**OFFICIAL NOTICE AND AGENDA FOR THE REGULAR MEETING OF THE COMMON COUNCIL OF THE CITY OF CUDAHY, WI. TO BE HELD AT THE CUDAHY MUNICIPAL BUILDING, 5050 S. LAKE DRIVE, CUDAHY, WI. TUESDAY, MAY 3, 2016 at 7:00 P.M.**

Certification of the open meeting law requirements and approval of the agenda.
Call of roll and announcement of presence or absence of a quorum.
Pledge of Allegiance
Moment of Silence.

## PUBLIC HEARINGS & PRESENTATIONS

**Presentation of resolutions for service as elected officials:**
Alderwoman Mary Schissel
Alderman Richard Bartoshevich
Milwaukee County Supervisor Patricia Jursik

***PUBLIC COMMENT** (agenda items only).

## CONSENT AGENDA ITEMS

(Items under the consent agenda may be acted upon by one motion. If in the judgment of any Council Member, a consent agenda item needs discussion, the item can be removed and discussed under "Items Removed from Consent Agenda").

1. Discussion and necessary action regarding Minutes of the Board of Public Works held February 19, 2016.
2. Discussion and necessary action regarding Minutes of the Community Development Authority held Mach 22, 2016.
3. Discussion and necessary action regarding Claims ending March 31, 2016 in the amount of $267,952.17.

## ITEMS REMOVED FROM CONSENT AGENDA

**NEW BUSINESS** (including items for future agenda consideration or Committee Assignment)

1. Discussion and necessary action regarding Minutes of the Common Council held April 19, 2016.
2. Discussion and necessary action regarding request of Roger Zeniecki, owner of Swift Kick Pub located at 3778 E. Pulaski Avenue for extension of premises between 3PM and 10PM on May 14th to celebrate their one-year anniversary (talking and radio only, no music).
3. Discussion and necessary action regarding approval of contract with AECOM to provide engineering services in the amount of $1,200 for the brownfield cap site inspection & report per DNR requirements for the City owned parcel located at 4757 S. Nicholson Avenue as recommended by Board of Public Works.
4. Discussion and necessary action regarding proposed contract for sanitary sewer and water main extension on Grange Avenue from Pennsylvania Avenue to 1,000' west of Grange to serve the 128th Air Refueling Wing.
5. Discussion and necessary action regarding awarding of 2016 asphalt paving improvements project No. 2016-05 be awarded to Payne & Dolan in the amount of $337,640.
6. Discussion and necessary action regarding awarding of the Packard Avenue North Sewer & Water Project #2016-02 to Underground Pipeline in the amount of $1,507,543.00.
7. Discussion and necessary action regarding awarding of the Kirkwood Avenue Reconstruction/Barnard Avenue Project #2016-04 to Lalonde Construction in the amount of $949,389.60 which includes the concrete alternate.
8. Discussion and necessary action regarding Mayor's appointments to various City Boards, Commissions and Committees.
9. Discussion and necessary action regarding request from Mayor to utilize outside legal counsel for legal review of the Packard Avenue Sanitary Lateral project, Plankinton to Cudahy Avenues.

## DEPARTMENT MANAGER OR ELECTED OFFICIAL UPDATES.

**DPW Director:**

- NR 2016 Compliance Annual Report for the Year 2015
- Construction Project Updates

**Mayor:**

- Update on Neighborhood Loan Program

## INTRODUCTION/PASSAGE OF ORDINANCES & RESOLUTIONS
## ORDINANCES

## PASSAGE OF ORDINANCES

None

## PASSAGE OF RESOLUTIONS

1. Discussion and necessary action regarding Resolution No. 7026 entitled "A Resolution Transferring Funds from the Assessor and Assessor Software General Fund Balances to Computer, Election and Voting Machines Balances in the General Fund Equity Accounts".
2. Discussion and necessary action regarding Resolution No. 7027 entitled "A Resolution Transferring Funds from General Fund to the OPEB Reserve Fund".
3. Discussion and necessary action regarding Resolution No. 7033 entitled "A Resolution Relative to Approval of an Amendment to Exhibit C of the "Domestic Animal Control Services Agreement" for the Milwaukee Area Domestic Animal Control Commission (MADACC)".

***PUBLIC COMMENT** (on any subject items).

****Public Comment Notice:** Each speaker will be limited to one three minute presentation for each "Public Comment" or "Hearing from Cudahy residents" placed on the agenda. Any discourse between speaker and Council, if absolutely necessary, will be minimal so as to avoid potential Open Meetings law violations.*

## ADJOURN

## PUBLIC NOTICE

**Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public meetings, who have a qualifying disability under the Americans with Disabilities Act.**
**Request should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Cudahy City Clerk at 769-2204. (FAX 769-2257). This meeting room is wheelchair accessible from the West entrance of South Lake Drive.**

Presentations

**John Hohenfeldt**

**Mayor, City of Cudahy**

**Public Hearing and Presentations**

**RE Agenda item: Presentations of resolutions for the service as Elected Officials Alderwoman Mary Schissel, Alderman Richard Bartoshevich, and Milwaukee County 8th District Supervisor Patricia Jursik.**

On behalf of the Common Council, Office of the Mayor, and the citizens of Cudahy, it is my honor to present honorary resolutions to the following Elected Officials who have served our community and our region.

Resolution No. 7030: "A Resolution Recognizing the Nine Years of Dedicated Service of Patricia Jursik as 8th District Supervisor Milwaukee County".

Resolution No. 7028: "A Resolution Recognizing the Nine Years of Dedicated Service of Mary Schissel as Second District Alderperson City of Cudahy."

Resolution No. 7029: "A Resolution Recognizing the Six Years of Dedicated Service of Richard Bartoshevich a Fifth District Alderperson City of Cudahy."

