

**OFFICIAL NOTICE AND AGENDA FOR THE REGULAR MEETING OF THE COMMON COUNCIL OF
THE CITY OF CUDAHY, WI. TO BE HELD AT THE CUDAHY MUNICIPAL BUILDING,
5050 S. LAKE DRIVE, CUDAHY, WI. TUESDAY, OCTOBER 4, 2016 at 7:00 P.M.**

Certification of the open meeting law requirements and approval of the agenda.

Call of roll and announcement of presence or absence of a quorum.

Pledge of Allegiance

Moment of Silence.

PUBLIC HEARINGS & PRESENTATIONS

None

***PUBLIC COMMENT** (agenda items only).

CONSENT AGENDA ITEMS

(Items under the consent agenda may be acted upon by one motion. If in the judgment of any Council Member, a consent agenda item needs discussion, the item can be removed and discussed under "Items Removed from Consent Agenda").

1. Minutes of the Regular Meeting of the Common Council held September 20, 2016
2. Minutes of the Finance Committee held September 20, 2016.
3. Minutes of the Personnel Meeting held September 20, 2016.
4. Minutes of the Community Development Authority held August 23, 2016.
5. Minutes of the Water Utility Commission held September 22, 2016.
6. Minutes of the Board of Health held June 28, 2016.

ITEMS REMOVED FROM CONSENT AGENDA

NEW BUSINESS (including items for future agenda consideration or Committee Assignment)

1. Discussion and necessary action regarding city of Cudahy Notice under the American's With Disabilities Act.
2. Discussion and necessary action regarding approval of agreement for service between the City of Cudahy and Diversified Benefits for continuance of the Flexible Benefit Plan for 01-01-17 through 12-31-18.
3. Discussion and necessary action regarding request to utilize right of way on Squire Avenue for November 11 to November 13, 2016 for special event.

DEPARTMENT MANAGER OR ELECTED OFFICIAL UPDATES.

INTRODUCTION/PASSAGE OF ORDINANCES & RESOLUTIONS

1. None

***PUBLIC COMMENT** (on any subject items).

****Public Comment Notice: Each speaker will be limited to one three minute presentation for each "Public Comment" or "Hearing from Cudahy residents" placed on the agenda. Any discourse between speaker and Council, if absolutely necessary, will be minimal so as to avoid potential Open Meetings law violations.***

ADJOURN

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public meetings, who have a qualifying disability under the Americans with Disabilities Act.

Request should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Cudahy City Clerk at 769-2204. (FAX 769-2257). This meeting room is wheelchair accessible from the West entrance of South Lake Drive.

CA #1

**MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL OF THE CITY OF
CUDAHY, HELD AT THE CUDAHY MUNICIPAL BUILDING, 5050 S. LAKE DR.
MILWAUKEE COUNTY, WISCONSIN
TUESDAY, SEPTEMBER 20, 2016 AT 7:00 P.M.**

**CERTIFICATION OF OPEN MEETING LAW REQUIREMENTS AND APPROVAL OF THE
AGENDA**

The proper open meeting statement was read at this time.

ROLL CALL

Mayor John Hohenfeldt called the meeting to order at 7:00 PM. The following answered, "present" to the roll call: Council Members Moralez, Hollenbeck and Litkowiec. Alderperson Johnson was absent. Broderick and City Attorney Eberhardy were also in attendance.

PUBLIC HEARINGS & PRESENTATIONS

None

PUBLIC COMMENT (agenda items)

None

CONSENT AGENDA ITEMS

(Items under the consent agenda may be acted upon by one motion. If in the judgment of any Council Member, a consent agenda item needs discussion, the item can be removed and discussed under "Items Removed from Consent Agenda"). **MOTION BY ALD. ST. MARIE-BOELKOW, SECOND BY ALD. JOHNSON** to approve. On the roll call vote, motion carried unanimously.

1. Minutes of the Finance Committee held September 6, 2016.
2. Minutes of the Plan Commission held July 12, 2016.
3. Minutes of the Cudahy Family Library Regular Board of Directors June 4, 2016.

NEW BUSINESS

Alderperson Hollenbeck left the Common Council at 7:02 P.M.

1. Discussion and necessary action regarding approval of minutes from the Regular Meeting of the Common Council held September 6, 2016. **MOTION BY ALD. JOHNSON, SECOND BY ALD. LITKOWIEC** to approve. On the roll call vote, Alderpersons Johnson, Litkowiec and St. Marie-Boelkow voted "aye". Alderperson Hollenbeck "abstained". Motion carried.

Alderperson Hollenbeck returned to the Common Council at 7:03 P.M.

2. Discussion and necessary action regarding Mayor's appointments to various City Boards, Commissions and Committees. **MOTION BY ALD. HOLLENBECK, SECOND BY ALD. JOHNSON** to approve. On the roll call vote, motion carried unanimously.
3. Discussion and necessary action regarding Street Closure for October 8, 2016 Cudahy Marching Band Invitational Somers Avenue. **MOTION BY ALD. LITKOWIEC, SECOND BY ALD. ST. MARIE-BOELKOW** to approve. On the roll call vote, motion carried unanimously.

DEPARTMENT MANAGER OR ELECTED OFFICIAL UPDATES

Mayor:

- Update on the Milwaukee County Paramedic Program.
- Update from the Plan Commission September Meeting.

INTRODUCTION/PASSAGE OF ORDINANCES & RESOLUTIONS
ORDINANCES

1. Discussion and necessary action regarding Ordinance No. 2431 entitled “An Ordinance to create Article IV, in Chapter 28, of the Municipal Code of the City of Cudahy Concerning Social Hosting”. **MOTION BY ALD. ST. MARIE-BOELKOW, SECOND BY ALD. JOHNSON** to approve Ord. 2431. On the roll call vote, motion carried unanimously.
2. Discussion and necessary action regarding Ordinance No. 2432 entitled “An Ordinance to Delete Sec. 2-262, Concerning the Now Defunct Electric Board of Appeals, due to change in state law concerning electric licensing and appeal procedure”. **MOTION BY ALD. ST. MARIE-BOELKOW, SECOND BY ALD. JOHNSON** to approve Ord. 2432. On the roll call vote, motion carried unanimously.
3. Discussion and necessary action regarding Ordinance No. 2433 entitled “An Ordinance Deleting Various Provisions in Chapter 16 Article III, which were not grandfathered in under 2013 Wisconsin Act 270”. **MOTION BY ALD. ST. MARIE-BOELKOW, SECOND BY ALD. HOLLENBECK** to approve Ord. 2433. On the roll call vote, motion carried unanimously.
4. Discussion and necessary action regarding Ordinance No. 2434 entitled “An Ordinance to Amend Sec. 6-103 to Update Agency Name”. **MOTION BY ALD. ST. MARIE-BOELKOW, SECOND BY ALD. JOHNSON** to approve Ord. 2434. On the roll call vote, motion carried unanimously.

