

**OFFICIAL NOTICE AND AGENDA FOR THE REGULAR MEETING OF THE COMMON COUNCIL OF
THE CITY OF CUDAHY, WI. TO BE HELD AT THE CUDAHY MUNICIPAL BUILDING,
5050 S. LAKE DRIVE, CUDAHY, WI. TUESDAY, MAY 16, 2017 at 7:00 P.M.**

Certification of the open meeting law requirements and approval of the agenda.

Call of roll and announcement of presence or absence of a quorum.

Pledge of Allegiance

Moment of Silence.

PRESENTATIONS

None

PUBLIC HEARINGS

None

***PUBLIC COMMENT** (agenda items only).

CONSENT AGENDA ITEMS

(Items under the consent agenda may be acted upon by one motion. If in the judgment of any Council Member, a consent agenda item needs discussion, the item can be removed and discussed under "Items Removed from Consent Agenda").

1. Minutes of the Regular Meeting of the Common Council held May 2, 2017.
2. Minutes of the Finance Meeting held May 2, 2017.
3. Minutes of the Plan Commission held April 11, 2017.
4. Minutes of the Cudahy Family Library Board held February 4, 2017.
5. Minutes of the Tourism Committee held April 26, 2017.

ITEMS REMOVED FROM CONSENT AGENDA

OLD BUSINESS

None

NEW BUSINESS (including items for future agenda consideration or Committee Assignment)

1. Discussion and necessary action regarding request to waive insurance requirement for block party for Dennis Raynor at 3476 E. Van Norman Avenue.
2. Discussion and necessary action regarding Mayor's appointments to various City Boards, Commissions and Committees.

DEPARTMENT MANAGER OR ELECTED OFFICIAL UPDATES.

Mayor

- Update from the Plan Commission May Meeting.
- April 2017 Care for Cudahy Inspection Summary

INTRODUCTION/PASSAGE OF ORDINANCES & RESOLUTIONS

ORDINANCES

None

RESOLUTIONS

1. Discussion and necessary action regarding Resolution No. 7115 entitled "A Resolution Recognizing the Twenty Plus Years of Dedicated Service of Donald Kolbow Water Utility Distribution Serviceman 1 for the City of Cudahy".
2. Discussion and necessary action regarding Resolution No. 7116 entitled "A Resolution Recognizing the Four Plus Years of Dedicated Service of Michael Reed Service Worker for the City of Cudahy".
3. Discussion and necessary action regarding Resolution No. 7117 entitled "A Resolution Recognizing the Years of Service by Terry Schulke on the City of Cudahy's Design Review Board".
4. Discussion and necessary action regarding Resolution No. 7118 entitled "A Resolution Recognizing the Ten (10) Years of Service of Thomas Kujawa on the City of Cudahy's Police and Fire Commission".
5. Discussion and necessary action regarding Resolution No. 7119 entitled "A Resolution Approving Certified Survey Map for 3522 E. Armour Avenue".
6. Discussion and necessary action regarding Resolution No. 7120 entitled "A Resolution Congratulating Samanta Toczyl Upon her Winning the Title of 2017 Cudahy Distinguished Young Woman".

***PUBLIC COMMENT** (on any subject items).

****Public Comment Notice: Each speaker will be limited to one three minute presentation for each "Public Comment" or "Hearing from Cudahy residents" placed on the agenda. Any discourse between speaker and Council, if absolutely necessary, will be minimal so as to avoid potential Open Meetings law violations.***

ADJOURN

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public meetings, who have a qualifying disability under the Americans with Disabilities Act.

Request should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Cudahy City Clerk at 769-2204. (FAX 769-2257). This meeting room is wheelchair accessible from the West entrance of South Lake Drive.

CA #1

**MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL OF THE CITY OF
CUDAHY, HELD AT THE CUDAHY MUNICIPAL BUILDING, 5050 S. LAKE DR.
MILWAUKEE COUNTY, WISCONSIN
TUESDAY MAY 2, 2017 AT 7:00 P.M.**

CERTIFICATION OF OPEN MEETING LAW REQUIREMENTS AND APPROVAL OF THE AGENDA

The proper open meeting statement was read at this time.

ROLL CALL

Mayor John Hohenfeldt called the meeting to order at 7:00 PM. The following answered, "present" to the roll call: Council Members Morales, Johnson, Hollenbeck, Litkowiec and St. Marie-Boelkow. City Clerk Broderick, DPW Director Lange, Chief Poellot, Lt. Blunt and City Attorney were also in attendance.

PUBLIC HEARINGS & PRESENTATIONS

1. Presentation of Resolution to Rick Mostowik for heroism.

Public Hearing

For the installation of sanitary sewer and water main, sanitary laterals and water services on E. Grange Avenue from Pennsylvania Avenue to 1200' west of Pennsylvania Avenue and Declaring Intent to Exercise Special Powers Under Section 66.0703. Wisconsin Statute – Police Powers at the following locations:

All properties on E. Grange Avenue between Pennsylvania Avenue and 1200' west of Pennsylvania Avenue

Public hearing called to order: 7:05 P.M.

Presentation by Department of Public Works Director Lange.

There were no public comments and the public hearing closed at 7:08 P.M.

PUBLIC COMMENT (agenda items)

None

CONSENT AGENDA ITEMS

(Items under the consent agenda may be acted upon by one motion. If in the judgment of any Council Member, a consent agenda item needs discussion, the item can be removed and discussed under "Items Removed from Consent Agenda"). **MOTION BY ALD. JOHNSON, SECOND BY ALD. ST. MARIE-BOELKOW** to approve. On the roll call vote, motion carried unanimously.

1. Minutes of the Board of Public Works held March 27, 2017.
2. Minutes of the Community Development Authority held March 28, 2017.
3. Minutes of the Personnel Committee held April 18, 2017.

NEW BUSINESS

1. Discussion and necessary action regarding minutes of the Regular Meeting of the Common Council held April 18, 2017. **MOTION BY ALD. HOLLENBECK, SECOND BY ALD. JOHNSON** to approve. On the roll call vote, motion carried unanimously.
2. Discussion and necessary action regarding the recommendation of award for the Grange Avenue Sewer & Water Extension Project #2016-06 to RLP Diversified, Inc. in the amount of \$448,009.25. **MOTION BY ALD. HOLLENBECK, SECOND BY ALD. LITKOWIEC** to approve. On the roll call vote, motion carried unanimously.