Respectfully submitted,

John R. Hohenfeldt
Mayor
05/03/2016

"Generations of Pride"
Office of the Mayor . City Hall, 5050 South Lake Drive, P.O. Box 100510, Cudahy, WI 53110
(414)769-2222 Fax (414) 769-2257 jhohenfeldt@ci.cudahy.wi.us

CA #1

MINUTES OF A MEETING OF THE BOARD OF PUBLIC WORKS OF THE CITY OF CUDAHY, WI TO BE HELD AT THE CUDAHY MUNICIPAL BUILDING, 5050 SOUTH LAKE DRIVE, CUDAHY, WI ON
**Monday, February 19, 2016 @ 5:30 PM**

## ROLL CALL

The Meeting was called to order by Ald Litkowiec at 5:32 p.m. with the following answering "present" to roll call: Ald Hollenbeck, Mr. Lohr, & Mr. Clark & Mr. Magestro.

Also Present: DPW Director Mary Jo Lange, Finance Director, Bruce Schuknecht & DPW Superintendent Scott Rewolinski. Also present was Jill Castwicki from the Historical Society.

Proper open meeting statement was made at this time.

Approval of the Minutes: Motion made by Clark seconded by Lohr to approve the Minutes of the November 30, 2015 meeting. All voted in favor.

## NEW BUSINESS

1. **Discussion & action regarding property owner appeals for charges relating to the disposal of e-waste during the collection of Spring Clean-up. Only appeals for the following properties can be heard as they have been received and noticed 2536 E. Belsar Avenue.** Motion made by Lohr to excuse fee(send refund) for e-waste charge for 2536 E. Belsar, seconded by Ald. Hollenbeck. All voted in favor.

2. **Discussion & action regarding the plowing & maintenance of the Historical Society parking lot located at KK & Plankinton.** Member Clark was asked to give some insight on the so called hand shake agreement regarding the plowing of the historical society parking lot. Clark stated that it was a "mayor" thing 20 years ago. The mayor at that time told DPW to do it – so they did it as part of their route. Lohr as why it was coming up now and Lange stated that she was unaware that the DPW was doing it after the reconstruction of the reconstruction of Plankinton & KK. The parking lot snow clearing was contracted out and it was never part of the contract. This year we had a change in personnel and it was not plowed. She stated that they received complaints from the historical society and from Samano's restaurant that it was not plowed. Lange stated that she looked for a written agreement and found none. The only access to the City portion of the lot is through private property of which there is not agreement. So Lange stated that we are violating a number of codes and was told by the City attorney to work it out with the BPW. Lohr stated that he felt compelled to assist the Historical Society. Ald Hollenbeck stated that the Board cannot treat the Historical Society any differently than any other "non-profit". The Board asked Jill Castwicki from the Historical Society about the use of the parking lot and asked her about Alt. # 2 which is requesting the extension of premise. She stated that she didn't like it but understood the position of the City. Motion made by Magestro to accept Alt # 2 which requires the Historical Society to request an "extension of premise" or use of right of way and have our attorney draft the necessary paperwork. Motion seconded by Clark. Clark, Magestro & Hollenbeck voting yes, Clark voted No.

3. **Discussion & action regarding the appeal of sidewalk snow abatement charges at the following addresses: 5457 S. Lake Dr, 3330 E. College Avenue** Lange told the Board that the owner of 5457 S. lake Dr called and asked if the Board could table his appeal since he was unable to attend the meeting. Clark made motion to deny the appeal to for the abatement charges from 5457 S. lake Dr., Magestro seconded. All voted in favor to deny. However the Board than reconsidered the motion since the individual called and could not make the meeting. Clark made a motion to amend the motion and it was seconded by Magestro. Lohr then made the motion to table the appeal from 5457 S. Lake Dr. until the next meeting, seconded by Hollenbeck. All voted in favor.

   The second appeal by 3330 E. College was reviewed. The pictures showed that the sidewalk along College Avenue was not cleared the full width. Lohr made the motion to deny on the fact that the sidewalk was not cleared for the full width required by our code, seconded by Clark. All voted to deny the appeal.

4. **Discussion & recommendation for award of the 2016 Hazardous Sidewalk Replacement Project 2016-01 to Snorek Construction in the amount of $ 879,939.** Lohr made motion to award, Hollenbeck seconded.

5. **Discussion & approval on the Drop Off Center operations for 2016. This does not include discussion on the fee structure. Discussion includes ticket purchase, safety, staffing and hours of operation.** There was much discussion on the topic. Lange told the Board that she needs direction regarding the operation of the Drop-Off center now before the Drop-Off opens up for the 2016 Season so that she can get the necessary information out. Lange stated that it is timely because there are some concerns regarding the health of the current Drop-Off attendant, concerns over safety by handling cash at a remote site, accountability, use by contractors and businesses. Lange stated that the original intent of the Drop-off was for extra garbage resulting when the City went to an automated cart collection. The intent was not to run a garbage dump for people who did not want to pay for a dumpster or for contractors and rental properties to get rid of their business generated waste. The City cannot handle the volume of waste that is being deposited at the Drop-Off site. Scott Rewolinski, DPW Superintendent stated that the material deposited in the dumpsters is building material and lots of furniture such as sofas and mattresses. It isn't extra garbage you find in the attic or garage. The dumpsters get filled within the first hour. In addition, we are finding that there are large housing developments such as the trailer park and rentals that do not provide the necessary amount of dumpsters needed for their complexes because of the cost and have their site managers take a pick-up truck load 3 to 4 times a week & use the drop off for $10 a load. Lange presented 3 options. The first option kept the same fee structure but required all transaction to take place at City Hall and oversight would be done by DPW employees. The hours would be shortened. Customers would be checked to see if they are paying a recycling fee. The second option provided a contractor to run the drop-off site and charge whatever they wanted. The 3rd was to allow recycling customers to drop off yard waste free and only allow refuse drop off for Spring Clean-up tickets. Yard waste tickets even though it would be free would have to be obtained through the DPW so that a cross checks on whether they were recycling customers could be made. There would also be a limit of a max. 5 pick-up or trailer loads. This would limit customers who were residents but were