RESOLUTIONS

1. Discussion and necessary action regarding Resolution No. 7066 entitled “A Resolution to Recognize Lakeside Chiropractic upon being named the “Business of the Year for 2016” by the St. Francis Economic Development Committee”. **MOTION BY ALD. ST. MARIE-BOELKOW, SECOND BY ALD. LITKOWIEC** to approve Resolution 7066. On the roll call vote, motion carried unanimously.
2. Discussion and necessary action regarding Resolution No. 7067 entitled “A Resolution Amending 2016 Adopted Budget of the City of Cudahy”. **MOTION BY ALD. LITKOWIEC, SECOND BY ALD. JOHNSON** to approve Resolution No. 7067. On the roll call vote, motion carried unanimously.
3. Discussion and necessary action regarding Resolution No. 7068 entitled “A Resolution to Recognize Pioneer Commercial Cleaning upon receiving the “2016 Outstanding Business Award” from the South Shore Chamber of Commerce”. **MOTION BY ALD. HOLLENBECK, SECOND BY ALD. LITKOWIEC** to approve Resolution No. 7068. On the roll call vote, motion carried unanimously.
4. Discussion and necessary action regarding Resolution No. 7069 entitled “A Resolution to Recognize Patricia Jursik upon receiving the “2016 Outstanding Business Award” from the South Shore Chamber of Commerce” **MOTION BY ALD. ST. MARIE-BOELKOW, SECOND BY ALD. LITKOWIEC** to approve Resolution No. 7069. On the roll call vote, motion carried unanimously.
5. Discussion and necessary action regarding Resolution No. 7070 entitled “A Resolution to Recognize Aurora St. Luke’s South Shore upon receiving the “2016 Outstanding Business Award” from the South Shore Chamber of Commerce”. **MOTION BY ALD. ST. MARIE-BOELKOW, SECOND BY ALD. JOHNSON** to approve Resolution No. 7070. On the roll call vote, motion carried unanimously.
6. Discussion and necessary action regarding Resolution No. 7071 entitled “A Resolution to Recognize Oak Creek Relief & Wellness upon receiving the “2016 Outstanding Business Award” from the South Shore Chamber of Commerce”. **MOTION BY ALD. HOLLENBECK, SECOND BY ALD. LITKOWIEC** to approve Resolution No. 7071. On the roll call vote, motion carried unanimously.
7. Discussion and necessary action regarding Resolution No. 7072 entitled “A Resolution to Request the Governor and Wisconsin State Legislature close loopholes in Wisconsin State Statutes that are causing more of the property tax burden to be shifted from Commercial to Residential Property Owners.” **MOTION BY ALD. ST. MARIE-BOELKOW, SECOND BY ALD. LITKOWIEC** to approve Resolution No. 7072. On the roll call vote, motion carried unanimously.

8. Discussion and necessary action regarding Resolution No. 7073 entitled "A Resolution Approving Certified Survey Map" (5318 S Packard Ave.). **MOTION BY ALD. ST. MARIE-BOELKOW, SECOND BY ALD. LITKOWIEC** to approve Resolution No. 7073. On the roll call vote, motion carried unanimously.

***PUBLIC COMMENT** (on any subject items).

Robert Poplar of 4467 S. Lake Drive spoke regarding sidewalk replacement, carriage walk replacement and DPW hours.

Roberto Escamilla of 4450 S. Nicholson Ave., #17 spoke regarding kids out after curfew.

CLOSED SESSION

1. Adjourn into closed session per State Statute 19.85 (1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning possible conflict of interest with law firm of Mawicke & Goisman, S.C regarding real estate matter. **MOTION BY ALD. LITKOWIEC, SECOND BY ALD. HOLLENBECK** to adjourn into closed session at 7:25 P.M. On the roll call vote, motion carried unanimously.
2. Adjourn closed session and reconvene in open session. **MOTION BY ALD. HOLLENBECK, SECOND BY ALD. ST. MARIE-BOELKOW** to adjourn closed session and reconvene in open at 7:30 P.M. On the roll call vote, motion carried unanimously.
3. Discussion and appropriate action regarding items discussed in closed session if necessary. **MOTION BY ALD. LITKOWIEC, SECOND BY ALD. HOLLENBECK** to direct City Attorney to proceed as discussed in closed session. On the roll call vote, motion carried unanimously.

ADJOURN

MOTION BY ALD. ST. MARIE-BOELKOW, SECOND BY ALD. JOHNSON to adjourn at 7:31 P.M. On the roll call vote, Motion carried unanimously.

Passed and approved this 4th Day of October, 2016

John Hohenfeldt, Mayor

ATTEST: Dennis Broderick/Clerk Treasurer

CA # 3

**MINUTES OF THE FINANCE COMMITTEE OF THE CITY OF CUDAHY, WI. HELD AT
THE MUNICIPAL BUILDING, 5050 S. LAKE DRIVE, CUDAHY, WI.
TUESDAY, SEPTEMBER 20, 2016**

ROLL CALL

The meeting was called to order at 6:15 P.M. by Alderman Johnson with the following members answering 'present' to roll call: Council Member Hollenbeck, Litkowiec, St. Marie-Boelkow and Johnson and Committee members Williamson and Schuknecht. Alderperson Moralez was absent and unexcused. Mayor Hohenfeldt, Deputy Clerk Toms-Neary, Lts. Blunt and Zblewski and Battalion Chief Posda were also in attendance.

OPEN MEETING STATEMENT

Proper open meeting statement was read and the meeting was recessed at 6:55 P.M. due to lack of quorum.

Old Business

None

New Business

1. Report on City of Cudahy August Financials for 2016. Finance Director reported on the City's Financials at this time.
2. Discussion and necessary action on Resolution 7067 entitled "A Resolution Amending 2016 Adopted Budget of The City of Cudahy". MOTION BY ALD. JOHNSON, SECOND BY ALD. LITKOWIEC to recommend approval of Resolution 7067 to Common Council. On the roll call vote, motion carried unanimously.

Adjourn. **MOTION BY ALD. JOHNSON, SECOND BY ALD. LITKOWIEC** to adjourn at 6:29 P.M
Motion carried.

