Guide to City Services

Cudahy City Hall
5050 South Lake Drive
Cudahy, WI 53110
Monday—Friday 8:00 a.m. to 5:00 p.m.
(414) 769-2216

Welcome Letter to New Residents

Mayor John Hohenfeldt

Greetings from the Office of the Mayor:

It is once again my honor and privilege to write to the citizens of Cudahy as your Mayor. Now that the winter season is hopefully behind us, we can look forward to spring, summer and the many activities to do here in the City of Cudahy.

I am truly looking forward to working with the newly installed group of elected officials. Having a mix of returning experienced Elected Officials along with our two newly elected Aldermen will allow us to keep municipal operations and your government moving forward on our first day in office.

Take some time this summer to get out and enjoy the many great things here in our community. Enjoy one of our many county parks, take a bike ride, or enjoy a nice walk. I also challenge you when walking, to take different routes, that way you get to see the different housing we have to offer, and hopefully you meet some new people along the way.

I encourage everyone to support our local businesses. Many of these businesses also donate a portion of their profits back to our community to various community organizations, other school causes and activities. While I look forward to working hard on adding new businesses into our community, please shop locally and support our current local businesses.

Transportation around our community will be changing over the next several years with the reconstruction of the Hoan Bridge and the plans to expand 794. These major transportation routes into and out of our community will be looking at major work and expansion and I look forward to making sure there is as little disruption as possible for our residents during these major projects.

This summer will be a busy time for community events here in our city. I ask everyone to take in any one of the many events being planned this summer, and encourage you to visit the City's website www.cudahy-wi.gov for additional information.

To name a few of these upcoming events, mark your calendar for upcoming Memorial Day Ceremony on Monday May 27th, the Community Movie Nights in Cudahy Park every Thursday in June, our city's Fourth of July Celebration on the 4th, and the National Night Out in August. These are great opportunities to enjoy time with family, friends, and neighbors here in our community.

In closing, from my office, I promise to work on the issues important to you and to run the most cost effective government possible. In addition, I pledge to work with other local elected officials in dealing with the issues important to making our community, and our region a better place to work, live and play. Our community has a lot to offer and I hope that you truly take advantage of the many offerings available to you.

John R. Hohenfeldt

E-Mail Address: jhohenfeldt@ci.cudahy.wi.us · Phone Number: (414) 769-2222 ·
Address: 5050 South Lake Dr. · In office since April, 2013

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City Phone Directory

All phone numbers listed are in the (414) area code.

Mayor	769-2222
1st Dist. Alderman Joseph Mikolajczak	763-5105
2nd Dist. Alderman Mary Schissel	744-0420
3rd Dist. Alderman Mark Otto	769-6626
4th Dist. Alderman Jason Litkowiec	489-9287
5th Dist. Alderman Richard Bartoshevich	769-1889
Accounting	769-2227
Add./Remodel Permits	769-2209
Airport Noise Complaints	747-4677
Assessor	769-2207
Ambulance Bills	800-786-4911
Appliance Pickup	769-2216
Barking Dogs	769-2260
Birth Certificates	278-4002
Block Watch	769-2260
Board of Review	769-2204
Brush Pickup	769-2216
Building Permits	769-2209
Chemical Spills	769-2231
Claims	769-2204
Clerk of Court	769-2218
Clerk/Treasurer	769-2204
City Attorney	769-2243
City Finance Director	769-2227
Common Council Mtgs.	769-2203
Communicable Diseases	769-2239
Comptroller	769-2230
Crime Stoppers Hotline	762-0040
Crossing Guards	769-2260
Dog & Cat Licenses	769-2203
Economic Development	769-2215
Elections	769-2204
Electrical Inspection	769-2209
Engineering	769-2212
FAX: City Hall	769-2261
Fences/Decks/Pools	769-2209
Fire Department	769-2231
Fire (NON-Emergency)	769-2233
Flooding	769-2212
Graffiti Reporting	769-2260
Hazardous Waste	769-2216
Health Department	769-2239
Immunizations	769-2239
Information Systems	769-2234
Inspection Department	769-2209
Land Development	769-2215
Lead Hazards	769-2239
Leaf Collection	769-2216
Leash Law Info.	769-2260
Library Services	769-2244
Marriage Licenses	278-4021
Municipal Court	769-2218
Overnight Parking	744-3444
Parking Tickets	882-2403
Plan Commission Mtgs.	769-2212
Plats & Maps	769-2212
Plbg./Inspections/Wells	769-2209
Police (NON-Emergency)	769-2260
Preservation Officer	769-2211
Property Assessments	769-2207
Property Tax Payments	769-2204
Public Works Department	769-2216
Register of Deeds	278-4000
School (General Info.)	294-7400
Sewer Backup	769-2216
Sewer & Water Design	769-2212
Sidewalk/Driveway Repair	769-2212
Snow Plowing	769-2216
Special Assessment Billing	769-2204
Storm Water	769-2212
Stray Pets/Injured Wildlife	961-0310
Street Const. Design	769-2212
Street Lighting	769-2216
Street Repairs	769-2216
Tax Bills	769-2204
Traffic/Tickets	769-2218
Voter Registration	769-2203
Water Meter Testing	769-2235
Water Outage/Main Break	769-2237
Water/Sewer Bills	769-2237
Water Utility	769-2237
Weed Complaints	769-2209
Well Abandonment	769-2209
WIC	769-2229
Yard Waste	769-2216
Zoning	769-2215
Zoning Appeals	769-2215
Zoning Administrator	769-2215

The DPW's main functions are snow and ice control, street maintenance, solid and yard waste collection and disposal, traffic signal operations and sign maintenance, street light installation and maintenance, street cleaning and storm sewer maintenance, urban forestry operations, building maintenance and sanitary sewer maintenance.