3. Discussion and necessary action regarding the recommendation to enter into an engineering services contract with R.A. Smith for the College Avenue Lift Station flow metering & final pre-plan design for \$19,500.00. **MOTION BY ALD. HOLLENBECK, SECOND BY ALD. LITKOWIEC** to approve. On the roll call vote, motion carried unanimously.
4. Discussion and necessary action regarding the recommendation to enter into an engineering services contract with R.A. Smith for the College Avenue Storm Water Relief for preliminary engineering in the amount of \$12,850.00 and for final design in the amount of \$24,914.00. **MOTION BY ALD. HOLLENBECK, SECOND BY ALD. JOHNSON** to approve. On the roll call vote, motion carried unanimously.

Aldersperson Litkowiec left the Common Council at 7:16 P.M.

5. Discussion and necessary action regarding a request for Waiver of Fees for Cudahy Lions Club Sweet Applewood Days, July 21 to 23, 2017, and Fourth of July Celebration, July 4, 2017. **MOTION BY ALD. MORALEZ, SECOND BY ALD. JOHNSON**, to approve. On the roll call vote, Alderspersons Moralez, Johnson, Hollenbeck and St. Marie-Boelkow voted “aye”. Aldersperson Litkowiec “abstained”. Motion carried.

Aldersperson Litkowiec returned to the Common Council at 7:18 P.M.

6. Discussion and necessary action regarding the request from Judy Carlin, operator of the Gift Shoppe at 4805 S Packard Avenue, to restructure the terms of her loan agreement per the proposed revised amortization schedule submitted. **MOTION BY ALD. MORALEZ, SECOND BY ALD. JOHNSON** to approve addendum to agreement for new loan schedule as presented, subject to proof of new three year lease and if one payment is missed within five days of due date, subject to penalty of \$25 (automatic default) with 30 days to cure and pay loan balance due. On the roll call vote, Alderspersons Moralez, Johnson, Hollenbeck and St. Marie-Boelkow voted “aye”. Aldersperson Litkowiec voted “no”. Motion carried.
7. Discussion and necessary action regarding the option to purchase additional “golden drop off” tickets to single family residential parcels. **MOTION BY ALD. MORALEZ, SECOND BY ALD. LITKOWIEC** to deny option to purchase additional “golden drop off” tickets. Aldersperson Moralez and Litkowiec voted “aye”, Alderspersons Johnson, Hollenbeck and St. Marie-Boelkow voted “no”. Motion failed. **MOTION BY ALD. ST. MARIE-BOELKOW, SECOND BY ALD. JOHNSON** to approve, for a trial period of one year, one extra ticket at a cost of \$100.00 for any property owner who pays recycle fee. On the roll call vote, Alderspersons Johnson, Hollenbeck and St. Marie-Boelkow voted “aye”. Alderspersons Moralez and Litkowiec voted “no”. Motion carried.

DEPARTMENT MANAGER OR ELECTED OFFICIAL UPDATES.

Mayor

- Report to Common Council, Neighborhood Loan Program

INTRODUCTION/PASSAGE OF ORDINANCES & RESOLUTIONS

ORDINANCES

None

RESOLUTIONS

1. Discussion and necessary action regarding Resolution No. 7114 entitled “Final Resolution for The Installation of Sanitary Sewer and Water Main, Sanitary Laterals and Water Services on Grange Avenue from Pennsylvania Avenue to 1200’ West of Pennsylvania Avenue and Declaring Intent to Exercise Special Powers Under Section 66.0703 Wisconsin Statutes – Police Powers”. **MOTION BY ALD. HOLLENBECK, SECOND BY ALD. JOHNSON** to approve Resolution No. 7114. On the roll call vote, motion carried unanimously.

*PUBLIC COMMENT (on any subject items).

None

MOTION BY ALD. HOLLENBECK, SECOND BY ALD. JOHNSON to recess at 8:15 P.M. Motion carried.

Meeting called back to order by Mayor Hohenfeldt at 8:25 P.M.

CLOSED SESSION

1. Adjourn into closed session per State Statute 19.85 (1)(G) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning legal matter. a) Anthony Piparo versus The City of Cudahy Case# 2016CV008542. **MOTION BY ALD.HOLLENBECK, SECOND BY ALD. ST. MARIE-BOELKOW** to adjourn into closed session at 8:25 P.M. Motion carried unanimously.
2. Adjourn closed session and reconvene in open session. **MOTION BY ALD. HOLLENBECK, SECOND BY ALD. JOHNSON** to adjourn closed session and reconvene in open session at 9:15 P.M. On the roll call vote, motion carried unanimously.
3. Discussion and appropriate action regarding item(s) discussed in closed session. **MOTION BY ALD. ST. MARIE-BOELKOW, SECOND BY ALD. JOHNSON** to direct City Attorney to proceed as discussed in closed session. On the roll call vote, motion carried unanimously.

ADJOURN

MOTION BY ALD. LITKOWIEC, SECOND BY ALD. JOHNSON to adjourn at 9:17 P.M. On the roll call vote, Motion carried unanimously.

Passed and approved this 16th day of May, 2017.

John Hohenfeldt, Mayor

ATTEST: Dennis Broderick/Clerk Treasurer

MINUTES OF THE FINANCE COMMITTEE OF THE CITY OF CUDAHY, WI. HELD AT
THE MUNICIPAL BUILDING, 5050 S. LAKE DRIVE, CUDAHY, WI.
TUESDAY, MAY 2, 2017

ROLL CALL

The meeting was called to order at 6:30 P.M. by Alderman Moralez with the following members answering 'present' to roll call: Council Members Johnson, Hollenbeck, Litkowiec and St. Marie-Boelkow and Committee members Williamson and Schuknecht. Mayor Hohenfeldt, City Clerk Broderick, Chief Poellot and Lt. Blunt, were also in attendance.

OPEN MEETING STATEMENT

Proper open meeting statement was read.