Ald. Hollenbeck, Acting Committee Chairperson

CA#3

**MINUTES OF THE PERSONNEL COMMITTEE MEETING
HELD AT THE CITY OF CUDAHY MUNICIPAL BUILDING,
5050 S LAKE DR. CUDAHY, WI, ON
Tuesday, September 20, 2016**

ROLL CALL

Ald. Hollenbeck called the meeting to order at 6:30 P.M. The following answered, "present" to roll call: Ald. Johnson, Hollenbeck, Litkowiec and St. Marie-Boelkow. Alderperson Morales was absent and unexcused. Mayor Hohenfeldt, Deputy Clerk Toms-Neary, Battalion Chief Posda and City Clerk Broderick were also in attendance.

MEETING STATEMENT

The proper open meeting statement was read at this time.

Old Business

None

New Business

1. Discussion and necessary action regarding replacement of Water Clerk position due to resignation. **MOTION BY ALD. LITKOWIEC, SECOND BY ALD. ST. MARIE-BOELKOW** to approve. On the roll call vote, motion carried unanimously.
2. Discussion and necessary action regarding timing for 2017 Battalion Chiefs Ordinance discussions. No action taken.
3. Adjourn. **MOTION BY ALD. LITKOWIEC, SECOND BY ALD. JOHNSON** to adjourn at 6:40 P.M. Motion carried unanimously.

Attest:

Randy Hollenbeck, Chairperson

CA#4

**MINUTES OF THE COMMUNITY DEVELOPMENT AUTHORITY OF THE CITY OF
CUDAHY, HELD AT THE CUDAHY MUNICIPAL BUILDING,
5050 S. LAKE DR., MILWAUKEE COUNTY, WI HELD
Tuesday August 23, 2016 @ 5:30 P.M.**

Roll Call

Vice Chairman Ald. Randy Hollenbeck called the meeting to order at 5:32 pm. The following members were present: Jeff Schlax, Joan Houlehen, Bob Grams, Marty Van Hoof and joining at 5:43 p.m., Randy Pheifer. Excused: Ald. Jason Litkowiec. Also present: Mayor John Hohenfeldt, Executive Director Brian Biernat and CDA Counsel Scott Langlois.

Meeting Statement

The Vice Chair read the Statement of Public Notice.

Minutes

Motion made by Houlehen, seconded by Van Hoof to approve the minutes of July 26, 2016 meeting minutes. Motion carried.

Old Business

1. None

New Business

2. Convene Closed Session – Van Hoof moved, seconded by Houlehen, to adjourn into closed session per Wis. Stat. § 19.85(1)(e)(g) for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and/or to confer with legal counsel with respect to ongoing and/or likely litigation.
 - Discuss a proposed offer to sell involving property located in Penn Place Redevelopment District #2.
 - Discuss staff updates regarding Penn Place development activity.

On the roll:

Van Hoof – aye, Houlehen – aye, Grams – aye, Schlax – aye, Hollenbeck – aye. Motion carried.

Reconvene in Open Session – Van Hoof moved, seconded by Pheifer, to reconvene into open session.

On the roll: Houlehen – aye, Grams – aye, Van Hoof – aye, Schlax – aye, Pheifer – aye, Hollenbeck – aye. Motion carried. Time 6:41 p.m.

3. Appropriate action regarding a proposed offer to sell involving property located in Penn Place Redevelopment District #2. Van Hoof moved, seconded by Pheifer, to instruct staff to continue dialogue with the Seller, determine a market value for the property with the City Assessor, and to examine the implications of such a sale involving TID #1.

On the roll: Van Hoof – aye, Houlehen – aye, Grams – aye, Schlax – aye, Pheifer – aye, Hollenbeck – aye. Motion carried.

Adjourn

Pheifer moved, seconded by Grams to adjourn. Motion carried.
Meeting ended at 7:01 p.m.

Next CDA meeting: September 27, 2016 @ 5:30p.m.

Respectfully submitted:
Brian F. Biernat
Executive Director

CA #5

MINUTES OF A MEETING OF THE WATER UTILITY COMMISSION OF THE CITY OF CUDAHY, WISCONSIN HELD AT CITY HALL 5050 S. LAKE DRIVE ON THURSDAY SEPTEMBER 22, 2016

The meeting was called to order at 4:30 P.M. by Chairman Miller with the following members in attendance: Mr. O'Connell, Mr. Kober, Mr. Kramer, Mr. Hanson. Superintendent Miller and DPW Lange also present.

APPROVE MINUTES OF THE JULY 21, 2016 MEETING

Moved by Mr. Kober, second by Mr. Hanson to approve the minutes of the July 21, 2016 meeting.
All voting in favor.

WATER UTILITY STAFFING

Superintendent Miller informed the Commission that the Utility Billing Clerk Alex Janicek has resigned. The Superintendent asked for permission to fill the position.

Moved by Mr. O'Connell, second by Mr. Kober to fill the vacant utility clerk position.
All voting in favor.

AT&T LEASE EXTENSION

The Superintendent discussed the latest proposal from AT&T to extend the lease for cell equipment on the water tower. The City Attorney has reviewed the proposal and recommends denying the proposed agreement based on language that would give AT&T the ability to expand the use of the area with no negotiation and no additional compensation. This language was included in paragraph 4 of the proposed contract.

Moved by Mr. Hanson, 2nd by Mr. Kober to reject the contract proposal as written.
All voting in favor.

WHITNALL ANNEX VANDALISM

DPW Lange informed the Commission of vandalism that occurred at the Utility owned property at 5133 Whitnall Ave. A fire was started that destroyed several hundred garbage and recycling cans. No utility property was damaged.

SUPERINTENDENT UPDATES

Superintendent Miller and DPW Lange updated the Commission on a few topics:

- 2017 Budget work has started, a draft for Commission review should be out in mid-October.
- Packard Ave construction schedules were discussed.
- Current status of the WIDNR lead grants.
- Chromium items that appeared in the new recently.