Sanitary Sewer Back-Up
If you have sewage coming up from your basement sewer drain, please call the DPW at 769-2216 during regular office hours. After hours, please call the Cudahy Police Department non-emergency number 769-2260. A crew will be sent to check the city sewer in the street and will let you know if the problem is in your lateral sewer.

Traffic Signal Malfunction
Traffic signals are either under the jurisdiction of the Milwaukee County Highway Department or the Cudahy Department of Public Works. If you see a traffic signal out or malfunctioning, please call the DPW at 769-2216.

Pothole Patching
Pothole patching is done by DPW crews. If you notice a hole in the street, please call the department office at 769-2216 or email langemj@ci.cudahy.wi.us so that a crew may be sent to repair the road.

Sidewalk Tripping Hazard
If you notice a sidewalk that hazardous to pedestrians, please call the Cudahy Engineering Department at 769-2212 or email langemj@ci.cudahy.wi.us.

Flooded Street
If your street is flooding during regular office hours, please call the DPW office at 769-2216 to report it. After hours and weekends please call the Cudahy Police Department non-emergency number 769-2260.

Dead Animal Pick-Up
Dead animals in the road or alley may be reported to the DPW office at 769-2216. An employee will be dispatched to remove the body. If you notice a dead animal on your property, you may place it in a plastic bag and dispose of it in your regular garbage cart.

Christmas Tree Removal
The Cudahy DPW typically collects Christmas trees placed by the curb during a two-week period beginning on the Monday after the New Year. Do not put trees in bags for curb pickup. The collection will not be done with regular garbage. All other Christmas trees should be dropped off at the Cudahy Drop Off Center during regular drop-off hours.

Forestry
All request for tree services such as trimming, planting, cutting, etc. should be called into the DPW at 769-2216. Your request will be referred to the City Forester who, by ordinance, is in charge of Cudahy's urban forest.

Street Lights
Most of the street lights in Cudahy are owned by WeEnergies. Click below to determine whether the street light is owned by Cudahy or WeEnergies.

Map of street lights

Report a street light outage to WeEnergies

If a light is owned by Cudahy, please call the Public Works Department at 769-2216 to report it with an address the light is closest to and we will send a crew out.

Please review the following garbage rules:

- The City of Cudahy has fully automated refuse collection. With over 900 stops per day, the service men cannot leave the truck to properly place carts for collection or to collect garbage on the ground. Please be sure to correctly place your cart for weekly collection.

- All garbage should be placed inside the black cart provided by the City. Carts must be placed at the curb or alley line by **6 a.m.** on the day of collection as actual collection times may vary. You may put them out the evening before if more convenient. Carts must be returned to your property as soon as possible following collection. They cannot be stored on City right-of-way.

- Lid on carts must be completely closed to avoid spillage of garbage in area around cart. Refuse that is tightly packed into cart may not completely dump. Garbage that is not bagged and tied may cause unsightly litter when cart is dumped.

- Please make sure that carts are at least three (3) feet from any other object (including other garbage or recycling carts) so that the arms of the truck can enfold the cart and dump your refuse. Please do not park your car within 20 feet of a cart placed out for collection. Do not place carts under any overhead obstruction such as wires, leaves or tree limbs.

- If you have additional refuse that does not fit in the cart with the lid closed, then you must either call for a special collection for a fee or bring it to the drop off site (5631 Pennsylvania Avenue).

- How to correctly place garbage carts

What to do if:

You find a violation tag attached to your cart:

Please carefully read it to find out what action you need to take to resume refuse collection. If you need further information or have a question regarding garbage collection rules, please call our office at 769-2216. Chronic refuse violators will be subject to a charge or discontinuation of services.

Your garbage pickup was missed:

Please call the Department of Public Works (414-769-2216) as soon as possible. A crew will be sent back within the next few days.

Your garbage or recycling cart is damaged:

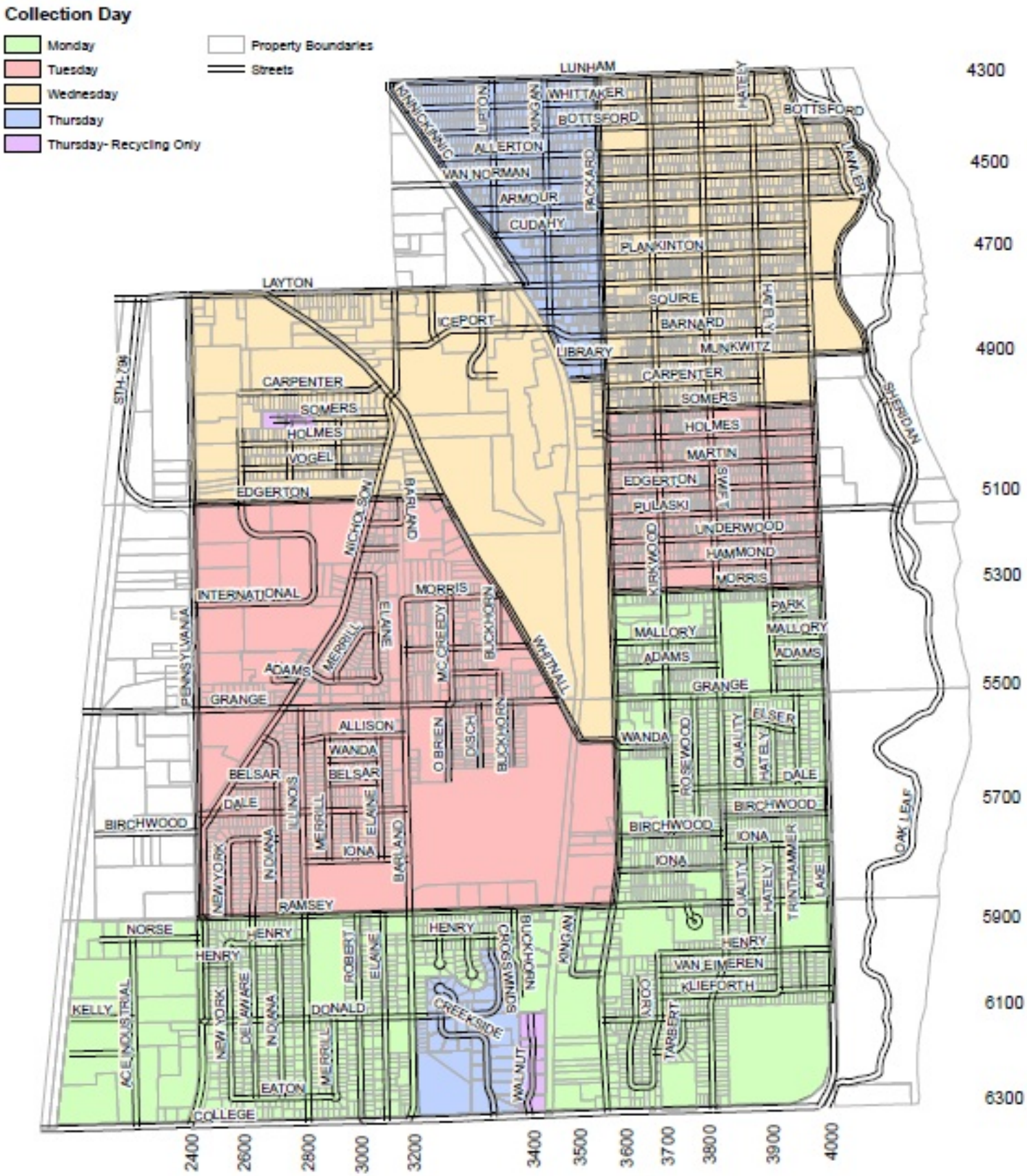
Please call the Department of Public Works (414-769-2216) to schedule the necessary repair. Crews are sent out periodically to replace wheels/repair carts. Carts must be placed at curb or alley line so crews can locate them.

