ROLL CALL
Chairperson Marty Van Hoof called the meeting to order at 5:31 pm. The following answered “present” to the roll call: Randy Pheifer, Ald. Randy Hollenbeck, Ald. Jason Litkowiec, Rick Ceschin, and Joan Houlehen. With Sean Smith excused. Also present Mayor John Hohenfeldt, Economic Development Director Brian Biernat, and Executive Director Bruce Schuknecht.

MEETING STATEMENT
The proper open meeting statement was read at this time.

MINUTES
MOTION WAS MADE BY RICK CESCHIN, SECOND BY RANDY PHEIFER to approve the minutes from the October 22, 2013 CDA meeting. Motion carried unanimously.

OLD BUSINESS
3. None.

NEW BUSINESS
4. Review and take appropriate action regarding the request for deferred payment arrangements submitted by Judy Carlin, owner/operator of the Gift Shoppe, 4805 S. Packard Avenue.
   MOTION MADE BY ALD. JASON LITKOWIEC, SECOND BY JOAN HOULEHEN to defer monthly loan payments starting when construction begins on Packard Avenue. Motion carried unanimously.

CLOSED SESSION
Adjourn into closed session per Wis. Stat. 19.85(1)(e)(g) for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and/or to confer with legal counsel with respect to ongoing and/or likely litigation: MOTION MADE BY RANDY PHEIFER, SECOND BY ALD. JASON LITKOWIEC to adjourn into closed session. Motion carried unanimously.

MOTION MADE BY RICK CESCHIN, SECOND BY RANDY PHEIFER to adjourn closed session and reconvene in open session. Motion carried unanimously.

5. Appropriate action regarding offers to sell to the CDA properties located at 4854 and 4858 S. Packard Ave. prepared and submitted by Atty. Leonard Lewensohn on behalf of the respective property owners. MOTION MADE BY RICK CESCHIN, SECOND BY JOAN HOULEHEN, to prepare to purchase the properties at 4854 and 4858 S. Packard Ave. with amendments made by the CDA legal council. Motion carried unanimously.

6. Appropriate action regarding negotiations to acquire property abutting the CDA-owned property at 3405 E. Layton Ave. to accommodate proposed development by LM Consulting, LLC. MOTION MADE BY RICK CESCHIN, SECOND BY JOAN HOULEHEN to
acquire property abutting the CDA-owned property at 3405 E. Layton Ave. to accommodate proposed development by LM Consulting, LLC. Motion carried unanimously.

7. Discussion of a possible December 2013 meeting. Next meeting if needed will be on December 17, 2013 at 5:30pm.

MOTION MADE BY RANDY PHEIFER, SECOND BY RICK CESCHIN to adjourn the meeting at 7:12pm. Motion carried unanimously.