contractors to use the site to offset their business expense. Ald Hollenbeck did not like the inability to be able to purchase more refuse tickets. Member Clark stated that Spring Clean-up tickets gave them 2 free pick-up truck loads. That should be plenty. Finance Director Bruce Schuknecht asked to speak. He asked how it would be financed since the ticket sales pays for the Drop-Off. Lange stated that currently the fee only offsets the cost by about 30% so eliminating refuse disposal except for spring clean-up will save the City more than allowing people to drop off refuse with the current fee structure. Lange stated that it costs roughly $80 to get rid of a pick-up truck load of rubbish. We are charging $10. Many of the drop-off users are people managing apartments or are contractor's working out of their houses. This system will eliminate them from using the drop-off to subsidize their business. In addition, the savings from not having Spring Clean-up should offset the disposal from the spring clean-up tickets. Ald Hollenbeck stated that Spring Clean-up is on a trial basis. What if the Council decides to bring it back. Member Lohr stated that we would have to review Spring Clean-up and the Drop-off site operations again at that time. Motion made by Clark to approve Option C which provides free yard waste drop off and restricts refuse drop off to the 2- Spring clean-up tickets. Hours of the site would be reduced to Thursday from 3:00 to 7:00 and Saturday 8:30 to 1:00. Tickets would be obtained at City Hall and the limit would be 5 pick-up truck loads. Motion seconded by Magestro. Lohr, Clark & Magestro voting yes, Hollenbeck voting No. Member Lohr also asked if there could be a ticket for ½ for a 30 gallon container of yard waste, one for 2 – 30 gallon and 3 for a trailer or pick-up truck load. Lange stated that the half ticket would not work but we could do 1 ticket for a 30 gallon, 2- for a trunk load and 3 for a 4x8 trailer or pick-up truck.

6. **Review of the Department of Public Works annual report for 2015.** No Action Necessary

7. **Update on Projects:** Packard Avenue – downtown landscaping, Packard Avenue Sewer & Water Relay Project– Cudahy to Lunham, Kirkwood Ave Street Reconstruction – Grange to 500' n/o Mallory Ave, 2016 Hazardous Sidewalk Project, 3500 block Squire alley reconstruction, 3500 block of Squire parking lot reconstruction, Barnard Avenue street extension- Sweet Applewood ln to Nicholson Ave.

Motion made by Lohr seconded by Clark to adjourn the meeting. All voted in favor.

Meeting adjourned at 7:39 p.m.

CA #2

**MINUTES OF THE COMMUNITY DEVELOPMENT AUTHORITY OF THE CITY OF CUDAHY, HELD AT THE CUDAHY MUNICIPAL BUILDING, 5050 S. LAKE DR., MILWAUKEE COUNTY, WI HELD Tuesday March 22, 2016 @ 5:30 P.M.**

**ROLL CALL**

Chairperson Ald. Jason Litkowiec called the meeting to order at 5:31 pm. The following answered "present" to the roll call: Bob Grams, Ray Glowacki, Ald. Randy Hollenbeck, Joan Houlehen, and Marty Van Hoof. Randy Pheifer arrived at 5:41pm. Also present Development Director Brian Biernat, Mayor John Hohenfeldt, and Executive Director Bruce Schuknecht.

**MEETING STATEMENT**

The proper open meeting statement was read at this time.

**MINUTES**

**MOTION WAS MADE BY RAY GLOWACKI, SECOND BY BOB GRAMS** to approve the minutes from the February 23, 2016 CDA meeting. Motion carried unanimously.

**OLD BUSINESS**

1. None.

**NEW BUSINESS**

2. Review and take appropriate action regarding a request by Alex Ahmad, owner of City Lounge at 3455 E. Layton Avenue, for temporary use of CDA-owned land at 4745 S. Kingan Avenue to accommodate a special event. **MOTION WAS MADE BY RAY GLOWACKI, SECOND BY ALD. RANDY HOLLENBECK** to approve the use of CDA-owned land at 4745 S. Kingan Avenue to accommodate a special event contingeant with approval from the Common Council. Motion carried with six voting yes and one member obstaining.

3. Review and take appropriate action regarding a request by Judy Carlin, owner of The Gift Shoppe at 4805 S. Packard Avenue, for seasonal use of CDA-owned land at 4825 S. Packard Avenue for display of merchandise. **MOTION WAS MADE BY JOAN HOULEHEN, SECOND BY ALD. RANDY HOLLENBECK** to approve the request to display merchandise on CDA-owned land at 4825 S. Packard Avenue. Motion carried unanimously.

Next CDA meeting: April 26, 2016 @ 5:30p.m.

**MOTION MADE BY BOB GRAMS, SECOND BY MARTY VAN HOOF** to adjourn the meeting at 5:50p.m. Motion carried unanimously.

CA #3

DATE: March 31, 2016

CLAIMS REPORT

FROM: James P. Williamson

TO: Cudahy Common Council

I, the undersigned Comptroller for the City of Cudahy, hereby certify that I have carefully examined the accounts listed on the attached sheets totaling:

| | | |
|---|---|---|
| General Fund | $ | 198,556.73 |
| Water | | 44,630.86 |
| Permanent Improvements | | 15,959.54 |
| Equipment & Road Fund | | 8,805.04 |
| For a grand total of: | $ | 267,952.17 |

and find the same properly itemized and sworn to, correctly charged and incurred by proper authority. I hereby approve such accounts, and recommend that they be allowed and paid.