Old Business

None

New Business

1. Presentation of the Financial Report on the City of Cudahy Finances through the first quarter of 2017 by Finance Director Schuknecht.
2. Adjourn. MOTION BY ALD. ST. MARIE-BOELKOW, SECOND BY ALD. HOLLENBECK to adjourn at 6:44 P.M Motion carried.

Ald. Moralez, Committee Chairperson

CA # 3

**MINUTES OF PLAN COMMISSION
FOR THE CITY OF CUDAHY, WI HELD AT THE MUNICIPAL BUILDING ON
April 11, 2017**

CALL TO ORDER

1. Meeting was called to order by Mayor John Hohenfeldt at 7:00 pm.

OPENING STATEMENT

Prior to the meeting, notice was given to the community and posted in the appropriate places. Notice was also given to the news media that requested it, namely the Milwaukee Journal-Sentinel and MyCommunityNow.com.

ROLL CALL

The following members of the Plan Commission were present for roll call: Alderman Justin Morales, Commissioner Nick Gates, Commissioner Harry Savagian, Commissioner Jim Zsebe, and Alderwoman Michele St. Marie-Boelkow. Commissioner Mike Nelson was absent and excused. Also present was Economic Development/Inspections & Zoning Director Brian Biernat.

2. Review and take appropriate action on the meeting minutes of March 14, 2017. **Motion made by St. Marie-Boelkow, seconded by Savagian**, to approve the minutes. All in favor.

OLD BUSINESS

3. None

NEW BUSINESS

PUBLIC HEARING

4. Public hearing to review an application by Martin W. Linskey Sr. for a Conditional Use permit to operate a thrift store, My Friends Thrift Store, at 5601 S. Pennsylvania Avenue Suite 3. The address is within the M-1 District and Planned Unit Development Overlay. Application for permit per:

Sec. 44-752. – Permitted uses.

(5) Where the underlying zoning for a planned unit development is entirely industrial, any use permitted in the B-1, B-2, B-3, B-4, B-5, M-1, and M-2 districts may be permitted, except residential use.

DIVISION 11. – B-2 COMMUNITY BUSINESS DISTRICT

Sec. 44-368. - Conditional uses.

(14) Secondhand/thrift stores.

STAFF COMMENTS: Brian Biernat introduced the proposal. A reuse retail store is permitted under the Zoning. There is sufficient parking. The as-built environment will accommodate the use.

PRESENTATION BY APPLICANT: Martin and Shane Linskey presented their business proposal. The proposed hours of operation are 10 AM to 7 PM, Wednesday to Sunday. The

items are donated and also bought at auctions. There will be a donation structure in back of the building and no donation items will be left in front of the store.

PUBLIC COMMENTS: No public comments.

PUBLIC HEARING CLOSED AT 7:10 PM

5. Appropriate action regarding an application by Martin W. Linskey Sr. for a Conditional Use permit to operate a thrift store, My Friends Thrift Store, at 5601 S. Pennsylvania Avenue Suite 3. The address is within the M-1 District and Planned Unit Development Overlay.

MOTION MADE BY MORALEZ, SECONDED BY GATES, to approve the proposal as presented. All in favor.

6. Review and take appropriate action regarding the proposed certified survey map to combine parcels at 4740 S. Pennsylvania Ave, submitted by Ken Churchill (owner). The item was tabled at the March 14, 2017 meeting.

Brian Biernat stated there has been no revised site plan submitted from the proposed tenant for the building. The CSM proposal should be viewed as a separate item irrespective of the proposed tenant and reviewed on its own merits. The action will eliminate the obsolescence of the north parcel by joining it to the south parcel.

MOTION MADE BY ZSEBE, SECONDED BY HOHENFELDT, to approve the CSM as presented. Motion carried 5-1 with Savagian opposed.

7. Review and take appropriate action regarding the proposed certified survey map to combine lots at 3624 E. Hammond Avenue, submitted by Sara Maihofer and Tony Oxley (owners).

MOTION MADE BY GATES, SECONDED BY SAVAGIAN, to approve the CSM as presented. All in favor.

ADJOURN

8. **MOTION MADE BY SAVAGIAN, SECONDED BY MORALEZ,** to adjourn. All in favor.

**Cudahy Family Library
Regular Board of Directors Meeting**

Cudahy, Wisconsin
February 4, 2017

The meeting was called to order by President E. Berna at 7:30 a.m. at the Cudahy Family Library.

The opening statement was read, the presence of a quorum was announced, and the Pledge of Allegiance was recited.

- ROLL CALL** E. Berna, J. Borzick, S. Mulqueen, P. O'Leary, T. Pavlic, M. St. Marie-Boelkow, G. Schlunz, and T. Tieu were present. Excused: K. Roszak. R. Roepke was also present.
- ADOPTION OF AGENDA** Moved by G. Schlunz, seconded by S. Mulqueen, to adopt the agenda. Motion carried.
- PUBLIC COMMENT** None.
- MINUTES** Moved by S. Mulqueen, seconded by P. O'Leary, to accept the minutes from the 12/03/2016 meeting of the Regular Board. Motion carried.
- FINANCIAL REPORT** R. Roepke reported that CFL finished 2016 with a balance of \$260.26. The expenditures for the year were over some of the budget amounts and covered by revenue surplus. There were lots of repairs that were done in 2016 – the fireplace was fixed, the water cooler in the Lobby was repaired, the tile floor in the Lobby was replaced; the tile in the other three restrooms was cleaned; tables were ordered for the meeting rooms, painting was done in the administrative hall.
- R. Roepke informed the Board that the previous custodian for CFL has taken disability pay and is no longer collecting unemployment compensation.
- ACTION ON BILLS** The check register dated December 2016 for \$22,854.75 was reviewed. Moved by G. Schlunz, seconded by T. Pavlic, to accept the check register as presented. Motion carried.
- LIBRARY DIRECTOR'S REPORT** R. Roepke announced that due to competing school events, the Young Adult mystery play sleep over has been postponed. She proudly shared the positive article and review in the Bay View Compass on the new CFL publication *Cudahy: Snapshots of Commerce*. She shared that she was tasked with an "ask" project through Project Concern and was helpful in getting Jerry Kotarak to host a Memory Café at Joe's K Ranch on the first Monday of each month for Alzheimer patients and their caregivers. Board members were invited to stop and see the new program in action.
- R. Roepke reported that in January the CFL received negative comments on its Facebook page and on a Google business page. The staff were able to determine that the source for the negative statements were started by a patron who recently moved here from Colorado. The City Attorney was contacted because one of the comments stated that the staff were racists and were singing racial songs in the Library. P. Eberhardy recommended that CFL modify their Facebook page so people cannot post directly to our page and there is no longer an option to leave a review. People may still comment on CFL's posts, but those comments may be hidden as appropriate.
- R. Roepke reminded the Board that February is National Love Your Library Month and encouraged board members to sign the mounted Valentine card on the art wall where patrons have penned their reason (s) for loving the CFL.
- COMMON COUNCIL REPORT** M. St. Marie-Boelkow provided a summary of activities being considered or being completed by the City. The Packard Avenue repaving is nearly finished, the Bear Development housing/business project on Layton Avenue is almost completed. The city is negotiating contracts with the Police and Fire Departments; legislation to remove the mandate for public meeting minutes to be published in newspapers is being pursued. M. St. Marie-Boelkow is also working on the city logo project.
- FOCL REPORT** R. Roepke distributed the adult program calendar for the first quarter; the majority of the programs planned are sponsored by the Friends.