ADJOURNMENT

There being no further business, it was moved by Mr. Kramer, second by Mr. O'Connell to adjourn.
All voting in favor (4:56 PM)

Ken Kramer - Secretary,

Attest: Bill Miller



Public Health
Prevent. Promote. Protect.
Cudahy Health Department

MINUTES OF BOARD OF HEALTH MEETING OF CITY OF CUDAHY	Page 1 of 3	
	Meeting Date –Tuesday:	June 28, 2016
	Held at Health Department:	Library Room
	Address: Cudahy Municipal Building	
	5050 South Lake Drive Cudahy, WI 53110	

CA #6

ROLL CALL

The meeting was called to order at 5:48 PM by Health Officer Lepak

Board of Health Member Attendance	Present	Absent Excused	Absent
Patricia Borkowski	X		
Lynn Damitz			X
Katie Lepak, Health Officer	X		
Alderman Mike Johnson	X		
Dr. Robert Shampo		X	
Dr. David Sherman, Medical Advisor/Chairperson	X		
Robert Grams, School Board Member		X	
Norman Shanks	X		
Allison Dorszynski	X		
Lynn Stoeveken		X	

OPENING STATEMENT

The proper opening statement was read.

APPROVE MINUTES

Moved by Alderman Mike Johnson, seconded by Dr. David Sherman to approve the minutes of the May 18, 2016 meeting. All voting in favor.

DISCUSSION AND NECESSARY ACTION FOR SECRETARY

1. Motion for Norman Shanks to serve as Secretary for one year moved by Katie Lepak, seconded by Dr. David Sherman. All voting in favor.

DISCUSSION AND NECESSARY ACTION OF POLICIES

The Cudahy Health Department continues to review and revise policies and procedures. In further meetings the policies will be sent out via email for review prior to the meeting.

1. Vaccine Handling Policy: The format was updated to an easier to read format. Modifications were made to assure compliance with the Vaccine for Children (VFC) program this program. This program helps to cover the cost of vaccines for children with no insurance.
2. Lice Policy: This policy was updated to an easier to read format. The policy was also updated to better reflect the role of the health department role in responding to a client with lice. The previous policy focused on the school district.



Public Health
Prevent. Promote. Protect.

Cudahy Health Department

MINUTES OF BOARD OF HEALTH MEETING OF CITY OF CUDAHY	Page 2 of 3	
	Meeting Date --Tuesday:	June 28, 2016
	Held at Health Department:	Library Room
	Address: Cudahy Municipal Building	
	5050 South Lake Drive Cudahy, WI 53110	

Motion to approve policy updates moved by Patricia Borkowski, motion seconded by Alderman Mike Johnson. All in voting favor.

DISCUSSION AND NECESSARY ACTION OF TUBERCULOSIS MOU

Health Officer Lepak announced a call to action for Board of Health for any possible interest or ideas for partnerships with nearby organizations or clinics where uninsured clients with Tuberculosis can go for treatment. This call to action is necessary to help minimize barriers and protect public health.

GRANT AWARDED TO CUDAHY HEALTH DEPARTMENT

A \$45,000 grant has been awarded to the Cudahy Health Department from the Wisconsin Partnership Program at the UW-Madison School of Medicine and Public Health. This grant was awarded to support implementation of the EatPlayGrow curriculum which follows a train-the-trainer approach to increase health of children and parents over a span of 18 months. Children will be a part of creative, non-traditional lesson plans to deliver nutrition and physical activity education. Health literacy assessments will be completed and educational materials will be provided.

HEALTH OFFICER'S REPORT

1. Infographic
A visual tool was developed to better outline the progress of the health department. This tool will be updated accordingly for each health officer report.
2. Budget
The department continues to operate in a fiscally responsible manner. Expenses and revenue thus far are in good standing.
3. PNCC Program
Discussion of PNCC intake process and referrals sources occurred.
4. Review of Programs and Services
Since the implementation of the Electronic Health Record system to date the Health Department has had 503 client encounters. The Oral Health Program has proven to be successful. The Cudahy Health Department is working with community partners to plan an oral health day in July.
5. Health Department Levels
Health Officer Lepak discussed the difference between Level I, Level II, and Level III health departments for a better understanding for new Board of Health members.

Motion by Dr. Sherman, seconded by Alderman Mike Johnson, to accept the Health Officer Report.

NEXT MEETING

The next meeting will be on Tuesday, September 27th 2016 at 5:45 PM.



Public Health
Prevent. Promote. Protect.

Cudahy Health Department

MINUTES OF BOARD OF HEALTH MEETING OF CITY OF CUDAHY	Page 3 of 3	
	Meeting Date –Tuesday:	June 28, 2016
	Held at Health Department:	Library Room
	Address: Cudahy Municipal Building	
	5050 South Lake Drive Cudahy, WI 53110	

ADJOURN

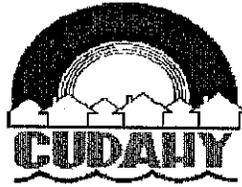
Moved by Alderman Mike Johnson, seconded by Allie Dorszynski to adjourn at 6:40 PM.
All voting in favor.

Respectfully submitted,

Katie Lepak

Katie Lepak, Health Officer

NB #1



John Hohenfeldt

Mayor, City of Cudahy

Memo to: Honorable Members of the Personnel Committee
RE agenda item: Discussion and Necessary Action regarding City of Cudahy Notice Under the American's With Disabilities Act

Honorable Members of the Personnel Committee:

At the request of the Cudahy of Cudahy Deputy Clerk and City Attorney, and after review of Official Policies of the City of Cudahy, this item is added for your review and approval this evening. After a vetting by the Deputy Clerk and City Attorney, my recommendation would be:

A motion to approve the City of Cudahy Notice Under The American's with Disabilities Act, as presented.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "John R. Hohenfeldt", with a long horizontal flourish extending to the right.

John R. Hohenfeldt
Mayor

10/04/2016

"Generations of Pride"

Office of the Mayor . City Hall, 5050 South Lake Drive, P.O. Box 100510, Cudahy, WI 53110
(414)769-2222 Fax (414) 769-2257 jhohenfeldt@ci.cudahy.wi.us

**CITY OF CUDAHY
NOTICE UNDER THE AMERICAN'S WITH DISABILITIES ACT**

I. POLICY

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Cudahy will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: The City of Cudahy does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the ADA.

Effective Communication: The City of Cudahy will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the City's programs, services, and activities.

Modifications to Policies and Procedures: The City of Cudahy will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in City offices, even where pets are generally prohibited.

- a. Request for Accommodations:** Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City, should contact the appropriate department contact (as listed below) as soon as possible but no later than 48 hours before the scheduled event:

1. John Hohenfeldt, Mayor
City of Cudahy
5050 S. Lake Drive
Cudahy, WI 53110
414-769-2222
hohenfeldtj@ci.cudahy.wi.us
2. Library
Rebecca Roepke, Library Director
414-769-2246
rebecca.roepke@mcfls.org

The ADA does not require the City of Cudahy to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of the City of Cudahy is not accessible to persons with disabilities should be directed to Mayor John Hohenfeldt (contact information listed above).