James P. Williamson

James P. Williamson, Comptroller

_____ Chairman

_____ Member

_____ Member

_____ Member

_____ Member

*March 2016 CLAIMS*

| | | |
|---|---|---|
| **Roads & Equipment**<br>**# 411** | $ | 8,805.04 |
| **Water**<br>**# 301** | $ | 44,630.86 |
| **Improvements**<br>**# 105, 402, 405, 406, 407** | $ | 15,959.54 |
| **GENERAL:** | $ | 198,556.73 |
| **TOTAL CLAIMS:** | **$** | **267,952.17** |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount | |
|---|---|---|---|---|---|---|---|---|---|---|
| **1010000130000** | | | | | | | | | | |
| 03/16 | 03/01/2016 | 239759 | 2822 | LIPPERT,RANDY & MALONEY,MITCHE | 6350433 2014 | 101-0000-130-000 | .00 | 1,198.58- | 1,198.58- | V |
| 03/16 | 03/10/2016 | 243428 | 2822 | LIPPERT,RANDY & MALONEY,MITCHE | 6350433 2014 | 101-0000-130-000 | .00 | 1,198.58 | 1,198.58 | |
| Total 1010000130000: | | | | | | | .00 | .00 | .00 | |
| **1010000147000** | | | | | | | | | | |
| 03/16 | 03/10/2016 | 243434 | 4550 | MUNICIPAL PROPERTY INSURANCE | 29845 | 101-0000-147-000 | .00 | 54,486.00 | 54,486.00 | |
| Total 1010000147000: | | | | | | | .00 | 54,486.00 | 54,486.00 | |
| **1010000201260** | | | | | | | | | | |
| 03/16 | 03/25/2016 | 243490 | 3653 | GENE WAGNER PLUMBING CO INC | PERMIT 7517 | 101-0000-201-260 | .00 | 400.00 | 400.00 | |
| Total 1010000201260: | | | | | | | .00 | 400.00 | 400.00 | |
| **1010000217000** | | | | | | | | | | |
| 03/16 | 03/25/2016 | 243519 | 1037 | MINNESOTA LIFE INSURANCE CO | APRIL 2016 | 101-0000-217-000 | .00 | 2,445.76 | 2,445.76 | |
| Total 1010000217000: | | | | | | | .00 | 2,445.76 | 2,445.76 | |
| **1010000243000** | | | | | | | | | | |
| 03/16 | 03/10/2016 | 243436 | 3860 | NEW BERLIN MUNICIPAL COURT | INC 16-432 | 101-0000-243-000 | .00 | 124.00 | 124.00 | |
| 03/16 | 03/25/2016 | 243475 | 4565 | CITY OF WAUKESHA-MUNICIPAL COU | INC 16-584 | 101-0000-243-000 | .00 | 834.00 | 834.00 | |
| 03/16 | 03/25/2016 | 243488 | 544 | FRANKLIN POLICE DEPARTMENT | INC 16-609 | 101-0000-243-000 | .00 | 165.50 | 165.50 | |
| 03/16 | 03/25/2016 | 243496 | 575 | GREENDALE POLICE DEPT | INC 16-78 | 101-0000-243-000 | .00 | 169.00 | 169.00 | |
| 03/16 | 03/25/2016 | 243497 | 590 | GREENFIELD POLICE DEPT | INC 16-500 | 101-0000-243-000 | .00 | 136.60 | 136.60 | |
| 03/16 | 03/25/2016 | 243503 | 768 | JEFFERSON COUNTY SHERIFFS DEP | INC 16-449 | 101-0000-243-000 | .00 | 290.00 | 290.00 | |
| 03/16 | 03/25/2016 | 243511 | 4561 | MARQUETTE COUNTY CLERK OF CO | INC 16-454 | 101-0000-243-000 | .00 | 243.00 | 243.00 | |
| 03/16 | 03/25/2016 | 243513 | 1044 | MID-MORAINE MUNICIPAL COURT | INC 16-448 | 101-0000-243-000 | .00 | 114.00 | 114.00 | |
| 03/16 | 03/25/2016 | 243513 | 1044 | MID-MORAINE MUNICIPAL COURT | INC 16-554 | 101-0000-243-000 | .00 | 124.00 | 124.00 | |
| 03/16 | 03/25/2016 | 243516 | 949 | MILW COUNTY CLERK OF COURTS | INC 16-560 | 101-0000-243-000 | .00 | 400.00 | 400.00 | |
| 03/16 | 03/25/2016 | 243520 | 4562 | MONROE COUNTY CLERK OF COURT | INC 16-537 | 101-0000-243-000 | .00 | 250.00 | 250.00 | |
| 03/16 | 03/25/2016 | 243521 | 3678 | MT PLEASANT MUNICIPAL COURT | INC 16-511 | 101-0000-243-000 | .00 | 374.00 | 374.00 | |
| 03/16 | 03/25/2016 | 243523 | 3860 | NEW BERLIN MUNICIPAL COURT | INC 16-506 | 101-0000-243-000 | .00 | 124.00 | 124.00 | |
| 03/16 | 03/25/2016 | 243526 | 1153 | OAK CREEK POLICE DEPARTMENT | INC 16-585 | 101-0000-243-000 | .00 | 124.00 | 124.00 | |
| 03/16 | 03/25/2016 | 243534 | 1301 | RACINE COUNTY CLERK OF COURTS | INC 16-509 | 101-0000-243-000 | .00 | 218.00 | 218.00 | |
| 03/16 | 03/25/2016 | 243534 | 1301 | RACINE COUNTY CLERK OF COURTS | INC 16-584 | 101-0000-243-000 | .00 | 185.00 | 185.00 | |
| 03/16 | 03/25/2016 | 243551 | 4346 | TOWN OF BURLINGTON CLERK OF C | INC 16-494 | 101-0000-243-000 | .00 | 111.20 | 111.20 | |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|---|---|---|---|---|---|---|---|---|---|
| 03/16 | 03/25/2016 | 243556 | 4563 | VILLAGE OF PEWAUKEE POLICE DEP | INC 16-483 | 101-0000-243-000 | .00 | 149.20 | 149.20 |
| 03/16 | 03/25/2016 | 243557 | 3241 | WAUKESHA COUNTY SHERIFFS OFFI | INC 16-473 | 101-0000-243-000 | .00 | 654.00 | 654.00 |
| 03/16 | 03/25/2016 | 243559 | 3317 | WAUKESHA POLICE DEPT | INC 16-467 | 101-0000-243-000 | .00 | 1,311.00 | 1,311.00 |