Cudahy Family Library
Regular Board of Directors Meeting

Cudahy, Wisconsin
February 4, 2017

The meeting was called to order by President E. Berna at 7:30 a.m. at the Cudahy Family Library.

The opening statement was read, the presence of a quorum was announced, and the Pledge of Allegiance was recited.

- ROLL CALL E. Berna, J. Borzick, S. Mulqueen, P. O'Leary, T. Pavlic, M. St. Marie-Boelkow, G. Schlunz, and T. Tieu were present. Excused: K. Roszak. R. Roepke was also present.
- ADOPTION OF AGENDA Moved by G. Schlunz, seconded by S. Mulqueen, to adopt the agenda. Motion carried.
- PUBLIC COMMENT None.
- MINUTES Moved by S. Mulqueen, seconded by P. O'Leary, to accept the minutes from the 12/03/2016 meeting of the Regular Board. Motion carried.
- FINANCIAL REPORT R. Roepke reported that CFL finished 2016 with a balance of \$260.26. The expenditures for the year were over some of the budget amounts and covered by revenue surplus. There were lots of repairs that were done in 2016 – the fireplace was fixed, the water cooler in the Lobby was repaired, the tile floor in the Lobby was replaced; the tile in the other three restrooms was cleaned; tables were ordered for the meeting rooms, painting was done in the administrative hall.
- R. Roepke informed the Board that the previous custodian for CFL has taken disability pay and is no longer collecting unemployment compensation.
- ACTION ON BILLS The check register dated December 2016 for \$22,854.75 was reviewed. Moved by G. Schlunz, seconded by T. Pavlic, to accept the check register as presented. Motion carried.
- LIBRARY DIRECTOR'S REPORT R. Roepke announced that due to competing school events, the Young Adult mystery play sleep over has been postponed. She proudly shared the positive article and review in the Bay View Compass on the new CFL publication *Cudahy: Snapshots of Commerce*. She shared that she was tasked with an "ask" project through Project Concern and was helpful in getting Jerry Kotarak to host a Memory Café at Joe's K Ranch on the first Monday of each month for Alzheimer patients and their caregivers. Board members were invited to stop and see the new program in action.
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- FOCL REPORT R. Roepke distributed the adult program calendar for the first quarter; the majority of the programs planned are sponsored by the Friends.

COMMITTEE
REPORTS

President Berna made his 2017 Committee appointments:

Building & Grounds Committee: J. Borzick, P. O'Leary, T. Pavlic
Finance Committee: G. Schlunz, P. O'Leary, M. St. Marie-Boelkow
Planning Committee: E. Berna, J. Borzick, T. Tieu
Personnel Committee: C. Schlunz, S. Mulqueen, T. Tieu

The Personnel Committee shall set-up an online performance evaluation for R. Roepke. The Committee will then compile an evaluation summary and present it at the April meeting. E. Berna asked R. Roepke to schedule a 15 minute Personnel Meeting at 7:30am on April 1 with a Regular Board meeting to follow at 7:45am.

CFL ENDOWMENT
FUND, INC.

E. Berna will continue to represent the CFL Board on the Endowment Fund board. The Fund is still working on resolving the circulation desk veneer issue with the Turciano law firm. The two fundraising events for 2017 will be the afternoon tea on May 13 and Harvest Tasting on October 20. The Board is starting to think about plans for the dedication of the north lawn and letters of solicitation will be sent out this month asking for gifts for the amenities of the project.

COMMUNICATIONS

A Statement of Concern about the children's DVD *Frozen Christmas* was received from patron Linda Armstrong. R. Roepke reviewed her follow up with the patron including the letter of response and copies of CFL policies that backed her decision to keep the DVD in the collection.

A letter from Michelle Gibbs and a notecard from Phyllis Lindner thanking the Board for the merit pay in 2016 were placed on file.

UNFINISHED
BUSINESS

None.

NEW BUSINESS

The 2016 Statement Concerning Public Library Effectiveness, a part of the annual DPI report, was discussed. Moved by S. Mulqueen, seconded by G. Schlunz, to select the statement that the Milwaukee County Federated Library System did provide leadership and adequately meet the needs of the public library and to add that the system provided the requirements of Wisconsin Statute, Chapter 43.24 (2). Motion carried.

REQUEST FOR
AGENDA ITEMS

None.

ADJOURN

Moved by S. Mulqueen, seconded by T. Pavlic, to adjourn the meeting at 8:25 a.m. Motion carried. The next Board meeting will be held on Saturday, April 1, 2017, at 7:30 a.m .

**MINUTES OF THE TOURISM COMMITTEE MEETING
HELD AT THE CITY OF CUDAHY MUNICIPAL BUILDING,
5050 S LAKE DR. CUDAHY, WI, ON
Wednesday, April 26, 2017**

ROLL CALL

Chairman Lee Barczak called the meeting to order at 6:15 P.M. The following answered, "present" to roll call: Jane Schilz, Rebecca Roepke and Christina Schreiter. Dennis Carney was absent. Finance Director Schuknecht was also in attendance.