The City of Cudahy will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

b. Grievance Procedure

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of Cudahy. The City's Personnel Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

1. The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

John Hohenfeldt, Mayor

City of Cudahy
5050 S. Lake Drive
Cudahy, WI 53110
414-769-2222
hohenfeldtj@ci.cudahy.wi.us

2. Within 30 calendar days after receipt of the complaint, the Mayor or his/her designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, the Mayor or his/her designee will respond in writing, and where appropriate, in a format accessible to the complainant. The response will explain the position of the Cudahy City Council and offer options for substantive resolution of the complaint.
3. If the response by the Mayor or his/her designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the Cudahy City Council or designee.
4. Within 30 calendar days after receipt of the appeal, the Cudahy City Council or designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the Cudahy City Council or designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by the Mayor or his/her designee, appeals to the Cudahy City Council or designee, and responses from these two offices will be retained by the City of Cudahy for at least three years.

**AMERICANS WITH DISABILITIES ACT (ADA)
PUBLIC ACCOMMODATION REQUEST**

Protection is afforded under the ADA to a qualified individual with a disability. The City of Cudahy will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Instructions: Please complete the form and attach supporting documentation (as appropriate). Submit completed form to:

John Hohenfeldt, Mayor
City of Cudahy
5050 S. Lake Drive
Cudahy, Wisconsin 53110
414-769-2222
hohenfeldtj@ci.cudahyt.wi.us

Name:

Address:

Telephone Numbers: Work:

Home:

Other:

Location of Problem:

Description of Problem:

Date of Problem:

Accommodation Request:	
Signature:	Date:

**City of Cudahy
Grievance Procedure under
The Americans with Disabilities Act**

1. The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

John Hohenfeldt, Mayor
City of Cudahy
5050 S. Lake Drive
Cudahy, Wisconsin 53110
414-769-2222
hohenfeldtj@ci.cudahy.wi.us

2. Within 30 calendar days after receipt of the complaint, the Mayor or his/her designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, the Mayor or his/her designee will respond in writing, and where appropriate, in a format accessible to the complainant. The response will explain the position of the Cudahy City Council and offer options for substantive resolution of the complaint.
3. If the response by the Mayor or his/her designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the Cudahy City Council or designee.
4. Within 30 calendar days after receipt of the appeal, the Cudahy City Council or designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the Cudahy City Council or designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

NB#2

City of Cudahy
Flexible Benefit Plan
Agreement for Service

01/01/2017 - 12/31/2018



DIVERSIFIED BENEFIT SERVICES, INC.
Dedicated to Excellence in Benefit Management Solutions

This Agreement for Third Party Administration Services ("Agreement") is made and entered into between Diversified Benefit Services, Inc. hereinafter referred to as "DBS" and the Employer designated on page (4) hereinafter referred to as "Employer".

WHEREAS, Employer has engaged DBS as a Third Party Administrator ("TPA") to provide Section 125 – Flexible Benefit Plan – FSA ("Plan") services ("Services") for the Plan sponsored by the Employer;

WHEREAS, DBS is making available FSA administrative and other related services to be established by the Employer and designed to comply with Section 125 of the Internal Revenue Code (the "Code");

WHEREAS, the FSA administrative services incorporates professional material, and internally developed DBS corporate information;

NOW THEREFORE, in consideration of the mutual promises and agreements contained herein the parties hereto agree as follows:

1. DBS agrees to make available the Flexible Benefit Plan to be used as the Employer Flexible Benefit Plan. Employer agrees not to disclose details of the Plan to other parties or copy any materials provided, except for auditors, attorneys, and others to whom disclosure is legally required, unless DBS gives permission to do so.
2. Employer retains DBS as Plan Agent for the Employer Flexible Benefit Plan and authorizes DBS to perform all functions necessary to prepare, implement, and operate the Employer Flexible Benefit Plan.
3. Employer agrees to provide data that DBS needs in communication and enrollment of the Flexible Benefit Plan. Employer also agrees to make the necessary payroll deductions and assist DBS in implementing and operating the Plan.
4. Employer recognizes that certain owners and their family members may not be eligible to participate in the Flexible Benefit Plan (including the pre-tax premium portion of the Plan). The Employer agrees to contact their legal counsel as needed to determine whether their owners and family members can participate. The Employer further agrees not to provide DBS with enrollment information on the owners and family members if it is determined said persons are ineligible to participate.
5. DBS services may include some or all of the following items (as needed): restatement of a Flexible Benefit Plan Document, Summary Plan Description, ancillary forms, employee enrollment, and claims recordkeeping. In addition, annual non-discrimination testing required under Code Section 125 may be completed only if the Employer agrees to provide all Plan contribution information to DBS, including any group insurance premium contributions and key / highly compensated employee information (including salaries). Only dependent care testing can be completed if the Employer elects not to provide group insurance premium contribution amounts to DBS. The testing will be completed only if the Employer provides timely and complete information. Other package services specified in the attached Schedule A may be provided as noted by the Employer.
6. If the Employer elects to have the employee pay the monthly ongoing administration fee and an employee terminates with a balance in an account, the Employer shall be responsible for the monthly fee from that point forward. In addition, Employer recognizes that the Plan allows employees to submit claims after Plan year end for a specified period in accordance with the Plan Document. Employer understands and agrees that during this Plan year run out period, fees will be invoiced on the same basis as the previous months of the Plan year and will be for the run out period. This will be shown as a separate line item on the invoice. In addition, a separate line item on the invoice will be for services pertaining to the new Plan year coverage period.
7. Employer agrees to pay fees for services on a timely basis to DBS as listed in the attached Schedule A which is made part of this Agreement. Terms are included on each invoice as due upon receipt. In the event that the Employer does not remit payment for an undisputed invoice within a reasonable period of time (30 days), DBS shall cease providing Services to the Employer until such time that any outstanding invoices are paid.
8. Any overpayments to employees as a result of the Employer not notifying DBS as to status changes via the DBS Status Change Notification Form or other agreed upon format by both parties as of the claim cut-off date, will be the responsibility of the Employer. DBS shall have two complete business days to respond to the Employers request on a termination change, status change or other election change. Any subsequent bank charges as a result of the aforementioned will be the responsibility of the Employer. Requests by the Employer for processing special checks (meaning checks not processed at the regular claims processing date) due to an employee filing late claim(s), (meaning claim(s) received by DBS after the claims deadline date), or for lost or stolen checks will be done for a fee



of \$35 per check. If an employee or former employee fails to retain original documentation regarding claims submitted to DBS and the employee or former employee requests copies of claims and/or documentation from DBS because of an audit by the IRS or another agency, there will be a fee of \$0.25 per copy made. This will only be authorized by the Employer and will be billed to the Employer if authorization is obtained.