| 03/16 | 03/25/2016 | 243561 | 3145 | WEST ALLIS POLICE DEPARTMENT | INC 16-492 | 101-0000-243-000 | .00 | 836.00 | 836.00 |
| 03/16 | 03/25/2016 | 243561 | 3145 | WEST ALLIS POLICE DEPARTMENT | INC 16-564 | 101-0000-243-000 | .00 | 958.00 | 958.00 |
| 03/16 | 03/25/2016 | 243561 | 3145 | WEST ALLIS POLICE DEPARTMENT | INC 16-577 | 101-0000-243-000 | .00 | 212.00 | 212.00 |
| Total 1010000243000: | | | | | | | .00 | 8,106.50 | 8,106.50 |
| **1014110401003** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243537 | 1392 | SCHOOL DISTRICT OF CUDAHY | 1ST QTR 201 | 101-4110-401-003 | .00 | 5,491.21 | 5,491.21 |
| Total 1014110401003: | | | | | | | .00 | 5,491.21 | 5,491.21 |
| **1014360410000** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243408 | 272 | CUDAHY FAMILY LIBRARY | REST VARIO | 101-4360-410-000 | .00 | 251.50 | 251.50 |
| 03/16 | 03/10/2016 | 243435 | 4546 | NANCIE SCHWORCK-GERTZ | REST C88090 | 101-4360-410-000 | .00 | 161.70 | 161.70 |
| 03/16 | 03/10/2016 | 243458 | 4558 | VALENTINA MANZYUK | CIT N751034 | 101-4360-410-000 | .00 | 97.29 | 97.29 |
| Total 1014360410000: | | | | | | | .00 | 510.49 | 510.49 |
| **1014360410003** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243425 | 4555 | JUDITH GLENDE | 439159 | 101-4360-410-003 | .00 | 35.00 | 35.00 |
| Total 1014360410003: | | | | | | | .00 | 35.00 | 35.00 |
| **1014360410006** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243402 | 4553 | CEDRIC D CULLIN | T156451-1 | 101-4360-410-006 | .00 | 20.00 | 20.00 |
| 03/16 | 03/10/2016 | 243410 | 4554 | ERIK J WITT | T156451-1 | 101-4360-410-006 | .00 | 18.20 | 18.20 |
| 03/16 | 03/10/2016 | 243426 | 4556 | LAUREN WIERZCHOWSKI | 437387 | 101-4360-410-006 | .00 | 25.00 | 25.00 |
| 03/16 | 03/10/2016 | 243431 | 971 | MILW COUNTY TREASURER | FEB 2016 | 101-4360-410-006 | .00 | 9,648.52 | 9,648.52 |
| 03/16 | 03/10/2016 | 243461 | 3203 | WI DEPT OF ADMINISTRATION | FEB 2016 | 101-4360-410-006 | .00 | 27,499.29 | 27,499.29 |
| Total 1014360410006: | | | | | | | .00 | 37,211.01 | 37,211.01 |
| **1014360410009** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243440 | 1332 | RK TOWING | 36904 | 101-4360-410-009 | .00 | 75.00 | 75.00 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
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| Total 1014360410009: | | | | | | | .00 | 75.00 | 75.00 |
| **1014790417009** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243430 | 4560 | MICHAEL J CARCHESI | 46276 11/30/1 | 101-4790-417-009 | .00 | 269.45 | 269.45 |
| Total 1014790417009: | | | | | | | .00 | 269.45 | 269.45 |
| **1015114503019** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243396 | 99 | ASCAP | 500725253 | 101-5114-503-019 | .00 | 361.09 | 361.09 |
| Total 1015114503019: | | | | | | | .00 | 361.09 | 361.09 |
| **1015121503002** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243563 | 3249 | WI MUNICIPAL JUDGES ASSOC | 2016 DUES J. | 101-5121-503-002 | .00 | 100.00 | 100.00 |
| Total 1015121503002: | | | | | | | .00 | 100.00 | 100.00 |
| **1015121503008** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243509 | 4362 | LINDSAY L GUSHULAK | CRT SFTY CO | 101-5121-503-008 | .00 | 18.74 | 18.74 |
| 03/16 | 03/25/2016 | 243509 | 4362 | LINDSAY L GUSHULAK | REIM MILEAG | 101-5121-503-008 | .00 | 128.20 | 128.20 |
| Total 1015121503008: | | | | | | | .00 | 146.94 | 146.94 |
| **1015121503016** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243517 | 961 | MILW COUNTY HOUSE OF CORRECTI | 4699 | 101-5121-503-016 | .00 | 187.40 | 187.40 |
| 03/16 | 03/25/2016 | 243518 | 3778 | MILWAUKEE COUNTY OFFICE OF SH | 1636 | 101-5121-503-016 | .00 | 120.80 | 120.80 |
| Total 1015121503016: | | | | | | | .00 | 308.20 | 308.20 |
| **1015141503004** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243407 | 221 | COMPLETE OFFICE OF WISCONSIN I | 527476 | 101-5141-503-004 | .00 | 142.74 | 142.74 |
| Total 1015141503004: | | | | | | | .00 | 142.74 | 142.74 |
| **1015145503005** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243525 | 3618 | NOTARY BOND RENEWAL SERVICE | SHARON KIN | 101-5145-503-005 | .00 | 90.00 | 90.00 |
| 03/16 | 03/25/2016 | 243562 | 3167 | WI DEPT OF FINANCIAL INSTITUTION | SHARON KIN | 101-5145-503-005 | .00 | 20.00 | 20.00 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|---|---|---|---|---|---|---|---|---|---|