MEETING STATEMENT

The proper open meeting statement was read at this time.

Approval of Minutes – January 18th, 2017

Minutes were not able to be approved. Minutes were not received from secretary.

Financial update – Bruce Schuknecht

Bruce presented the financial update. Chairman Barczak will inquire with Mayor Hohenfeldt about progress of two other proposed hotels for Cudahy.

Old Business:

- Clear Channel airport advertising contract began on 3/1/2017
 - o Half of the cost of the new display were paid for by Clear Channel since the last contract is ending early

New Business:

- Approval of Alex Ahmad's removal from the Tourism Board. **MOTION BY CHRISTINA SCHREITER, SECOND BY REBECCA ROEPKE** to approve the removal of Alex Ahmad from the Tourism Board. Motion carried unanimously.
- Approval of Rebecca Roepke to the Tourism Board.
- Visit Milwaukee membership renewal for Sheridan House. **MOTION BY JAN SCHILZ, SECOND BY CHRISTINA SCHREITER** to direct Jane to review contract date for renewal and determine what portion is membership and advertisement through Tourism Commission.
- Chicago Magazine ad renewal for 2017. **Jane to review monthly contract costs for any savings.**
- "No overnight parking without permit" street signs posted on Pulaski Avenue / Lake Drive. **Lee will make a formal request for such signs to be placed on Pulaski Avenue.**

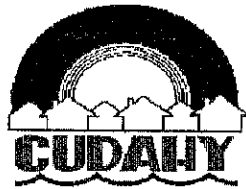
Public Comment-None present

Open Discussion

Adjourn. **MOTION BY REBECCA ROEPKE SECOND BY CHRISTINA SCHREITER to adjourn at 6:55 p.m. Motion carried unanimously.**

Next Regular Meeting: June 21, 2017 @ 6p.m.

NB #1



John R. Hohenfeldt

Mayor, City of Cudahy

Memo to: Honorable Members of the Common Council

RE Agenda Item: Discussion and necessary action on request to waive insurance requirement for block party for Dennis Raynor at 3476 E. Van Norman Avenue.

Honorable Members of the Common Council:

As the Council is aware, the Common Council has passed Ordinance 2436 a Special Events Ordinance in November 15, 2016. Previously, Block Parties and their approvals, have been approved by the Office of the Mayor, since August 10, 1998, as approved by the Rules, Laws, and Ordinances Committee. While certain conditions were required under that approval, that approval for years was silent to the issue of insurance coverage for block parties.

With the passage of the ordinance 2436, the ordinance requires those applying for a Neighborhood Event (block party) to obtain insurance coverage in the area of \$1 million to \$3 million dollars, no different than a race, run, walk, or other event using the city right of way or property. After the passage of the ordinance, I went to my block party file of one approved since returning to office in 2013, informed those who had previously held block parties, like Mr. Raynor, of the new application process and forms required.

With the processing of Mr. Raynor's application, Mr. Raynor has found that to obtain what is currently required within our ordinance would cost at minimum \$250.00, to as high as \$1,000 for a one day event, for a simple block party. While the intent of the insurance requirement is to cover the city of Cudahy and its citizens in today's day and age, it was never the intent to put block parties out of business.

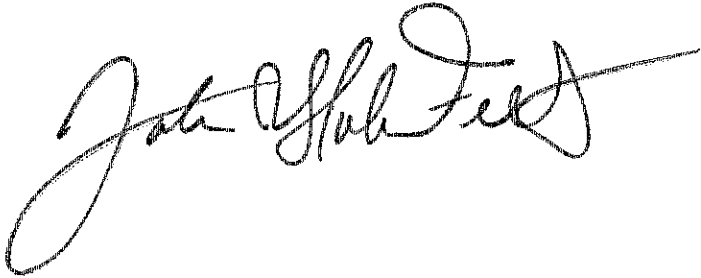
After receiving Mr. Raynor's application, myself, the City Clerk, City Attorney, and Mr. Raynor, have reached out to several sources trying to find something that will not only work for this case of the block party, but others that will be coming to us soon. At this point, after discussions with the City Attorney and Mr. Raynor, the only thing we can think of is a case by case approval from the Common Council to waive the insurance requirement by the Common Council, until we can get this figured out.

"Generations of Pride"

Office of the Mayor . City Hall, 5050 South Lake Drive, P.O. Box 100510, Cudahy, WI 53110
(414)769-2222 Fax (414) 769-2257 jhohenfeldt@ci.cudahy.wi.us

I have attached a copy of Mr. Raynor's application to this memo and will open the item for discussion. After your questions, my recommendation would be a motion to approve waiver of the insurance requirement for this particular block party on 5/27/17 as long as the applicant will hold the city harmless.

Respectfully submitted to the Common Council,

A handwritten signature in black ink, appearing to read "John R. Hohenfeldt". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

John R. Hohenfeldt

Mayor

05/16/2017

"Generations of Pride"

Office of the Mayor . City Hall, 5050 South Lake Drive, P.O. Box 100510, Cudahy, WI 53110
(414)769-2222 Fax (414) 769-2257 jhohenfeldt@ci.cudahy.wi.us

**City of Cudahy
Special Event Permit and Street Use Application**

Per Sec. Chapter 34 of the City of Cudahy Municipal Code \$25.00 fee, \$75.00 deposit

Date of Application: 04/24/17 (Application must be submitted at least 45 days prior to event)

Event Name: Raynor Memorial Day Gathering _____ Organization: _____
 Date(s) & Time of Event: 5/27/17 _____ Contact Person: Dennis Raynor
 Event Location*: 3476 E. Van Norman Ave _____ Mailing Address: 3476 E. Van Norman Ave. Cudahy WI
 Name of Event
 Coordinator: Dennis Raynor _____ Email: dennisraynor@hotmail.com
 Address: 3476 E. Van Norman Ave _____ Phone Number: 414-688-4938
 Phone Number: 414-688-4938

Description of Event, including approximate number of people who will attend*: Annual Memorial Day Parish Gathering 25-50 ppl including kids Soccer game, kickball and activities in the street.