Hardship Garbage:

The Hardship Garbage Program is a service for elderly or handicapped citizens who are physically unable to push their carts to the curb or alley. Residents on the list are issued a smaller cart, which is typically kept near the home and does not need to be moved for collection. All garbage must be in plastic bags in the cart. A separate refuse crew manually collects garbage weekly. Our office notifies the recycling company to provide similar service. A doctor's written excuse with the resident's name and address must be faxed (769-2261) or sent to the Public Works office to begin this service.

Garbage Collection Map

Department of Public Works · (414) 769-2216



CUDAHY PUBLIC WORKS
REFUSE CONTAINER LOCATION
FOR STREET COLLECTION

DEAR CUDAHY RESIDENT,

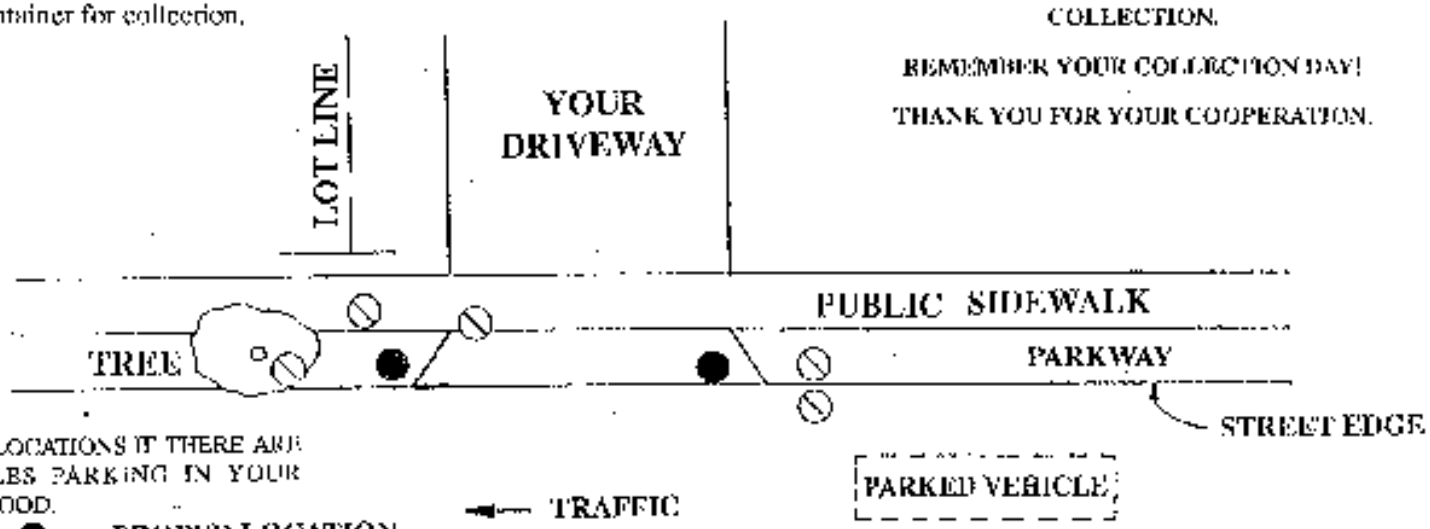
Please help make the fully automated collection system work by properly placing your container for collection.

Containers must be properly placed, AS NOTED, for collection. Containers may be placed anywhere on your property for storage.

PLEASE PLACE PROPERLY ON THE DAY OF YOUR COLLECTION.

REMEMBER YOUR COLLECTION DAY!

THANK YOU FOR YOUR COOPERATION.



USE THESE LOCATIONS IF THERE ARE NO VEHICLES PARKING IN YOUR NEIGHBORHOOD.

● **PROPER LOCATION**

⊘ **IMPROPER LOCATION**

MULTIPLE CONTAINERS - must be placed parallel to the street, with 3 feet of clearance (minimum) between containers.