| Total 1015145503005: | | | | | | | .00 | 110.00 | 110.00 |
| **1015155503000** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243546 | 4310 | TAYLOR COMPUTER SERVICES INC | 14865 | 101-5155-503-000 | .00 | 360.00 | 360.00 |
| Total 1015155503000: | | | | | | | .00 | 360.00 | 360.00 |
| **1015155503002** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243546 | 4310 | TAYLOR COMPUTER SERVICES INC | 14809 | 101-5155-503-002 | .00 | 719.95 | 719.95 |
| Total 1015155503002: | | | | | | | .00 | 719.95 | 719.95 |
| **1015155503006** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243446 | 1455 | SOS ELECTRONICS CORP | 16-01121 | 101-5155-503-006 | .00 | 474.00 | 474.00 |
| Total 1015155503006: | | | | | | | .00 | 474.00 | 474.00 |
| **1015158503003** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243493 | 589 | GORDON FLESCH CO INC | IN11485633 | 101-5158-503-003 | .00 | 14.93 | 14.93 |
| Total 1015158503003: | | | | | | | .00 | 14.93 | 14.93 |
| **1015158503005** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243438 | 1149 | OFFICE COPYING EQUIPMENT LTD | C325794 | 101-5158-503-005 | .00 | 190.87 | 190.87 |
| 03/16 | 03/25/2016 | 243550 | 3024 | TIPRINT INC | 049376 | 101-5158-503-005 | .00 | 348.70 | 348.70 |
| Total 1015158503005: | | | | | | | .00 | 539.57 | 539.57 |
| **1015161503002** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243448 | 1488 | STATE BAR OF WISCONSIN | 5000191 | 101-5161-503-002 | .00 | 72.35 | 72.35 |
| 03/16 | 03/25/2016 | 243548 | 3022 | THOMSON REUTERS - WEST | 833632998 | 101-5161-503-002 | .00 | 66.07 | 66.07 |
| Total 1015161503002: | | | | | | | .00 | 138.42 | 138.42 |
| **1015161503030** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243528 | 459 | PAUL T EBERHARDY | APRIL 2016 | 101-5161-503-030 | .00 | 1,000.00 | 1,000.00 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|---|---|---|---|---|---|---|---|---|---|
| Total 1015161503030: | | | | | | | .00 | 1,000.00 | 1,000.00 |
| **1015165503031** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243399 | 226 | BUELOW VETTER BUIKEMA OLSON & | 103.00099 86 | 101-5165-503-031 | .00 | 125.00 | 125.00 |
| Total 1015165503031: | | | | | | | .00 | 125.00 | 125.00 |
| **1015165503032** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243417 | 639 | GUNTA LAW OFFICES S C | 1014-10M 828 | 101-5165-503-032 | .00 | 4,364.80 | 4,364.80 |
| 03/16 | 03/10/2016 | 243417 | 639 | GUNTA LAW OFFICES S C | 1014-10M 828 | 101-5165-503-032 | .00 | 1,318.00 | 1,318.00 |
| 03/16 | 03/11/2016 | 243463 | 639 | GUNTA LAW OFFICES S C | 1014-10M 828 | 101-5165-503-032 | .00 | 4,634.80 | 270.00 |
| Total 1015165503032: | | | | | | | .00 | 10,317.60 | 5,952.80 |
| **1015171503033** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243422 | 773 | J F COOK CO INC | 9930 | 101-5171-503-033 | .00 | 3,587.00 | 3,587.00 |
| 03/16 | 03/10/2016 | 243446 | 1455 | SOS ELECTRONICS CORP | 16-03100 | 101-5171-503-033 | .00 | 435.10 | 435.10 |
| Total 1015171503033: | | | | | | | .00 | 4,022.10 | 4,022.10 |
| **1015171503037** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243439 | 1285 | QUILL CORPORATION | 3419098 | 101-5171-503-037 | .00 | 170.54 | 170.54 |
| Total 1015171503037: | | | | | | | .00 | 170.54 | 170.54 |
| **1015171503039** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243415 | 628 | GREENWAY PEST MANAGEMENT SE | 160103-4 | 101-5171-503-039 | .00 | 60.00 | 60.00 |
| Total 1015171503039: | | | | | | | .00 | 60.00 | 60.00 |
| **1015171503040** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243423 | 760 | JANI-KING OF MILWAUKEE | MIL03160067 | 101-5171-503-040 | .00 | 1,915.34 | 1,915.34 |
| Total 1015171503040: | | | | | | | .00 | 1,915.34 | 1,915.34 |
| **1015195503048** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243527 | 237 | PATRICIA BZDUSEK | APRIL 2016 | 101-5195-503-048 | .00 | 576.58 | 576.58 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|---|---|---|---|---|---|---|---|---|---|
| Total 1015195503048: | | | | | | | .00 | 576.58 | 576.58 |
| **1015195503051** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243498 | 2966 | GREGORY J LOFERSKI | 20160567 RE | 101-5195-503-051 | .00 | 46.30 | 46.30 |