Type of Event*: Bike Race Run/Walk Parade Neighborhood Event (petition required)
 Festival Marathon Street closure
 Public Entertainment

City Services:	<input checked="" type="checkbox"/> Street Closure	Street Name & Portion: Kingan Ave. Between Van Norman and Allerton Ave
	<input type="checkbox"/> Traffic Control	
	<input checked="" type="checkbox"/> Barricades	Qty: 6 Location: Kingan and Van Norman/Kingan and Allerton
	<input type="checkbox"/>	Qty: Location:
	<input type="checkbox"/>	Qty: Location:
	<input type="checkbox"/>	Type: Installation:
	<input type="checkbox"/>	<input type="checkbox"/>

**Attach any additional information as needed, or a map of your Special Event, including streets/property to be used, event route, placement of tents, equipment, and facilities.*

Certificate of Insurance (attach to form): Amount of Coverage: _____ Insurance Co: _____
 Reviewed by City Attorney: _____ Date: _____

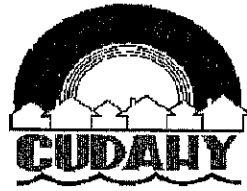
The applicant warrants that all information contained on this application is accurate and it is understood and agreed that the applicant/organization shall hold the City of Cudahy, its officers, agents, employees and volunteers harmless from all damages, costs, or expenses in law or equity that may arise or occur as a result of damages to property or personal injury received by reason of or in the course of using or occupying a City owned facility. Further, the applicant/organization shall be responsible for any damage or loss sustained to the grounds, building, furnishings or equipment occurring, or clean-up required as a result of the applicant/organization's use of the City owned facility.

Signature of Applicant: [Signature] Date: 4/24/17

Departmental Review (for city use only)	
	<input type="checkbox"/> <input type="checkbox"/>
Director of Public Works:	<input type="checkbox"/> Approval <input type="checkbox"/> Denial Reason for Denial: _____ <input type="checkbox"/> Requires assistance by DPW
Police Chief	<input type="checkbox"/> Approval <input type="checkbox"/> Denial Reason for Denial: _____ <input type="checkbox"/> Requires assistance by CPD
Fire Chief:	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Requires assistance from CFD
Dir. Econ Dev. Zone. / Inspec.	<input type="checkbox"/> <input type="checkbox"/> Event requires Conditional <input type="checkbox"/> Use Public Hearing

Special Event Fees (Minimum Permit Fee: \$25)	
• Special Event Fee/Deposit	\$75
Govt. or Org. Fee Exemption (approved by CC)	\$ 0.00 date approved ___/___/___
Police Department Staff Time	\$ _____
Fire Department Staff Time	\$ _____
Public Works Staff Time	\$ _____
City Hall Staff Time	\$ _____
\$ _____	
Receipt Number:	
Date Rec'd:	

NO # 2



John Hohenfeldt

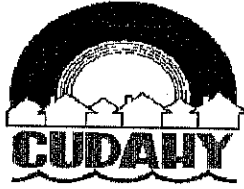
Mayor, City of Cudahy

Memo to: Honorable Members of the Common Council
RE: Mayor's Appointments to Various City Boards, Commissions, and Committees.

In reviewing my Mayor Appointments in relation to the Water Utility Commission under Cudahy Municipal Code Section 2-255, I have found that membership terms of the Commission are out of sync with Cudahy Municipal Code. Our code specifically states that The Mayor shall appoint annually, *Appointment, term and compensation*. The water utility commission shall be nonpartisan and shall consist of five members to be known as water utility commissioners. The commissioners shall be appointed by the council for five-year terms commencing October 1 in the year in which they are appointed in such a manner as to effect the appointment of one member each year. The commissioners shall receive no compensation, except expenses, unless otherwise provided by ordinance.

To rectify this situation of three appointments which have come due within the same period of time, I have reviewed our code and worked with the Water Utility Superintendent to resolve this matter. Thus, the appointments you have before you tonight are staggered to fit within the entire Board of five Commissioners, and will once again put all terms within the proper intent of the Municipal Code. Therefore:

Honorable Members of the Common Council, The Chair nominates the following Mayoral appointments to various board, commissions, and committees for your confirmation this evening.



Water Utility Commission

Patrick Kober, 5 year term, term expiring 9-30-2022.
William Miller, 3 year term, term expiring 9-30-2020.
Daniel John Laska, 1 year term, term expiring 9-30-2018.

Board of Health

Patty Borkowski, 2 year term, term expiring 4-30-2019.

Library Board

Patrick O'Leary, three year term, term expiring 6-30-2020.

Traffic & Safety Commission

Lemon Satterfield, 3 year term, term expiring 4-30-2019 %
% filling remainder of vacant term due to commissioner resignation.

Tourism Commission

Christina Schreiter, 1 year term, term expiring June 2018.
Lee Barczak, 1 year term, term expiring June 2018.
Rebecca Roepke, 1 year term, term expiring June 2018.
Dennis Carney, 1 year term, term expiring June 2018.
Jane Schilz, 1 year term, term expiring June 2018.

With these nominations, these persons shall constitute Committee Member Nominations, and a motion to approve the Mayor's appointments would be in order.

Respectfully submitted,

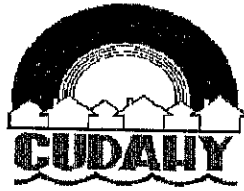
John R. Hohenfeldt
Mayor

05/16/2017

"Generations of Pride"

Office of the Mayor . City Hall, 5050 South Lake Drive, P.O. Box 100510, Cudahy, WI 53110
(414)769-2222 Fax (414) 769-2257 jhohenfeldt@ci.cudahy.wi.us

Update #1



John Hohenfeldt

Mayor, City of Cudahy

Mayor, City of Cudahy

Honorable Members of the Common Council

Update from the Plan Commission May Meeting:

Dear Honorable Members of the Common Council:

I would like to provide this report to the Common Council regarding activity and approvals at the most recent meeting of the Plan Commission held on May 9, 2017.