FOR WEEKLY COLLECTION -

- Place container at street edge, on the parkway, making sure that the location chosen is fairly level. Container(s) **CAN NOT BE PLACED** within 3 feet of another container, tree, sign, light pole, mailbox, fire hydrant or any other obstruction.

Please review the following recycling rules:

Residential recycling is provided every other week on the same day as regular garbage collection by Advanced Disposal (formerly Veolia Environmental Services), **262-679-0860.** Simply place all of your usual recyclable items (bottles, cans, paper and cardboard) **loose** in your 64-gallon, gray recycling cart. Do not bundle or bag any recyclables, as plastic bags are not recyclable. All items will be separated at an Advanced Disposal recycling facility. Please make sure your cart is not within three feet of any vertical obstruction, including your garbage cart. All recyclables (including cardboard) must be contained in the 64 –gallon recycling cart, with the lid being able to fully close. No items on the ground. Carts should be out at the street or alley and accessible by 6:00 a.m. on your recycling day. All items should be contained in the cart including:

- **Any plastic containers marked #1 - #7**
- **Aluminum**: Beverage containers only. No other aluminum products accepted.
- **Glass bottles & jars**: Jars and bottles only. No window glass, Pyrex, mirrors, light bulbs, ceramics, drinking glasses, kitchenware or auto glass. Labels do not need to be removed.
- **Tin or Bi-Metal containers**: Food containers only. Labels do not need to be removed. Please rinse.
- **Aerosol spray cans**: Any empty aerosol container may be recycled including paints, pesticides, etc. Make sure the can is empty.
- **Paper & Cardboard:** Acceptable materials include junk mail, telephone books, magazines, catalogs, file folders, newspaper, notebooks, corrugated cardboard, boxboard (cereal, cake or cookie boxes). NO contaminated cardboard (such as pizza boxes). Contaminated cardboard should be placed in your garbage cart.

Who to Contact about Service:

Complaints and questions regarding the collection of recyclables should be directed to Advanced Disposal's Customer Service Center at 262-679-0860. If Veolia does not resolve your complaint or answer your question, call the Department of Public Works at 769-2216.

Need a new cart?

Please call the Department of Public Works (414-769-2216) to schedule the necessary repair. Crews are sent out periodically to replace wheels/repair carts. Carts must be placed at curb or alley line so crews can locate them.

Useful Links:

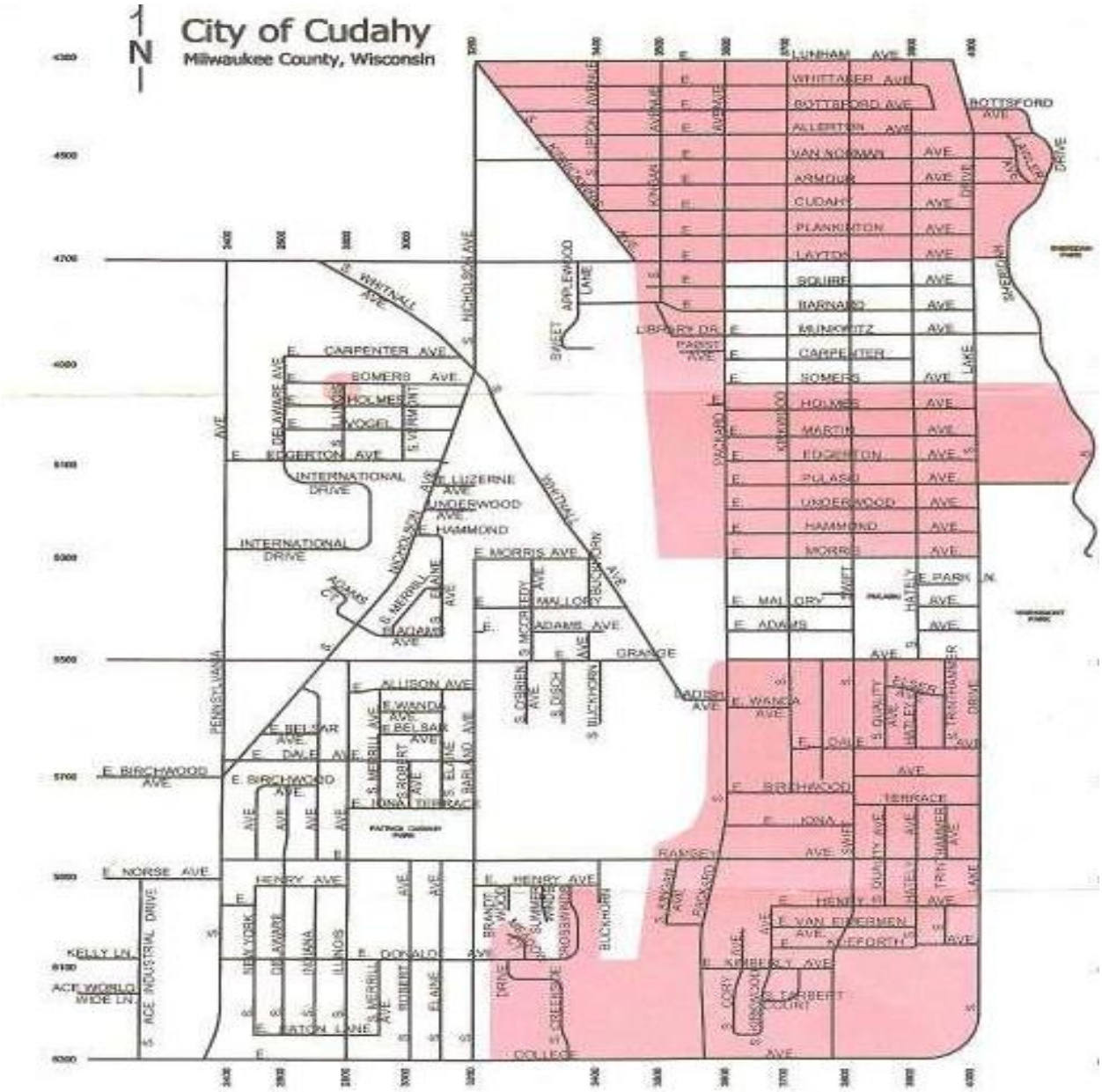
- 2013 Recycling Newsletter & Calendar (located on our City's recycling page)
- Cart Placement (http://www.cudahy-wi.gov/resources/garbageplacement.pdf)
- Advanced Disposal (www.advanceddisposal.com)
- Wisconsin Recycles (http://www.recyclemorewisconsin.org/locations/cudahy/)