9. With respect to inadvertent overpayments to participants, DBS shall make reasonable efforts to recoup such payments, including offsets to future payments, ACH withdrawals (in the case of direct deposit participants) and a written request to return such overpayments, provided that DBS is notified within sixty days of such overpayments. However, DBS will not be responsible for funding any legal action to recover such overpayments, nor will it be responsible for reimbursing such overpayments to the Employer.
10. Employer agrees to pay to DBS the agreed upon fee indicated for other services listed on attached Schedule. This agreement does not cover any possible future Government imposed costs regarding auditing of Flexible Benefit Plans. Also, it is not within the scope of this Agreement to cover possible future Government imposed costs with regard to filing fees for any Government forms, documents, or year end (5500) reports. The term "Government" shall include but not be limited to the United States Government, Internal Revenue Service, Department of Labor, or a State within the United States.
11. This Agreement shall be exclusive and remain in effect for a period of two full Plan years wherein both parties have signed and dated said Agreement ("Initial Term"), after which time it shall be renewed automatically for successive two Plan year periods ("Renewal Terms"), unless one party notifies the other in writing at least ninety (90) days prior to the renewal date that it does not intend to renew. The renewal date shall be the end of the second Plan year. Notification under Section 11 of this Agreement shall be deemed duly given if delivered by certified or registered mail with postage prepaid to DBS or the Employer.
12. Notwithstanding the preceding paragraphs, either party may terminate this Agreement for cause at any time. "Cause" shall be limited to any of the following reasons: (a) if either party fails to perform its duties hereunder and such failure is not cured within thirty days of receipt of written notice thereof; (b) if all or any portion of the Plan fails to comply with applicable provisions of the Code and regulations thereunder or state regulations; or (c) if some or all of the Plan is not legally or validly implemented.
13. If the Employer terminates the Agreement without cause during the Agreement period ("Initial Term or Renewal Term"), the Agreement must be purchased by the Employer. Such Agreement buyout shall be based upon the fees that would have been charged for the remainder of the Agreement period for such services as future enrollment, monthly administration, miscellaneous, and any package services that may apply. Such fees shall be those as set forth in the attached Schedule A of the Agreement. Payment of the final invoice shall be due upon receipt. If the final invoice is not paid as described, DBS will not process claims and/or reports until full payment is made by the Employer.
14. If the Employer is purchased by another organization and/or merges and/or affiliates with another organization, the terms of this Agreement shall remain in full force and shall be binding until the end of the term of the Agreement unless a buyout of the Agreement is agreed to. Any buyout of the Agreement shall be the fees that would have been charged for the remainder of the Agreement period. Such fees shall be based upon the attached Schedule A of the Agreement including enrollment, monthly administration, miscellaneous, and any package fees that may apply.
15. DBS shall have the right to retain, at its own cost, outside services in preparing, implementing and operating of the Plan.
16. Nothing contained herein shall obligate Employer to utilize DBS as its agent or broker in providing group benefits to employees.
17. Employer recognizes that the Plan Document is an important legal document and that it has been prepared based on the understanding of DBS of the desired provisions. To ensure that the Plan Document conforms to the Employer's situation the Employer should consult with its attorney on the legal and tax implications of the Plan. Employer recognizes that DBS is not a law firm and that DBS employees are not attorneys. Additionally, Employer recognizes that DBS is not an accounting (CPA) firm.
18. Employer recognizes that DBS may maintain paper and/or electronic records related to member/participant claims for a period of seven years, after which time the records will be destroyed.
19. Employer agrees to indemnify and hold harmless DBS, its affiliates, and any of its directors, officers or employees with respect to any and all liabilities, losses, damages, or expenses, including reasonable attorneys' fees, related to third party claims incurred by reason of the failure of the Employer to carry out its obligation under this agreement on a timely and non-negligent basis, unless such failure is based upon the negligence of DBS or any of its employees.



City of Cudahy Schedule A

1. Plan Implementation

Plan Design, Plan Document, Summary Plan Description, Business Associate Agreement, Privacy Practices provided as is. Client generated benefit or Plan changes that require the updating, changing, amending or restating of the Plan Document or Summary Plan Description will be billed separately. Printing of SPD booklets will be billed separately.

Fee: *No Charge for Legal Documents 'as is'*

2. Group Meetings

Flexible Benefit Plan group meeting materials provided to the employer for distribution to employees. Group presentation(s) or webinars include communication of the Flexible Benefit Plan and explanation of enrollment materials and how to file a claim for reimbursement.

Fee: \$90/meeting initial plan year; \$50/meeting in subsequent plan years. *(Travel/lodging/meals billed separately if applicable)*

3. Employee Enrollment Options & Related Services (Employer May Choose the Type of Enrollment)

- A. Individual Employee Meetings. Option A (1) – Comprehensive Individual Employee Meetings: Services will include individual employee enrollment sessions with DBS Benefit Enrollers with a review of the employee flexible benefit Plan worksheet/employee guide and the utilization of the prior plan year. The DBS notebook computer system may be utilized if appropriate. Also includes the completion of enrollment forms and providing employees with an expense reimbursement kit. DBS will provide the Employer with copies of completed enrollment forms if requested. Also includes establishing Plan records on the DBS flexible benefit Plan software administration system, preliminary Plan compliance, election auditing, and other related in-house Plan year setup services. Option A (2) – DBS Enrollers onsite to answer employee questions: DBS Benefit Enrollers will be available for a limited period of time to answer employee questions regarding the plan. Enroller related costs such as travel, lodging, meals may be billed separately if applicable.
- B. Employer Self-Enrollment. DBS will provide the Employer with enrollment forms, employee guides, and additional Plan materials for distribution to all eligible employees. An enrollment letter and Plan fact sheet will be provided as well. DBS will supply the Employer with claim forms and/or expense reporting kits as needed. This section also includes establishing Plan records on the Flexible Benefit Plan software administration system, preliminary Plan compliance, election auditing, and other related in-house Plan services. Another option allows for DBS to provide an electronic file of the enrollment materials for Employer to distribute to eligible employees. A third option allows for the employer to send an eligibility/enrollment file electronically to DBS to allow enrollment information to be downloaded into the DBS administration system.
- C. Online Internet Enrollment. DBS will provide the Employer with an enrollment instruction letter and Plan information letter that includes a system password for User name and PIN. This will allow employees access to the DBS Website and Online enrollment system. Employees will receive screen confirmation when submitting their election information with print capability. The Employer agrees to distribute the enrollment letter with instructions to all eligible employees. DBS will provide the Employer with copies of completed online enrollment forms if requested. This section also includes establishing Plan records on the Flexible Benefit Plan software administration system, preliminary Plan compliance, election auditing, and other related in-house Plan year setup services.

