

**MINUTES OF THE COMMUNITY DEVELOPMENT AUTHORITY OF THE CITY OF CUDAHY, HELD
AT THE CUDAHY MUNICIPAL BUILDING,
5050 S. LAKE DR., MILWAUKEE COUNTY, WI
Tuesday, October 24, 2017 @ 5:30 P.M.**

Roll Call

Chairman Ald. Jason Litkowiec called the meeting to order at 5:30 pm. The following members were present: Jeff Schlax, Joan Houlehen, Randy Pheifer, and Jason Litkowiec. Members Bob Grams, Marty Van Hoof, and Ald. Randy Hollenbeck were absent and excused. Also present: Mayor John Hohenfeldt, Executive Director Brian Biernat and Robert Cigale, Principal, Endpoint Solutions Corp.

Meeting Statement

The Chair read the Statement of Public Notice.

Minutes

Motion made by Houlehen, seconded by Pheifer, to approve the minutes of the August 22, 2017 meeting.
Motion carried.

Old Business

1. None

New Business

2. Discuss and take appropriate action on the proposed scope of services involving the grant application and planning services under the **2018 – 2019 City of Cudahy EPA Brownfield Assessment or Area-Wide Planning Grant Program Scope and Budget Estimate**, prepared by Vandewalle & Associates. Pheifer moved, seconded by Houlehen approval of the contract not to exceed \$20,000. On the roll call: Pheifer – aye, Houlehen – aye, Schlax – aye, Litkowiec – aye. Motion carried.
 3. Discussion of the following titled documentation submitted to the DNR involving Penn Place (these documents comprise hundreds of pages of narrative, exhibits, reports and appendices, reviewed extensively by legal counsel prior to submission):
 - Report for “Development at a Historic Fill Site Exemption Application” for Municipal Roads, Utilities, and Stormwater Management Penn Place Development South Pennsylvania Avenue and East Layton Avenue, Cudahy, Wisconsin
FID No. 241500380 BRRTS Nos. 0241000614, 0741548197, and 0941000714
 - PROPOSED DEVELOPMENT PENN PLACE CITY OF CUDAHY MILWAUKEE COUNTY WISCONSIN
 - Remedial Action Plan
 - Soil and Waste Management Plan & NR 718 Exemption Request
- No Action.
4. Discuss and take appropriate action on the staff recommendation to initiate a change in contracted engineering services proceeding with the next phase of development in the Penn Place district, including construction management services and various geo-technical solutions. Pheifer moved, seconded by Houlehen, approval of staff recommendation to initiate a change in contracted engineering services proceeding with the next phase of development in the Penn Place district, including construction management services and various geo-technical solutions. Pheifer moved, seconded by Houlehen, approval of staff recommendation. On the roll call: Pheifer – aye, Houlehen – aye, Schlax – aye, Litkowiec – aye. Motion carried.

Adjourn

Pheifer moved, seconded by Schlax, to adjourn. Motion carried.

Meeting ended at 5:59 p.m.

Next CDA meeting: November 28, 2017 @ 5:30p.m.

Respectfully submitted:

Brian F. Biernat, Executive Director