Hardship Garbage & Recycling:

The Hardship Garbage Program is a service for elderly or handicapped citizens who are physically unable to push their carts to the curb or alley. Residents on the list are issued a smaller cart, which is typically kept near the home and does not need to be moved for collection. All garbage must be in plastic bags in the cart. A separate refuse crew manually collects garbage weekly. Our office notifies the recycling company to provide similar service. A doctor's written excuse with the resident's name and address must be faxed (769-2261) or sent to the Public Works office to begin this service.

2013 Recycling Map & Schedule

Department of Public Works · (414) 769-2216



January							February							March							April						
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27	28	29	30	31			24	25	26	27	28			24	25	26	27	28	29	30	28	29	30				
														31													

May							June							July							August						
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September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
29	30						27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

Homes in the shaded area of the map will have their recyclables collected *on the same day as their garbage* during the weeks shaded on the calendar. Homes in the un-shaded area of the map will have their recyclables collected *on the same day as their garbage* during the un-shaded weeks on the calendar.

Drop-Off Center

Department of Public Works · (414) 769-2216

The City owns and operates a collection center where only Cudahy residential property owners are allowed to drop off yard waste and other landscaping material, remodeling waste and refuse for a fee based on vehicle load size.

Located at: 5631 S. Pennsylvania Avenue
Winter Hours (October 1 - March 31):
Tuesday & Thursday -- 11:30 a.m. to 5:00 p.m.
Saturday -- 8:30 a.m. to 3:30 p.m.

Drop Off Center will be closed December 24, 2013 & December 31, 2013.

Summer Hours (April 1 - September 30):
Tuesday & Thursday -- 11:30 a.m. to 7:00 p.m.
Saturday - 8:30 a.m. to 3:30 p.m.

Proof of residency or ownership of property is required.

DROP-OFF CENTER FEES

Property owners can purchase tickets at the Drop–Off Center with cash (nothing higher than $20 bills), at City Hall in person or through mail with a check payable to the City of Cudahy.

Fees are based on the vehicle load size as follows:

1- 30 gal garbage bag or 1 small item	= $ 2.00
Car trunk load	= $ 5.00
Pick-up Truck (1/2 ton)	= $10.00
Large pick-up (3/4 ton)	= $15.00
Large SUV/Van	= $10.00
Small SUV/full car	= $10.00
Station Wagon	= $10.00
Small Trailer	= $10.00
Large Trailer	= $20.00
Concrete	= $20.00
Truck & Trailer	= $25.00
Step Vans	= $50.00
1 ton Pick-up	= $50.00
Tires (on or off rim)	= $5 ea.

Roofing Material No Longer Accepted at the City Drop-Off Site –The City no longer accepts roofing material. When replacing a roof or portions of a roof, it is best to get a dumpster. The City requires a written permission for all dumpsters that will be placed in City right of way. This can be done over the phone by calling the Department of Public Works at (414) 769-2216.

Items Containing Refrigerants – The City no longer pick-ups or accepts items containing refrigerants such as dehumidifiers, air conditioners and refrigerators. You can contact the City's Department of Public Works at (414) 769-2216 for companies that will pick these items up.

Garbage, recycling and yard waste will be accepted at all times.

E- Waste - No Charge — Cudahy Drop-Off Center is an official e-waste disposal site. Residents may drop off their discarded televisions, computers, monitors, printers, and telephone during regular hours of operation.

Waste Oil - No Charge

- Anything larger than a 1/2 ton Pick-up will not be allowed for dirt or rubble
- No dump trucks allowed
- No Contractor or Commercial vehicles allowed

MAIL ORDER FORM

Special Pick-Ups

Any property owner may order a special pick up **for a fee**, for pick-up of larger items during the year, with the exception of ONE free pickup during the spring pick-up period. Please check our website for specific dates. We will pick up furniture, appliances, carpeting, etc. All special pick-ups require prepayment before pickup. The new fee schedule is as follows:

- Branches, brush, furniture, general junk and construction debris = $50 minimum + $3.25 for every minute beyond 15 minutes.
- Appliances/White Goods = $50 Each
- Clean Dirt = $50/small load & $75/large load
- Mixed Loads = $85/small load & $175/large load
- Concrete/Bricks/Stone = $75/small load & $140/large load
- Abatements = $125 minimum charge + $3.24 for every minute beyond 15 minutes
- Special Pickup Violation = $60 plus special pickup fees

Violations deemed a health hazard will be picked up immediately and invoice will be sent to property owner.

Yard Waste & Grass Clippings

Disposal of grass clippings or other yard waste in the garbage is illegal. We strongly encourage you to leave the clippings on your lawn, use a mulching lawn mower or place clippings around your garden plants to help retain moisture. Residents may bring garden waste and grass clippings to the drop-off site during regular hours. **There are no free pickups for yard waste or grass clippings.** The City will provide free pick-up of yard waste during the Spring Clean-up and Fall Yard Waste Pick-Up (see website for seasonal dates).

