

MINUTES OF A MEETING OF THE BOARD OF PUBLIC WORKS OF THE CITY OF CUDAHY,
WI TO BE HELD AT THE CUDAHY MUNICIPAL BUILDING,
5050 SOUTH LAKE DRIVE, CUDAHY, WI ON
Monday, June 25, 2018 @ 5:30 PM

ROLL CALL

The Meeting was called to order by Chairman Litkowiec at 5:31 p.m. with the following answering “present” to roll call: Mr. Lohr, Mr. Magestro & Ald Hollenbeck.. Mr. Clark was absent & excused.

Also Present: DPW Director Mary Jo Lange & DPW Superintendent Scott Rewolinski

The proper open meeting statement was made at this time. In addition Chairman Litkowiec read the following statement to the audience: The Board of Public Works is not an open forum for the public to speak. Speaker must be identified on the agenda related to an agenda item. Public hearings are not held at the Board of Public Works.

Approval of the Minutes: Motion made by Lohr seconded by Hollenbeck to approve the Minutes of the May 21, 2018 meeting. All voted in favor.

NEW BUSINESS

- 1. Discussion and approval of an engineering contract from R. A. Smith to conduct the 2018 Illicit Discharge Screening of Storm Water Outfalls and Illicit Discharge Investigation in the amount of \$3500.** Director Lange informed the Board that this contract is for the testing of our storm water outfalls required of our DNR Storm Water Permit. **Motion made by Lohr seconded by Magestro, all voted in favor to approve the contract from R. A. Smith to conduct the 2018 Illicit Discharge Screening of Storm Water Outfalls and Illicit Discharge Investigation in the amount of \$3500**
- 2. Discussion and acceptance of the 2017 CMAR Compliance Maintenance Annual Report required of the sanitary sewer system by the Wisconsin Department of Natural Resources.** Director Lange told the Board that each year the Department is required to submit a CMAR report to the DNR. As a requirement the Board of Public Works or Sewer Utility Commission is required to accept the report. **Motion made by Hollenbeck, seconded by Lohr, all voted in favor to accept the 2017 CMAR report.**
- 3. Discussion and acceptance of the 2017 CMOM Capacity, Management, Operation & Maintenance Report required of the Metropolitan Milwaukee Sewage District and the Wisconsin Department of Natural Resources.** Director Lange told the Board that similar to the CMAR report the Department is required to submit an annual CMOM report to MMSD. The CMOM report relates to activities that were conducted in 2017 regarding the maintenance & management of the sanitary sewer system. **Motion made by Lohr, seconded by Hollenbeck, all voted in favor to accept the 2017 CMOM report.**

4. **Discussion and recommendation of award of the DPW Facility Site Grading Project #2018-03.** Director Lange stated that the department received five bids for the partial grading of the DPW Facility site grading off Whitnall Avenue. The entire site will not be graded at this time – just the portion that involves the storm water facility and the area needed for the salt storage facility. Lange reminded the Board that the cost of the storm water facilities that will be constructed as part of a future DPW Facility, will be covered by the Storm Water Utility. The reasoning is that the Storm Water Utility makes up about 1/3 of the DPW and will be utilizing the facility. Other portions will come from the sanitary sewer fund and recycling fund. The low bid was received by Vinton Construction. The schedule of the grading may be done in late fall or early spring. Currently the contractors are very busy. The low bid was in the amount of \$273,897.75. **Motion made by Magestro seconded by Lohr all voted in favor to recommend award of the DPW Facility Site Grading Project #2019-03 to Vinton Construction in the amount of \$273,897.75.**

5. **Discussion and approval of an engineering contract from The Concord Group to conduct a “Property Condition Assessment” for the Department of Public Works Facilities in the amount not to exceed \$5560.** As part of the extended discussion on the need for a salt storage facility and the long range plan for a future DPW Facility, some members of the Council requested that a Property Condition Assessment be made by an outside firm to determine if the existing DPW facility could be repaired and used, or if it was in the best interest of the City to construct a new facility. This is a separate and additional study to the Needs Analysis that was completed a year ago that stated the existing facility is too small an inefficient to serve the Department’s needs currently and in the future. This is also in addition to the \$5000 study required by that same Council member to audit the need for the Salt Storage Facility. The Department received a proposal from the Concord Group to conduct the property assessment in the amount of \$5560. Although the Board members made it clear that they thought this was a waste of money given the findings of the prior studies and the work done by the City’s professional staff a **motion was made by Lohr seconded by Hollenbeck to approve the engineering contract from “The Concord Group” for a “property Condition Assessment” for the Department of Public Works Facilities in the amount not to exceed \$5560. All voted in favor.**

6. Project Updates. Sidewalk replacement project, City Hall parking lot, DPW tree restoration work, road patching, catch basin replacement. **No action necessary**

Adjourn

Motion made by Lohr seconded by Magestro to adjourn the meeting. All voted in favor.

Meeting adjourned at 6:12 p.m.