

**MINUTES OF THE PERSONNEL COMMITTEE MEETING
HELD AT THE CITY OF CUDAHY MUNICIPAL BUILDING,
5050 S LAKE DR. CUDAHY, WI, ON
Tuesday, June 6, 2017**

ROLL CALL

Ald. Hollenbeck called the meeting to order at 6:54 P.M. The following answered, “present” to roll call: Ald. Moralez, Johnson and Hollenbeck. Alderperson Litkowiec and St. Marie-Boelkow were absent and excused. Mayor Hohenfeldt, DPW Director Lange, Finance Director Schuknecht, Comptroller Williamson and Clerk Sobieski were also in attendance.

MEETING STATEMENT

The proper open meeting statement was read at this time.

Alderperson Hollenbeck called a recess at 6:55 P.M. and reconvened at 7:45 P.M.
Alderperson Litkowiec was present when reconvened.

Old Business

None

New Business

1. Discussion and necessary action regarding updated City of Cudahy Employee Manual. **MOTION BY ALD. LITKOWIEC, SECOND BY ALD. MORALEZ** to approve. On the roll call vote, motion carried unanimously.
2. Discussion & necessary action for the creation of an assistant mechanic in the Department of Public Works and the filling of that position. **MOTION BY ALD. JOHNSON, SECOND BY ALD. MORALEZ** to approve. On the roll call vote, motion carried unanimously.
3. Presentation & Discussion regarding the re-organization of the Finance Department including the positions of Finance Director, Clerk / Treasurer and Comptroller. (no action necessary) **NO ACTION TAKEN**
4. Discussion and necessary action regarding replacement of Finance Director due to retirement notification. **MOTION BY ALD. LITKOWIEC, SECOND BY ALD. MORALEZ** to approve. On the roll call vote, motion carried unanimously.
1. Adjourn. **MOTION BY ALD. LITKOWIEC, SECOND BY ALD. JOHNSON** to adjourn at 8:32 P.M.

Attest:

Randy Hollenbeck, Chairperson