Hazardous Waste

The Milwaukee Metropolitan Sewerage District handles household hazardous waste collection. Hazardous waste includes items such as oil-based paint and paint thinner, fluorescent light bulbs and solvent-based kitchen and bathroom cleaners. For a complete list of hazardous waste and collection locations, click here.

Prescription Drug Disposal

The City of Cudahy has a prescription drug collection program to protect our residents and our environment.

- **When:** Monday—Friday, 6:00 a.m. to 6:00 p.m.
- **Where:** Cudahy Police Department, 5050 South Lake Drive (769-2260 — Non– Emergency Line)
- **Bring:** Prescription medication in the original container (remove your name from the bottle) & over-the-counter medications, ointments, sprays, inhalers, creams & pet medications.
- **DO NOT bring:** Illegal drugs, biohazardous material, needles/sharps, personal care products (shampoo, soaps, lotions, etc.), household hazardous waste (paint, pesticides, oil, gas)

The Cudahy Police Department takes the medication to Illinois for incineration.

Sharps Disposal

Sharps disposal is available for all Cudahy residents who use syringes or blood testing equipment in their homes. Sharps must be placed in a rigid, puncture-proof container such as a laundry detergent bottle with a secure lid. A biohazard label should be placed on the outside of the container. Sharps can be brought to the Cudahy Health Department (769-2239) during normal business hours for free disposal.

Cudahy Water Utility
5050 South Lake Dr.
P.O. Box 100510
Cudahy, WI 53110

Monday—Friday, 8:00 a.m.—5:00 p.m.
Telephone: (414) 769-2237

Find us online!

MISSION STATEMENT:

We will supply the highest quality water possible to our customers and we will supply this water on demand and without interruption.

We will achieve our mission through an organization which maintains the highest possible efficiency and, thereby, the lowest possible rates for our customers.

We are committed to providing our customers with responsive service. We are sensitive to their needs and dedicated to their satisfaction.

We are committed to the development of the best employees in our industry. We provide our employees opportunities to grow and we maintain an open-door policy that encourages the flow of communications and the exchange of ideas. We recognize the importance of each individual and his or her role in the success of the entire organization.

We expect that our employees will be known for their character, commitment and competence, and we are committed to leading the water industry by our integrity, innovation and customer satisfaction.

A proud member of:

Wisconsin Water Association
A section of AWWA

Water Rates & Service Charges Brochure

WATER CHARGES
Water bills are sent out tri-annually by district. Each bill covers a 4 month period.

Water Meter Charge
This is a fixed charge based on the size of the water meter. The charge pays for installation, repair, maintenance, and reading of water meters.
For a single family home or duplex with a 5/8" or ¾" meter: **$18.40 per billing cycle**

Water Usage Charge
This charge is based on the volume of water used in the billing period. The charge pays for operation and maintenance of the drinking water treatment plant. Water rates are determined by the Public Service Commission of Wisconsin (PSC) in order to ensure the financial stability of the utility and fair value for customers. Water Usage Charge (residential): **$1.86 per 100 cubic feet.**

SEWER CHARGES

Local Sewer Charge
The local sewer charge is used for maintenance and replacement of Cudahy's sanitary sewer system. Sanitary Sewer includes everything that runs down drains, toilets, sinks etc.

The charge is made up of a **connection cost of $23.57 plus the amount of water used at $0.457 per 100 cubic feet (748 gallons).**

MMSD Sewer Charge
These charges are billed on behalf of the Milwaukee Metropolitan Sewerage District. Rates are set by MMSD, which include the costs to treat wastewater, run sewage treatment plants, the deep tunnel system and connection charges.

MMSD Fee includes a **connection charge of $9.95 plus the amount of water used at $1.24 per 100 cubic feet (748 gallons).**