The Plan Commission met to review the following items:

1. A public hearing was held under a temporary conditional use for a farmers market at 4849 S. Packard Avenue was cancelled. No action was taken.
2. A public hearing was held under a conditional use to allow a duplex at 3456 S. Plankinton Avenue to be used as a conditional use in a business district.
3. Reviewed and approved conditional use of property at 3456 S Plankinton Avenue as a Duplex.
4. Reviewed and approved certified survey map at 3522 E. Armour Avenue.
5. Reviewed and approved a temporary structure for W E Energies at 5665 S. Pennsylvania Avenue to accommodate gas replacement work within the area for a period of one year.
6. Reviewed and approved site, landscaping and architectural plan at 5201 South International Drive for a 153,000 square foot building valued at approximately \$6.7 million dollars. Need for state plan approval and construction tentative to begin fall of 2017.
7. Reviewed and approved signage plan for Landmark Credit Union at 4801 S. Packard Avenue.
8. Reviewed and approved site utilization plan for accessory structures at One Sweet Applewood, Patrick Cudahy. (12 x 15 corridor between buildings and second building for vehicle storage.
9. Reviewed and approved site, landscaping and architectural plan for pre-owned vehicle dealership at 4740 S. Pennsylvania Avenue.

"Generations of Pride"

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(414)769-2222 Fax (414) 769-2257 jhohenfeldt@ci.cudahy.wi.us

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John R. Hohenfeldt". The signature is written in a cursive style with a large initial "J" and "H".

John R. Hohenfeldt

Mayor

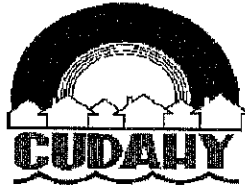
Chairman of the Plan Commission

05/09/2017

"Generations of Pride"

Office of the Mayor . City Hall, 5050 South Lake Drive, P.O. Box 100510, Cudahy, WI 53110
(414)769-2222 Fax (414) 769-2257 jhohenfeldt@ci.cudahy.wi.us

Update #2



John Hohenfeldt
Mayor, City of Cudahy

Memo to Honorable Members of the Common Council

RE: April 2017 report Care for Cudahy Inspection Summary

Honorable Members of the Common Council:

The attached spread sheet is the inspection summary provided to the Common Council on the Care for Cudahy property maintenance program. The statistics provided by our Property Maintenance Program gives us a management tool to review the operations of the program.

The Inspector reports that most of his time was spent performing re-inspections, inspections, complaint follow, posting of nuisance vehicles and performing Care for Cudahy inspections. Failure to correct noncompliance fees for failure to correct issues during the month of March 2017 were \$2,400 (up \$200 from the previous month, down for the second month in a row).

Respectfully submitted,

John Hohenfeldt

Mayor

05/20/2017

"Generations of Pride"

Office of the Mayor . City Hall, 5050 South Lake Drive, P.O. Box 100510, Cudahy, WI 53110
(414)769-2222 Fax (414) 769-2257 jhohenfeldt@ci.cudahy.wi.us

RES #1

RESOLUTION NO. 7115

A RESOLUTION RECOGNIZING THE TWENTY PLUS YEARS
OF DEDICATED SERVICE OF
DONALD KOLBOW
WATER UTILITY DISTRIBUTION SERVICEMAN I
FOR THE CITY OF CUDAHY

WHEREAS, *DONALD KOLBOW* is retiring from the City of Cudahy Water Utility on June 2, 2017 after twenty plus years of service, and

WHEREAS, *DONALD KOLBOW* began his employment with the City of Cudahy on October 22, 1996 when he was hired as an Equipment Operator I with the Department of Public Works, and

WHEREAS, *DONALD KOLBOW* was promoted to the position of Equipment Operator II for the Department of Public Works effective December 31, 2006, and

WHEREAS, *DONALD KOLBOW* acquired an electrician license and spent most of his time in the Department of Public Works as the City Electrician and in Building Maintenance and he also volunteered to be on the Water Utility emergency repair list, and

WHEREAS, *DONALD KOLBOW* was transferred to the Water Utility as a Distribution Serviceman on December 7, 2015 where he worked on main break repairs and responded to other emergencies, and

WHEREAS, *DONALD KOLBOW* worked on all aspects of water system maintenance including service line repair, valve replacements and fire hydrant repair and replacement as well as meter installation and meter radio programming, and

WHEREAS, *DONALD KOLBOW* completed his required assignments timely and efficiently while maintaining a standard of workmanship consistent with providing quality services to the residents of the City of Cudahy and had excellent skills in customer service, and

WHEREAS, *DONALD KOLBOW* plans to spend his retirement enjoying his family and hobbies.

NOW, THEREFORE, BE IT RESOLVED that Mayor John Hohenfeldt, the Common Council of the City of Cudahy and all citizens of this community, formally recognize the twenty years of dedicated service of *DONALD KOLBOW* to the City of Cudahy and its citizens and offer our best wishes to him for a happy and healthy retirement.

JOHN HOHENFELDT, Mayor

JASON LITKOWIEC, Council President

RES # 2

RESOLUTION NO. 7116

**A RESOLUTION RECOGNIZING THE FOUR PLUS YEARS
OF DEDICATED SERVICE OF**

MICHAEL REED

SERVICE WORKER FOR THE CITY OF CUDAHY

WHEREAS, *MICHAEL REED* is retiring from the City of Cudahy Department of Public works on May 10, 2017 after four plus years of service, and

WHEREAS, *MICHAEL REED* was first appointed to the position of Service Worker for the Department of Public Works on December 12, 2012, and

WHEREAS, *MICHAEL REED* was assigned to

WHEREAS, throughout his years of service, ***MICHAEL REED*** was an integral part of the day to day operations of the Department of Public Works accepting any and all assignments without complaint including the arduous and sometimes never-ending street patching, and

WHEREAS, *MICHAEL REED*, completed his required assignments timely and efficiently while maintaining a standard of workmanship consistent with providing quality services to our residents, and

WHEREAS, *MICHAEL REED*, will enjoy his retirement traveling, spending time with his family, fishing and hunting.

NOW, THEREFORE, BE IT RESOLVED, that Mayor John Hohenfeldt, the Common Council of the City of Cudahy and all citizens of this community, formally recognize the four plus years of dedicated service of ***MICHAEL REED*** to the City of Cudahy and its citizens and offer our best wishes to him for a happy and healthy retirement.

