

MINUTES OF A MEETING OF THE BOARD OF PUBLIC WORKS OF THE CITY OF  
CUDAHY, WI TO BE HELD AT THE CUDAHY MUNICIPAL BUILDING,  
5050 SOUTH LAKE DRIVE, CUDAHY, WI ON  
**Monday, December 11, 2017 @ 5:30 PM**

**ROLL CALL**

The Meeting was called to order by Chairman Litkowiec at 5:31 p.m. with the following answering “present” to roll call: Mr. Lohr, Mr. Clark, & Mr. Magestro & Ald Hollenbeck.

Also Present: DPW Director Mary Jo Lange, Scott Rewolinski, Ryan Schmidt

The proper open meeting statement was made at this time.

Approval of the Minutes: Motion made by Magestro seconded by Lohr to approve the Minutes of the October 2, 2017 meeting. All voted in favor.

**NEW BUSINESS**

1. **Discussion and necessary action regarding the recycling & garbage ticket procedures and policies.** Director Lange shared a written policy regarding the garbage & recycling ticket policy & procedure for 2018. The policy addresses a number of issues relative to the # of tickets that a residential parcel is given and the amount that can be disposed of. It also addresses conduct and what costs are involved to replace lost tickets. The second part of the document includes the procedures. In the past the resident had to request the tickets by mail, email or in person. To make it easier for the customer, the department is proposing to mail out the tickets (now called passes) with the recycling newsletter. Lange stated that because there is a policy and procedural change from what was done in the past, she is requesting the Board to make a motion to accept or inform her of any necessary changes. **Motion made by Lohr seconded by Magestro to accept the Recycling & Garbage Ticket Procedure & Policy. All voted in favor.**
  
2. **Discussion and necessary action regarding the 5-Year Capital Improvement Plan.** Lange provided each member an updated copy of the 5-Year Capital Improvement Plan (2018-2022) which included streets, alleys and public grounds & buildings. Lange pointed out that in years 2020-2022 the request for improvements increases significantly. Lange stated that this results from the Council’s decision to limit borrowing. **Motion made by Lohr seconded by Magestro to accept the 2018-2022 Capital Improvement Plan.**

**DIRECTOR’S REPORT: (No Action Necessary on these items)**

1. Status of tree removal, tree planting and tree trimming 2017 & 2018.
2. Road salt usage & application modifications (2011 vs 2017)
3. Upcoming Projects for 2018

Motion made by Clark seconded by Lohr to adjourn the meeting. All voted in favor.  
Meeting adjourned at 6:54 p.m.