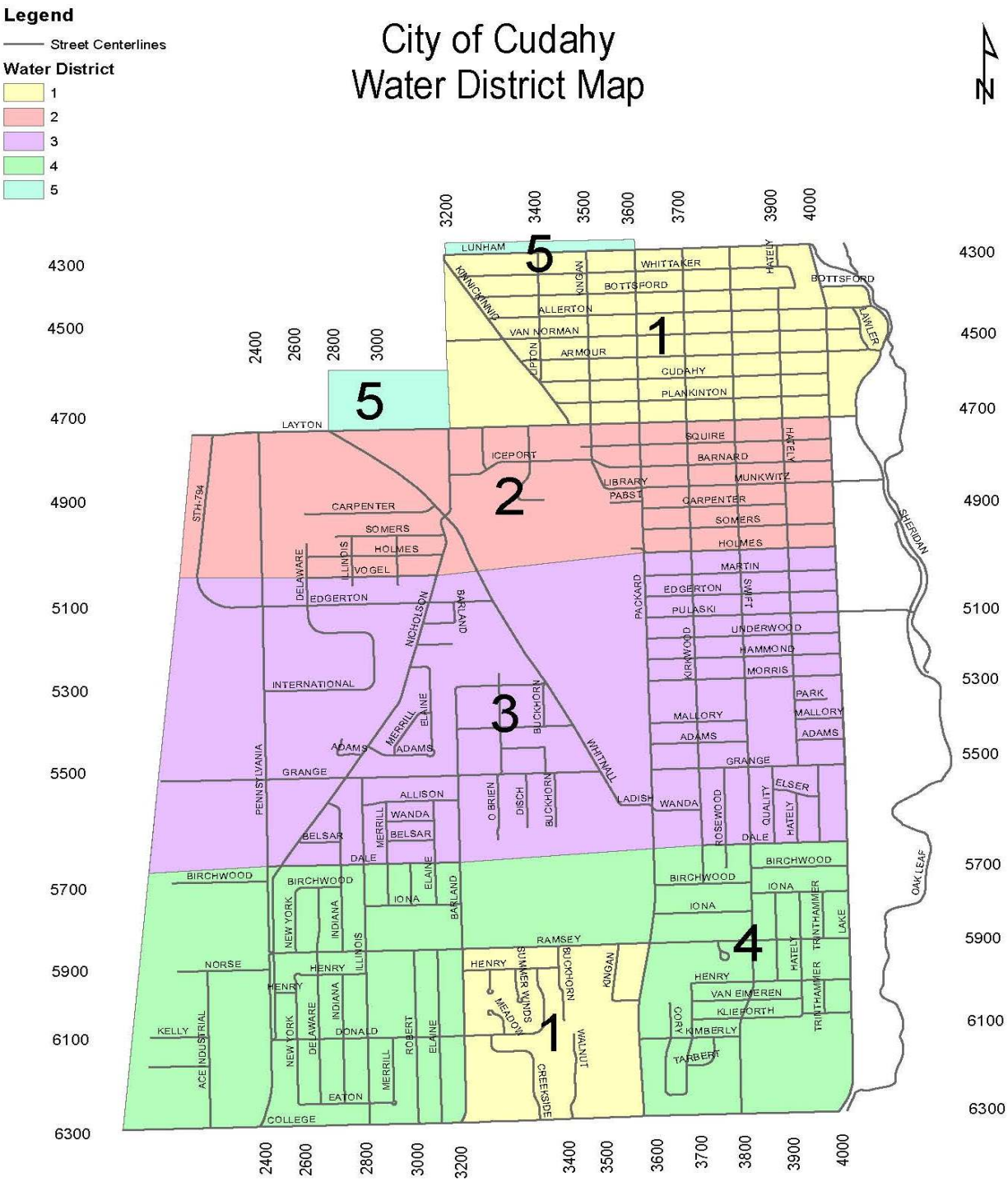
FIXED UTILITY CHARGES

Storm water
The storm water charge is used for maintenance and upgrades to the storm water sewer system. This system collects all the water from rain and snow, which runs to the lake. Storm water charge is based on the amount of impermeable surface the property contains. All single family homes are billed at 1 ERU (1 ERU = 2700 sq. ft of impermeable surface).

The residential charge for storm water is **$24.64 per billing period.**

Fire Protection
Fire Protection charges are used to cover the use of hydrants, and the capacity built into the system in order to rapidly deliver a large volume of water to a fire hydrant anywhere within the City when required.

The public fire charge for residential properties is **$17.40 per billing period.**



District 1	
Billed	**Period Covering**
March	October 1 – January 31
July	February 1 - May 31
November	June 1 – September 30
District 2	
Billed	**Period Covering**
April	November 1 – February 28
August	March 1 – June 30
December	July 1 – October 31

District 3	
Billed	**Period Covering**
January	August 1 – November 30
May	December 1 – March 31
September	April 1 – July 31
District 4	
Billed	**Period Covering**
February	September 1 – December 31
June	January – April 30
October	May 1 – August 31

Yellow/Brown/Dirty Discoloration— Brown or dirty colored water occurs when harmless silt particles, which typically settle along the bottom of water mains, are stirred up by high flows of water. This can occur when a fire hydrant is used, when a main breaks or when the system is flushed annually. Run the cold water tap for 3-5 minutes to determine if the water in the distribution main is cleared up. If not, avoid using the water for a few hours (to give crews a chance to finish their work) and try it again. If the water is still discolored, contact the Water Utility at 769-2235

White Discoloration—Cloudy or milky white water is usually caused by an abundance of small air bubbles in the water. The bubbles are harmless and enter the water when air is drawn into the transmission system that carries water through the distribution system. This is very common in the winter with colder water. A freshly filled glass of cold water should clear after a few minutes. When the water clears, people usually report a thin film on top, an odor and a metallic taste. The thin film is the micro-particles in the water. The odor is the gases stripped from the water. The metallic taste is thought to be the bubbles' effect in your mouth.

Sand & Grit—Sandy particles and grit occur in the home plumbing system as a result of rust particles from steel pipe and mineral scale sloughing off the pipe wall. A common knife blade will crush rust or mineral scale, while true sand will resist crushing. This grit may cause premature failure of faucets. It will also affect the operation of faucet aerators. Check your washing machine — if it is filling too slowly, replace the screen filters where the hot and cold water hoses enter the back of the machine.

Pink Stains—Bright pink stains on fixtures, drain board surfaces and pet dishes are caused by the interaction of oxygen in the air with dissolved rust, resulting in an iron hydroxideprecipatate on the surfaces. Run the cold water for 15-60 seconds or until the water temperature changes. Keep the surfaces dry to help reduce this problem. Pale pink or black-gray stains around bathtubs or showers may be a form of mildew.

Chlorine Taste/Odor — The City adds chlorine to its water supply to kill bacteria and other microbes. Some chlorine taste/odor may be detected by sensitive individuals at different times of the year. Residual levels of chlorine in the late spring and summer may appear to be higher due to the combination of chlorine with naturally occurring plant materials. These levels will appear to be lower and chlorine odor and taste should be less in the fall. Drinking water may be more appealing if it is left in the refrigerator overnight to minimize the chlorine taste and odor.

Earthy/Musty Odor — Earthy or musty tastes/odors occur in Lake Michigan water, most often in the late summer or early fall when algae growth increases because of warmer weather and sunlight. The odor is worse in stagnant water areas and more noticeable when the water temperature rises.

Lead—Drinking water is not a major source of lead exposure. Lead in drinking water comes from pre-1986 copper pipe and from brass faucets. Some lead may dissolve into the water when it sits in tap for 15—60 seconds or until the water temperature changes.

Building Inspection

Welcome to the Building Inspection Department. In addition to being responsible for all phases of building safety, this department is also responsible for the administration and enforcement for Cudahy's zoning regulations. Our goal, through the enforcement of State and Local regulations, is to provide a safe environment for us all and maintain property values.

