

MINUTES OF A MEETING OF THE WATER UTILITY COMMISSION OF THE CITY OF CUDAHY, WISCONSIN HELD AT CITY HALL 5050 S. LAKE DRIVE ON THURSDAY JUNE 20, 2013

The meeting was called to order at 4:02 P.M. by Chairman Miller with the following members in attendance: Mr. Kramer and Mr. O'Connell Mr. Hanson and Mr. Kober absent and excused. Superintendent Miller and Director of Public Works Lange also present.

APPROVE MINUTES OF THE APRIL 18, 2013 MEETING

Moved by Mr. Kramer second by Mr. O'Connell, to approve the minutes of the April 18, 2013 meeting. All voting in favor.

DISCUSSION AND ACTION REGARDING THE SUPERINTENDENTS PARTICIPATION IN THE WISCONSIN WATER ASSOCIATION

Superintendent Miller informed the Commission that he is considering running for Chairman of the Wisconsin Water Association. This would be a 3 year commitment as the candidate moves through 3 board positions from Senior Trustee to Vice- Chair to Chair. The Superintendent informed the Commission that if he ran he would need the permission and support of his manager, the Commission and the Mayor.

DPW Lange informed the Commission that she had discussed the matter with Superintendent Miller and was fully in support of him if he decided to run. There was some discussion on the time commitment and utility involvement in the WWA in the past.

Moved by Mr. O'Connell, second by Mr. Kramer to approve and support the Water Superintendent's involvement with the Wisconsin Water Association including an effort to run for chairman of the organization. All Voting in favor.

REVIEW OF THE 2012 DRAFT FINANCIAL REPORT

Superintendent Miller walked through a summary of the draft financial statements that had been sent to the Commission and answered questions from the Commission.

Revenue	2012	2011	2010
Actual	2,643,460	2,297,154	2,049,355
Budget	2,689,250	2,226,500	2,188,250
Expenses			
O&M Expense	1,568,071	1,515,440	1,483,905
Depreciation	481,006	461,216	457,433
Total	2,049,077	1,976,656	1,941,338
Budget O&M	1,488,069	1,478,455	1,480,118
Budget Depreciation	440,000	410,000	39,000
Tax Equivalent	372,108	352,294	379,770
Operating Income	594,313	320,497	108,017
Cash at end of year	393,519	392,894	392,350

SHUT OFF PROGRAM

The Commission was informed that the utility has begun its summer shut off program in an effort to boost collections. The Superintendent noted that the number of delinquent accounts has been increasing over the last 24 months and the total amounts of the past due accounts has been growing. Notices have just been sent out for billing district 2 and the total for the past due accounts exceeds \$59,000. There are also concerns about efforts by the state legislature to make it more difficult for municipal utilities to collect delinquent bills through the property tax process. Given the amount of money involved and the possibility of changes to current law the Superintendent felt the utility needed to get more aggressive in collections.

SUPERINTENDENT UPDATES

Superintendent Miller gave a quick overview of operations:

- Status of the pump station emergency engine
- Replacement of carbon caps on two filter beds
- Condition of the pumping station roof and the need to replace in 2014

ADJOURNMENT

There being no further business, it was moved by Mr. O'Connell, second by Mr. Kramer to adjourn.
All voting in favor (4:42 PM)

Ken Kramer, Secretary

Attest: Bill Miller