

**MINUTES OF THE PERSONNEL COMMITTEE MEETING
HELD AT THE CITY OF CUDAHY MUNICIPAL BUILDING,
5050 S LAKE DR. CUDAHY, WI, ON
Tuesday, October 11, 2011**

ROLL CALL

Ald. Schissel called the meeting to order at 5:30 PM. The following answered, "present" to roll call: Ald. Otto, Schissel, Mikolajczak, Litkowiec and Bartoshevich. Mayor Day, Clerk Treasurer Broderick, Chief Poellot, Jaci Duvall, Jim Williamson, Carolyn Toms-Neary, Mary Jo Lange, Al Hendrickson and Carol Wantuch were also in attendance.

MEETING STATEMENT

The proper open meeting statement was read at this time.

1. Discussion and appropriate action regarding DPW Superintendent's request of current retirement benefits to be carried over to 2012. Mary Jo Lange presented Al's request based on the needs of the Department of Public Works. Al Hendrickson stated his intention is to retire once they get through the winter, current projects and the hiring process for his replacement is completed. Discussion ensued. **MOTION BY ALD. LITKOWIEC, SECOND BY ALD. OTTO** to accept and approve request pending review and opinion of legal counsel. On the roll call vote, Alderpersons Mikolajczak, Schissel, Otto and Litkowiec voted "aye". Alderperson Bartoshevich voted "no". Motion carried.
2. Discussion and appropriate action regarding compensation for interim Public Health Officers. Public Health Officer reported that Annette Schmidt will be appointed as interim supervisor for day to day operations until position is filled. She is requesting that she be paid the higher classification of the Public Health Officer pay during this period. There is a mutual aid agreement with South Milwaukee for services during the interim. **MOTION BY ALD. OTTO, SECOND BY ALD. BARTOSHEVICH** to temporarily appoint Annette Schmidt as interim Public Health Officer and compensate at same rate of pay as Public Health Officer until position is filled. On the roll call vote, motion carried unanimously. **MOTION BY ALD. BARTOSHEVICH, SECOND BY ALD. LITKOWIEC** to post for the position of Public Health Officer with hiring process through Civil Service Commission. On the roll call vote, Alderperson Schissel, Litkowiec and Bartoshevich voted "aye". Alderpersons Mikolajczak and Otto voted "no". Motion carried.
3. Discussion and appropriate action regarding revised Employee Handbook. Changes were reviewed at this time. **MOTION BY ALD. BARTOSHEVICH, SECOND BY ALD. MIKOLAJCZAK** to approve with referral to labor attorney for review and final presentation to Common Council. On the roll call vote, motion carried unanimously.
4. Discussion and appropriate action regarding the amending of Elected Officials Ordinance to reflect pay freeze for Mayor position for 2012. **MOTION BY MIKOLAJCZAK, SECOND BY ALD. LITKOWIEC** to approve Ordinance No. 2294.4 with the amendment to strike escalator formula and freeze current salary at the 2011 rate. On the roll call vote, motion carried unanimously.

5. Discussion and appropriate action regarding draft ordinance amending Chapter 7 creating a grievance procedure. **MOTION BY ALD. OTTO, SECOND BY ALD. LITKOWIEC** to approve. On the roll call vote, Alderpersons Mikolajczak, Schissel, Otto and Litkowiec voted "aye". Alderperson Bartoshevich voted "no". Motion carried.
6. Discussion and appropriate action regarding splitting of Chief Inspector duties. Mayor Day explained the plan to split the inspection duties between current Electrical Inspector and current Economic Development Director. Both parties would then be exempt. This would be a savings of about \$68,000. **MOTION BY ALD. BARTOSHEVICH, SECOND BY ALD. MIKOLAJCZAK** to approve reorganization of Inspection Department. On the roll call vote, motion carried unanimously.
7. Discussion and appropriate action regarding contracting legal counsel for various labor issues. **MOTION BY ALD. MIKOLAJCZAK, SECOND BY ALD. BARTOSHEVICH** to allow for the engagement of various legal and labor attorneys based on specific issues. On the roll call vote, Alderpersons Mikolajczak, Otto, Litkowiec and Bartoshevich voted "aye". Alderperson Schissel voted "no". Motion carried.
8. Adjourn into closed session per sec. 19.85(1)(c),(e), and (g), Wis. Stats. To discuss employee compensation issues, labor agreement negotiations, pending grievances and litigation and likely litigation, employee disciplinary matters and issues related to same for all bargaining units. a). Discussion and appropriate action regarding AFSCME Local 742 Prohibited Practice Filing. **MOTION BY ALD. MIKOLAJCZAK, SECOND BY ALD. BARTOSHEVICH** to adjourn into closed session at 6:45 P.M. On the roll call vote, motion carried unanimously.
9. Adjourn closed session and reconvene into open session. **MOTION BY ALD. MIKOLAJCZAK, SECOND BY ALD. BARTOSHEVICH** to adjourn closed session and reconvene in open session at 6:55 P.M. Motion carried unanimously.
10. Adjourn. **MOTION BY ALD. MIKOLAJCZAK, SECOND BY ALD. BARTOSHEVICH** to adjourn at 6:56 P.M.

Attest:
Mary Schissel/Chairman