SECOND BY ALD. BARTOSHEVICH** to approve Ordinance No. 2373.2. Motion carried unanimously.
3. Discussion and appropriate action regarding Ordinance No. 2374.3 entitled “An Ordinance Fixing the Salaries of Certain Non-Union Employees of the City of Cudahy for 2014”. **MOTION BY ALD. BARTOSHEVICH, SECOND BY ALD. MORALEZ** to approve Ordinance No. 2374.3. Motion carried unanimously.
4. Discussion and necessary action regarding request of Police Chief to hire replacement police officer due to the retirement of Sgt. Carchesi. **MOTION BY ALD. BARTOSHEVIC, SECOND BY ALD. HOLLENBECK** to approve replacement police officer. Motion carried unanimously.
5. Discussion and necessary action regarding job description for Administrative Assistant – Economic Development, Inspections and Zoning – Part Time. **MOTION BY ALD. HOLLENBECK, SECOND BY ALD. MORALEZ** to approve job description but with an added sunset provision. On the roll call vote, Alderpersons Morales, Hollenbeck and Litkowiec voted “aye”. Alderperson Bartoshevich voted “no”. Motion carried.
6. Adjourn. **MOTION BY ALD. BARTOSHEVICH, SECOND BY ALD. HOLLENBECK** to adjourn at 6:55 P.M. Motion carried.

Attest:  
Jason Litkowiec, Vice Chairperson