| Total 1015195503051: | | | | | | | .00 | 46.30 | 46.30 |
| **1015210503000** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243395 | 86 | ARAMARK UNIFORM SERVICES | 1638982111 | 101-5210-503-000 | .00 | 43.00 | 43.00 |
| 03/16 | 03/10/2016 | 243405 | 3916 | CINTAS CORPORATION #447 | 447842991 | 101-5210-503-000 | .00 | 266.51 | 266.51 |
| 03/16 | 03/10/2016 | 243419 | 716 | ID NETWORKS | 270294 | 101-5210-503-000 | .00 | 4,495.00 | 4,495.00 |
| 03/16 | 03/10/2016 | 243427 | 882 | LEXISNEXIS RISK DATA MGMT | 1212584-2016 | 101-5210-503-000 | .00 | 163.95 | 163.95 |
| 03/16 | 03/10/2016 | 243454 | 3053 | TWIN CITY SECURITY INC | 12041074 | 101-5210-503-000 | .00 | 641.55 | 641.55 |
| 03/16 | 03/10/2016 | 243454 | 3053 | TWIN CITY SECURITY INC | 12041133 | 101-5210-503-000 | .00 | 641.55 | 641.55 |
| 03/16 | 03/25/2016 | 243467 | 86 | ARAMARK UNIFORM SERVICES | 1638992780 | 101-5210-503-000 | .00 | 43.00 | 43.00 |
| 03/16 | 03/25/2016 | 243493 | 589 | GORDON FLESCH CO INC | IN11485587 | 101-5210-503-000 | .00 | 87.05 | 87.05 |
| 03/16 | 03/25/2016 | 243538 | 3900 | SCRIPT GRAPHICS & PROMOTIONS | 3182 | 101-5210-503-000 | .00 | 2,847.09 | 2,847.09 |
| 03/16 | 03/25/2016 | 243553 | 3053 | TWIN CITY SECURITY INC | 12041189 | 101-5210-503-000 | .00 | 641.55 | 641.55 |
| Total 1015210503000: | | | | | | | .00 | 9,870.25 | 9,870.25 |
| **1015210503004** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243476 | 221 | COMPLETE OFFICE OF WISCONSIN I | 537813 | 101-5210-503-004 | .00 | 41.99 | 41.99 |
| 03/16 | 03/25/2016 | 243476 | 221 | COMPLETE OFFICE OF WISCONSIN I | 538627 | 101-5210-503-004 | .00 | 14.66 | 14.66 |
| Total 1015210503004: | | | | | | | .00 | 56.65 | 56.65 |
| **1015210503005** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243445 | 4559 | SIEMANN SIGNS LLC | 246416 | 101-5210-503-005 | .00 | 319.00 | 319.00 |
| 03/16 | 03/10/2016 | 243445 | 4559 | SIEMANN SIGNS LLC | 246423 | 101-5210-503-005 | .00 | 30.00 | 30.00 |
| Total 1015210503005: | | | | | | | .00 | 349.00 | 349.00 |
| **1015210503016** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243429 | 952 | MC DONALD'S RESTAURANT | FEB 2016 PRI | 101-5210-503-016 | .00 | 38.42 | 38.42 |
| Total 1015210503016: | | | | | | | .00 | 38.42 | 38.42 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|---|---|---|---|---|---|---|---|---|---|
| 1015210503024 | | | | | | | | | |
| 03/16 | 03/25/2016 | 243485 | 3816 | ENVIRONMENTAL INNOVATIONS INC | 228681 | 101-5210-503-024 | .00 | 125.00 | 125.00 |
| 03/16 | 03/25/2016 | 243485 | 3816 | ENVIRONMENTAL INNOVATIONS INC | 228783 | 101-5210-503-024 | .00 | 101.00 | 101.00 |
| 03/16 | 03/25/2016 | 243485 | 3816 | ENVIRONMENTAL INNOVATIONS INC | 228811 | 101-5210-503-024 | .00 | 12.67 | 12.67 |
| Total 1015210503024: | | | | | | | .00 | 238.67 | 238.67 |
| 1015210503027 | | | | | | | | | |
| 03/16 | 03/10/2016 | 243412 | 578 | GENERAL COMMUNICATIONS INC | 221967 | 101-5210-503-027 | .00 | 209.40 | 209.40 |
| 03/16 | 03/10/2016 | 243412 | 578 | GENERAL COMMUNICATIONS INC | 222260 | 101-5210-503-027 | .00 | 112.50 | 112.50 |
| 03/16 | 03/10/2016 | 243412 | 578 | GENERAL COMMUNICATIONS INC | 222262 | 101-5210-503-027 | .00 | 740.00 | 740.00 |
| 03/16 | 03/10/2016 | 243450 | 3806 | SUDZ WASH & LUBE CUDAHY CAR W | 931ETD-WI(#1 | 101-5210-503-027 | .00 | 19.99 | 19.99 |
| 03/16 | 03/10/2016 | 243450 | 3806 | SUDZ WASH & LUBE CUDAHY CAR W | 999-WI(#182) | 101-5210-503-027 | .00 | 30.69 | 30.69 |
| 03/16 | 03/10/2016 | 243450 | 3806 | SUDZ WASH & LUBE CUDAHY CAR W | E3335-WI(#20 | 101-5210-503-027 | .00 | 30.69 | 30.69 |
| 03/16 | 03/10/2016 | 243450 | 3806 | SUDZ WASH & LUBE CUDAHY CAR W | E4782-WI(#18 | 101-5210-503-027 | .00 | 23.99 | 23.99 |
| 03/16 | 03/10/2016 | 243450 | 3806 | SUDZ WASH & LUBE CUDAHY CAR W | E4784-WI(#10 | 101-5210-503-027 | .00 | 80.94 | 80.94 |
| 03/16 | 03/10/2016 | 243450 | 3806 | SUDZ WASH & LUBE CUDAHY CAR W | FEB 2016 WA | 101-5210-503-027 | .00 | 70.00 | 70.00 |
| 03/16 | 03/25/2016 | 243491 | 582 | GENUINE PARTS COMPANY-STEVEN | FEB 16 ACCT | 101-5210-503-027 | .00 | 477.40 | 477.40 |
| Total 1015210503027: | | | | | | | .00 | 1,795.60 | 1,795.60 |
| 1015210503059 | | | | | | | | | |
| 03/16 | 03/10/2016 | 243393 | 21 | ACL SERVICES LLC | 201602-0 | 101-5210-503-059 | .00 | 48.60 | 48.60 |