The Inspection Department also provides staff support for the Board of Electrical Examiners, Design Review Board, Planning Commission, Zoning Code Advisory Committee, Board of Zoning Appeals and Property Maintenance Board of Appeals.

The department maintains files of all buildings within the City of Cudahy. Any and all information contained in the files is available for viewing upon request.

Frequently Asked Questions

When do I need a building permit?
Building permits are required to construct any new building, add to an existing building and/or make alterations involvinv structural changes. Permits are also required for, but not limited to, accessory buildings, fences, decks, swimming pools and HVAC. (For more information see the "Permit Types" page.)

Why do I need a permit?
The City of Cudahy adopts state and local building, plumbing and electrical codes to protect its citizens. Permits are required to track the work being done and the permit fees pay for the inspections and record keeping of the City.

What if obtaining a permit was a part of my contract and the contractor neglected to do so?
Homeowners should always find out which permits are required before hiring a contractor to do work on their homes, and then request a copy of the permit before allowing the contractor to start work. If a permit is not obtained, it is ultimately the property owner's responsibility. If work has been done on your property without a permit, please contact the Inspection Department. We will assist you in obtaining the required permit(s) and inspections as best we can; however, the City cannot intervene in contract issues between the contractor and homeowner. If there is a question, it is best to call us BEFORE making final payment to your contractor.

Who is responsible for obtaining a permit?
It is common for contractors to obtain permits; however, it is the responsibility of the homeowner to make sure the required permits are obtained. It's always a good idea to check with the City about required permits before hiring a contractor.

Can I do my own plumbing work?
With the exception of owner-occupied, single family residences, all plumbing work must be done by State-licensed plumbing contractors.

Can I do my own electrical work?
The City of Cudahy requires that all electrical work must be done by locally-licensed contractors who must first obtain permits.

What work as a homeowner can I do on my property?
All work other than electrical and plumbing can be done by homeowners. Please check for required permits. Permits must be obtained before starting any work. Plumbing work MAY be performed by owners of single family, owner-occupied dwellings.

How much advance notice is required for an inspection request?
Most inspections can be performed within one business day of the request. However, due to staffing and workload fluctuation, notification may be necessary two business days in advance.

If I still have questions who should I contact?
For questions regarding inspections, permits, applications, fees or the permit process, please call the Inspection Department at 414-769-2211 Monday through Friday, 8:00 a.m. to 5:00 p.m.

What types of inspections are required?

- Footings (before pouring concrete)
- Foundation walls (before backfilling)
- Rough plumbing (called in by plumber)
- Rough electrical (called in by electrician)
- Rough framing (before insulating)
- Insulation (before wall and ceiling finish is applied)
- Interior Drain Tile (before pouring basement floor concrete)
- Outside drain tile (before stone cover)
- Final plumbing (called in by plumber)
- Final electrical (called in by electrician)
- Final building occupancy (before moving in)

WHEN A PERMIT IS NECESSARY:

Building Permits:

- New construction
- Additions and alterations (interior and exterior)
- Garages (attached and detached)
- Gazebos and storage sheds (new or replacement)
- Decks (attached, detached, and decks around pools)
- Rec Rooms and finished rooms in basements
- Structural alterations (window/door header changes and changes in load-bearing walls)
- Fences
- Foundation repairs and drain tile work
- Swimming pools (above and in-ground, new or replacement)
- Gas fireplaces

Electrical Permits

- Additions and alterations (including sub-panels)
- Photovoltaic panels
- Post lights
- New sump pumps
- Rec rooms and finished rooms in basements
- Generators
- New installations or replacement of the following:
  - service upgrades,
  - furnaces and permanent heating devices
  - air conditioners
  - dishwashers
  - garbage disposals
  - Electric water heater
  - hydro-massage tubs
  - spas and swimming pools

HVAC Permits

- Air conditioners (new or replacement)
- Furnaces (new or replacement, including wood-burning supplemental units, stoves and fireplaces)
- Commercial or industrial exhaust systems

Plumbing Permits

- Additions and alterations (kitchens and baths)
- New Installations or replacement of the following:
  - dishwashers
  - garbage disposals
  - fixtures (tubs, toilets, showers, sinks)
  - Water heaters (electric water heaters need an electric permit)
  - water softeners
  - sprinkler systems
  - re-piping water or waste systems

Engineering Department · (414) 769-2212

About:

The Engineering Department provides technical assistance, design services, records, maps and information as well as assisting in identifying and implementing Capital Improvement Projects. **The Engineering Department is responsible for plan preparation and review, construction survey and construction management, storm water management and the overall function of the City's infrastructure. The department also prepares and updates the City's maps and conducts various engineering studies.**

The department coordinates consultant and contractor agreements and provides quality construction management services. In addition, they maintain working relationships with regulatory agencies, other municipalities and utility companies to ensure effective communication and coordination on joint projects and issues of mutual interest. Another goal of the Engineering Department is to keep abreast of new and changing technology in the areas of construction materials and methods, equipment and other products, and assess its value to the City with respect to quality and potential cost savings.

Engineering provides a broad spectrum of engineering services and strives to efficiently assist the public and other City Departments regarding engineering and infrastructure issues. Staff includes engineers, technicians, construction managers, inspectors, utility locators, GIS analysts, and administrative personnel.

Services:

- Performs administrative and engineering related services to other city departments.
- Provides project oversight and design review services for all public construction projects, private developments, and zoning and site plan submittals.
- Responds to citizen inquiries and concerns regarding traffic & pedestrian safety, roadway design, infrastructure improvements, sanitary & storm water issues, street right-of-way & land information.
- Maintains official maps and records including zoning, district, voting, utility system maps, and other miscellaneous City maps.
- Establishes and maintains GIS mapping and inventory. Assists other departments in accessing GIS data.
- Issues permits for working in the public right of way.
- Submittals for CSM and Plat of Survey maps.