Option A Fee: (1) Comprehensive individual employee meetings with DBS enroller(s): \$10.00/eligible employee/plan year
(Minimum fee: \$150)

(2) DBS Enrollers onsite to answer employee questions: \$300/enroller/day
(Minimum fee: \$150)

Option B Fee: Self-Enrollment using paper packets or electronic file of materials or eligibility file sent by Employer to DBS: \$3.00/FSA participant/year
(Minimum fee: \$100)

Option C Fee: Online Internet Enrollment: \$3.00/FSA participant/year
(Minimum fee: \$100)



City of Cudahy Schedule A (continued)

4. Record-keeping, Claims processing, and Plan Reporting

- Process claims from Plan participants and issue reimbursements
- A.S.A.P.® Online Account Viewing (Advanced Strategic Administrative Program) package for enhanced administrative user features including claim details, advanced report options and advanced report filtering services. Also includes access to archived Plan year data for all years and related data and ASCII/Excel data format download for certain reports
- Provide employer aggregate Plan reporting for online viewing and printing
- Prepare employee statements as needed
- Process all family status changes including new hires and terminations
- Reissue lost or stolen reimbursement checks
- Provide 800 toll free telephone number for out of area participants
- Provide periodic informational notices as needed

<u>Plan Year</u>	<u>Monthly Fee Schedule – (FSA Service Only)</u>
01/01/2017 –12/31/2017	\$4.60/participant/month for service agreement year one
01/01/2018 –12/31/2018	\$4.60/participant/month for service agreement year two

The above monthly fee includes the following categories: Dependent Care Reimbursement Account, Medical Expense Reimbursement Account and/or the Independent Premium Feature. Employer reports including transaction ledger summary, payments in excess of deposits, account deposit summary, and check register are included in the online service package for the Employer.

Minimum Monthly Group Administration Fee: \$95.00

Miscellaneous Fees

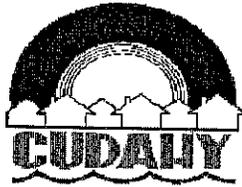
- I. Postage/UPS Reimbursement: Statements/checks/direct deposit notices mailed directly to Plan participants and packages sent via UPS directly to the client.
Fee: *First class postage and/or UPS shipping fees*
- II. Customized materials requested by the client: *To be quoted*

Optional Services

- I. ACH/EFT service includes account setup with client bank, direct deposit of FSA reimbursements, and transfer of claim payments via ACH from the Employer designated account to the DBS Master 125-FSA account and the mailing of checks and/or direct deposit notices directly to Plan participants.
Fee: *First Class postage reimbursement*
- II. Annual 5500 & SAR Preparation: Includes data gathering, 5500 & SAR form preparation, answers to questions regarding the form, related W2 questions.
Fee: *\$350/year (if required for employer)*
- III. Pre-paid stored value card service (debit cards) includes bank account and system set-up, preparation, and administration for the medical reimbursement FSA account. Employer pre-funding of the debit card bank account and additional bank fees due to insufficient funds in the Employer bank account are the responsibility of the Employer. Fees for lost or stolen cards are the responsibility of the Employer or Employee.
Fee: *\$1.00/participant/month (minimum group fee: \$50.00)*
Replacement Card Fee: \$5.00



NB #3



John Hohenfeldt
Mayor, City of Cudahy

Memo to: Honorable Members of the Personnel Committee
RE agenda item: Discussion and Necessary Action regarding request to utilize right of way on Squire Avenue for November 11 to November 13th Special Event

Honorable Members of the Personnel Committee:

At the request of the owner of Jen's Sweet Treats, the City of Cudahy has received a request to use the public right of way for a Veteran's Day Weekend Veterans Event. The City of Cudahy Plan Commission will be meeting on the evening of October 10, 2016 at 7 p.m., to hold a public hearing and consider the request for a temporary condition use.

As a part of this request, we have received a request from Jennifer Clark to utilize Squire Avenue from Packard Avenue east to the Alley, during this event which will be held on each day during November 11th, 12th, and 13th 2016. The times requested for the street closure on each day would be from 6 a.m., until 5 p.m. The City of Cudahy Department of Public Works would provide the barricades which the event organizer would be responsible for set up and removal each day. In addition, the City Attorney has already begun working on the Hold Harmless Agreement and proper insurance certifications required for this event.

My recommendation would be

A motion to approve the City of Cudahy the use of Squire Avenue for the proposed event, subject to Plan Commission Approval of the Temporary Conditional Use Permit and proper legal documents including the Hold Harmless Agreement and providing proper Insurance coverage, as required by the City.

"Generations of Pride"

Office of the Mayor . City Hall, 5050 South Lake Drive, P.O. Box 100510, Cudahy, WI 53110
(414)769-2222 Fax (414) 769-2257 jhohenfeldt@ci.cudahy.wi.us

Sincerely,

A handwritten signature in black ink, appearing to read "John R. Hohenfeldt". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

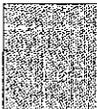
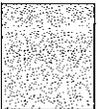
John R. Hohenfeldt
Mayor