JOHN HOHENFELDT, Mayor

JASON LITKOWIEC, Council President

RES #3

**RESOLUTION NO. 7117
A RESOLUTION RECOGNIZING THE YEARS
OF SERVICE BY
TERRY SCHULKE
ON THE CITY OF CUDAHY'S DESIGN REVIEW BOARD**

WHEREAS, *TERRY SCHULKE* served on the City of Cudahy's Design Review Board ,
and

WHEREAS, *TERRY SCHULKE* made significant contributions to the Design Review
Board and provided valuable input to the very vital and often complex decisions charged to
this committee, and

WHEREAS, *TERRY SCHULKE* performed all of his duties with integrity and is to be
commended for his valued work ethic and for the hours he spent serving our community,
and

WHEREAS, the Common Council and the citizens of the City of Cudahy express their
appreciation to ***TERRY SCHULKE*** for his contribution of time and talent to this
community.

NOW, THEREFORE, BE IT RESOLVED that Mayor John Hohenfeldt, Alderpersons
Justin Moralez, Mike Johnson, Randy Hollenbeck, Jason Litkowiec and Michele St.
Marie-Boelkow along with the citizens of this community do Hereby Resolve to formally
recognize the dedicated service of ***TERRY SCHULKE*** to the City of Cudahy's Design
Review Board.

Adopted at a meeting of the Common Council of the City of Cudahy, held this 16th day of
May, 2017.

JOHN HOHENFELDT,
Mayor

JASON LITKOWIEC,
Common Council President

RES # 4

RESOLUTION NO. 7118

**A RESOLUTION RECOGNIZING THE TEN (10) YEARS
OF SERVICE OF
THOMAS KUJAWA
ON THE CITY OF CUDAHY'S POLICE AND FIRE COMMISSION**

WHEREAS, *THOMAS KUJAWA* served for ten (10) years on the City of Cudahy's Police and Fire Commission, and

WHEREAS, *THOMAS KUJAWA* made significant contributions to the Police and Fire Commission and provided valuable input to the very vital and often complex decisions charged to this committee, and

WHEREAS, *THOMAS KUJAWA* was elected president of the Police & Fire Commission on May 27, 2010 and continued to perform all of his duties with integrity, and

WHEREAS, *THOMAS KUJAWA* is to be commended for his valued work ethic and for the hours he spent serving our community, and

WHEREAS, the Common Council and the citizens of the City of Cudahy express their appreciation to ***THOMAS KUJAWA*** for his contribution of time and talent to this community.

NOW, THEREFORE, BE IT RESOLVED that Mayor John Hohenfeldt, Alderpersons Justin Moralez, Mike Johnson, Randy Hollenbeck, Jason Litkowiec and Michele St. Marie-Boelkow along with the citizens of this community do Hereby Resolve to formally recognize the dedicated service of ***THOMAS KUJAWA*** to the City of Cudahy's Police and Fire Commission..

Adopted at a meeting of the Common Council of the City of Cudahy, held this 16th day of May, 2017.

JOHN HOHENFELDT,
Mayor

JASON LITKOWIEC,
Common Council President

RES#5

RESOLUTION NO. 7119

RESOLUTION APPROVING CERTIFIED SURVEY MAP

Being a combination of Lots 18 and 19 in Block 1 in Metropolitan Land Company Addition, being part of the Southeast ¼ of the Southwest ¼ of Section 23, Township 6 North, Range 22 East, in City of Cudahy, Milwaukee County, Wisconsin.

(CHRISTOPHER WILLEY & TONIA KLEIN; OWNER)

RESOLVED, that a certified survey map of a parcel of land combining lots on E. Armour Avenue, in the Southeast ¼ of the Southwest ¼ of Section 23, Township 6 North, Range 22 East, in the City of Cudahy, Milwaukee County, Wisconsin, otherwise known as **3522 E. Armour Avenue**, owned by,

Christopher Willey & Antonia C. Klein
3522 E. Armour Avenue
Cudahy, WI 53110

and having been approved by the Plan Commission of the City of Cudahy, be and the same is hereby approved by the Common Council.

Introduced at a meeting of the Common Council of the City of Cudahy, held this 16th day of May, 2017.

Passed and approved this _____ day of _____, 2017.

JOHN HOHENFELDT, Mayor

Attest:

DENNIS BRODERICK, City Clerk

Approved as to form: **PAUL T. EBERHARDY, City Attorney**
Wis. State Bar No. 1045304

RES #6

RESOLUTION NO. 7120

A RESOLUTION CONGRATULATING
SAMANTA TOCZYL
UPON HER WINNING THE TITLE OF
2017 CUDAHY DISTINGUISHED YOUNG WOMAN

WHEREAS, SAMANTA TOCZYL, has been named the **“2017 CUDAHY DISTINGUISHED YOUNG WOMAN”**, and

WHEREAS, the City of Cudahy recognizes the many accomplishments and hard work of **SAMANTA TOCZYL,** and

WHEREAS, SAMANTA TOCZYL is a member of the National Honor Society, and plays viola in the Cudahy High School Orchestra, and

WHEREAS, CARLEY TUSKA is a the current treasurer of Tri-M, a member of Student Council and tutors for a boy with learning disabilities, and

WHEREAS, the City of Cudahy is proud of **SAMANTA TOCZYL** for her involvement in school and community activities and holds her as a shining example of what the youth of our community can accomplish, and

WHEREAS, the City of Cudahy extends its best wishes to **SAMANTA TOCZYL** and we are proud to have her represent the City of Cudahy at the state competition of the Wisconsin Distinguished Young Women Program in August.

NOW, THEREFORE, BE IT RESOLVED, that Mayor John Hohenfeldt, Alderpersons Justin Moralez, Mike Johnson, Randy Hollenbeck, Jason Litkowiec and Michele St. Marie-Boelkow congratulate **SAMANTA TOCZYL** upon being named the **“2017 CUDAHY DISTINGUISHED YOUNG WOMAN”** and upon her many accomplishments and encourage her to continue her hard work toward becoming a well rounded citizen of her community, state and country.

Adopted at a meeting of the Common Council of the City of Cudahy, held this 6th day June, 2017.

JOHN HOHENFELDT, Mayor

JASON LITKOWIEC, Council President