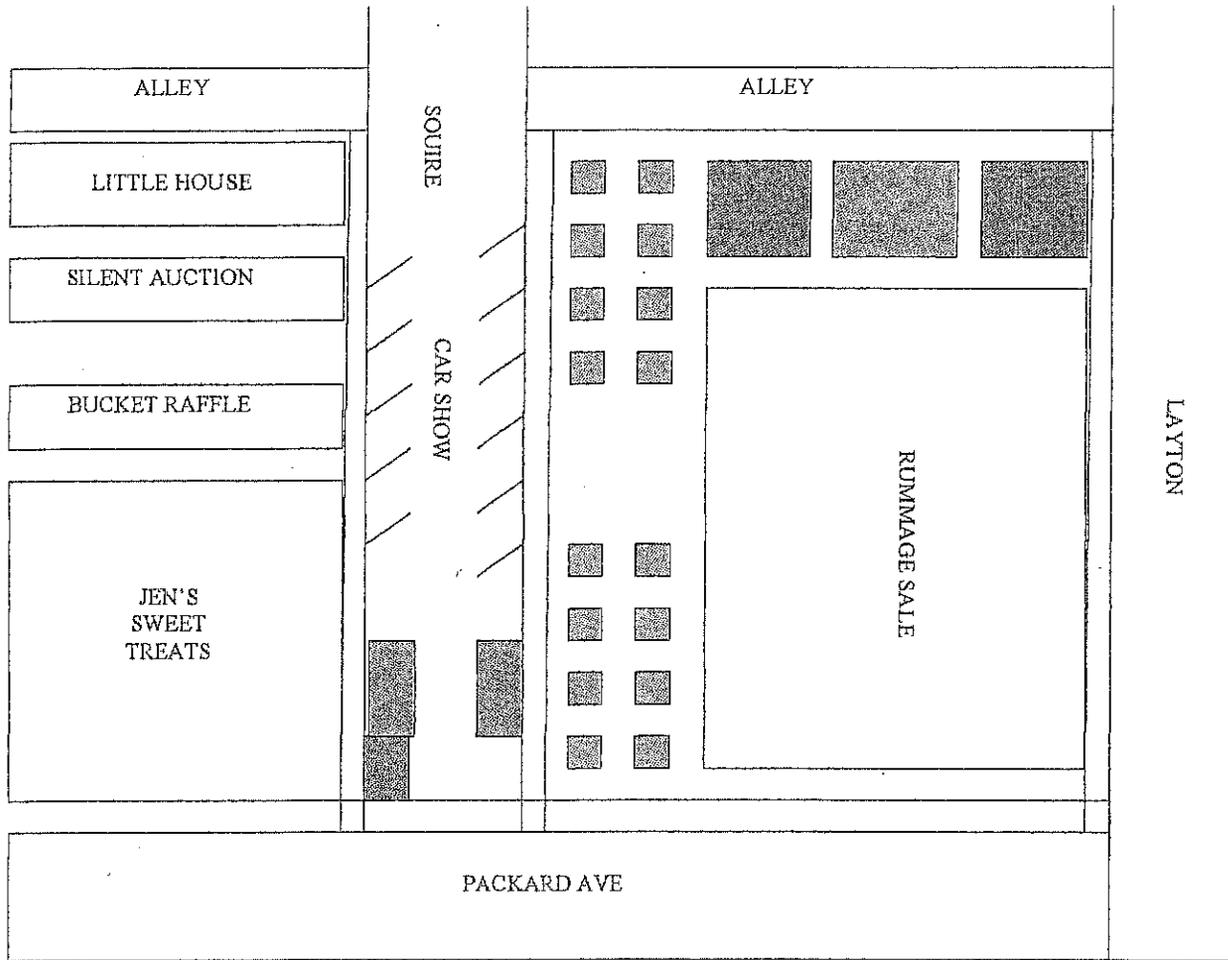
10/04/2016

"Generations of Pride"

Office of the Mayor . City Hall, 5050 South Lake Drive, P.O. Box 100510, Cudahy, WI 53110
(414)769-2222 Fax (414) 769-2257 jhohenfeldt@ci.cudahy.wi.us

A FLIGHT OF A LIFETIME
MAP KEY

-  BOUNCE HOUSES
-  CHILDREN'S TENT
-  VENDOR TENTS
-  BIO BASINS
-  FOOD TENT



CITY OF CUDAHY
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Plan Commission of the City of Cudahy will hold a public hearing at the Municipal Building, 5050 South Lake Drive on Monday, October 10, at 7:00 P.M., to review an application for a temporary conditional use permit allowing business operations associated with an Outdoor Group Assembly of 250 people or more for charity fundraising and related activities located at the 4700 Block of South Packard Avenue. This location is subject to B-3 Central Business District Zoning and the Lakeside Commons Overlay Zoning. The proposed use is allowed as a temporary conditional use within this district. Jennifer Clark, owner of Jen's Sweet treats, is the business owner submitting the application for the temporary conditional use permit.

The plans identifying the scope and extent of the proposed temporary conditional use are on file with the Economic Development Director and held on file in the office of the Economic Development Director and available for public viewing during ordinary office hours.

Tax Key Parcels Involved:

#6310001000
#6310002000
#6310003000
#6310004001
#6310006000
#6310007000
#6310008000

Dated in Cudahy, Wisconsin the 12th day of September, 2016. All interested parties are invited to attend. Published by authority of the Common Council of the City of Cudahy, Wisconsin.

/s/Dennis Broderick, City Clerk

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public meetings who have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Cudahy City Clerk at 769-2204 (FAX 769-2257). The meeting room is wheelchair accessible from the west entrance on S. Lake Drive.

Publish: September 22, 2016
 September 29, 2016

TIMELINE of EVENTS

THURSDAY: (Nov. 10th)

- Shop Closed
- Event Setup

FRIDAY: (Nov. 11th)

- 6am – 6pm Shop Opens
- 7am – 6pm Event Opens
 - Rummage
 - Silent Auction
 - Bucket Raffle
 - Soda, Coffee, Donuts, Hot Chocolate outside
- 11:30am – 5pm Brat Fry
- Fish Frys at local restaurants

SATURDAY: (Nov. 12th)

- 7am – 5pm Shop Opens
- 7am – 5pm Event Opens
 - Rummage
 - Silent Auction
 - Bucket Raffle
 - Soda, Coffee, Donuts, Hot Chocolate outside
- 7am – 11am Pancake Breakfast at Cudahy Pancake House
- 8am – 5pm Bounce House and Face Painting
- 10am – 5pm Classic Car and Bike Show
- 11:30am – 5pm Brat Fry
- 7pm City Lounge Bar
 - Free Food and Tap Beer
 - Meat, Wine & Cheese Raffle
- 8pm – 11pm Superfly Concert at City Lounge Bar

SUNDAY: (Nov. 13th)

- 7am – 5pm Shop Opens
- 7am – 5pm Event Opens
 - Rummage
 - Silent Auction
 - Bucket Raffle
 - Soda, Coffee, Donuts, Hot Chocolate outside
 - Hot Ham + Pulled Pork w/rolls inside
- Sunday Worship at local churches
- 10am – 5pm Bounce House and Face Painting
- 11:30am – 5pm Brat Fry
- 3pm Event Closes

MONDAY: (Nov. 14th)

- Shop Closed
- Event Cleanup