| 03/16 | 03/25/2016 | 243482 | 392 | DASH MEDICAL GLOVES INC | INV0974802 | 101-5210-503-059 | .00 | 143.80 | 143.80 |
| Total 1015210503059: | | | | | | | .00 | 192.40 | 192.40 |
| 1015210503089 | | | | | | | | | |
| 03/16 | 03/25/2016 | 243479 | 348 | CUDAHY POLICE DEPARTMENT | PETTY CASH | 101-5210-503-089 | .00 | 282.69 | 282.69 |
| Total 1015210503089: | | | | | | | .00 | 282.69 | 282.69 |
| 1015210503095 | | | | | | | | | |
| 03/16 | 03/25/2016 | 243558 | 3163 | WAUKESHA COUNTY TREASURER | 2016-0000007 | 101-5210-503-095 | .00 | 72.54 | 72.54 |
| Total 1015210503095: | | | | | | | .00 | 72.54 | 72.54 |
| 1015220503006 | | | | | | | | | |
| 03/16 | 03/25/2016 | 243541 | 1455 | SOS ELECTRONICS CORP | 16-03008 | 101-5220-503-006 | .00 | 160.25 | 160.25 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|---|---|---|---|---|---|---|---|---|---|
| Total 1015220503006: | | | | | | | .00 | 160.25 | 160.25 |
| **1015235503000** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243510 | 920 | MALEK & ASSOCIATES CONSULTANT | 5389 | 101-5235-503-000 | .00 | 220.00 | 220.00 |
| 03/16 | 03/25/2016 | 243510 | 920 | MALEK & ASSOCIATES CONSULTANT | 5399 | 101-5235-503-000 | .00 | 2,025.00 | 2,025.00 |
| 03/16 | 03/25/2016 | 243549 | 1492 | TIMOTHY J STEIN | CFD-16-01 | 101-5235-503-000 | .00 | 72.00 | 72.00 |
| Total 1015235503000: | | | | | | | .00 | 2,317.00 | 2,317.00 |
| **1015235503002** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243421 | 710 | INTERNATIONAL ASSOC OF FIRE CHI | 2016 MEMBE | 101-5235-503-002 | .00 | 209.00 | 209.00 |
| Total 1015235503002: | | | | | | | .00 | 209.00 | 209.00 |
| **1015235503003** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243535 | 1318 | RELIANT FIRE APPARATUS INC | I16-15164 | 101-5235-503-003 | .00 | 58.25 | 58.25 |
| Total 1015235503003: | | | | | | | .00 | 58.25 | 58.25 |
| **1015235503005** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243504 | 1220 | JUSTIN PIPER | MODERN FIR | 101-5235-503-005 | .00 | 40.00 | 40.00 |
| Total 1015235503005: | | | | | | | .00 | 40.00 | 40.00 |
| **1015235503033** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243473 | 256 | CC&N INC | 168481 | 101-5235-503-033 | .00 | 401.91 | 401.91 |
| Total 1015235503033: | | | | | | | .00 | 401.91 | 401.91 |
| **1015235503068** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243469 | 168 | BENDLIN FIRE EQUIPMENT CO INC | 91873 | 101-5235-503-068 | .00 | 100.19 | 100.19 |
| 03/16 | 03/25/2016 | 243489 | 576 | GEAR WASH LLC | 11575 | 101-5235-503-068 | .00 | 205.10 | 205.10 |
| Total 1015235503068: | | | | | | | .00 | 305.29 | 305.29 |
| **1015240503005** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243542 | 1476 | SOUTH SHORE PROCESS SERVICE | EDR-2016000 | 101-5240-503-005 | .00 | 45.00 | 45.00 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|---|---|---|---|---|---|---|---|---|---|
| Total 1015240503005: | | | | | | | .00 | 45.00 | 45.00 |
| **1015400503000** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243395 | 86 | ARAMARK UNIFORM SERVICES | 1638982112 | 101-5400-503-000 | .00 | 79.75 | 79.75 |
| Total 1015400503000: | | | | | | | .00 | 79.75 | 79.75 |
| **1015400503003** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243443 | 1396 | SEILER INSTRUMENT & MFG CO INC | INV-334184 | 101-5400-503-003 | .00 | 350.00 | 350.00 |
| 03/16 | 03/10/2016 | 243443 | 1396 | SEILER INSTRUMENT & MFG CO INC | INV-334424 | 101-5400-503-003 | .00 | 15.90 | 15.90 |
| 03/16 | 03/10/2016 | 243443 | 1396 | SEILER INSTRUMENT & MFG CO INC | INV-334449 | 101-5400-503-003 | .00 | 70.00 | 70.00 |
| Total 1015400503003: | | | | | | | .00 | 435.90 | 435.90 |
| **1015400503004** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243439 | 1285 | QUILL CORPORATION | 3739793 | 101-5400-503-004 | .00 | 16.49 | 16.49 |
| Total 1015400503004: | | | | | | | .00 | 16.49 | 16.49 |
| **1015411503003** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243416 | 629 | GREG'S TRUE VALUE | FEB 2016 304 | 101-5411-503-003 | .00 | 86.99 | 86.99 |
| 03/16 | 03/10/2016 | 243453 | 3051 | TRUCK COUNTRY OF WISC | X203472106:0 | 101-5411-503-003 | .00 | 148.46 | 148.46 |
| 03/16 | 03/10/2016 | 243453 | 3051 | TRUCK COUNTRY OF WISC | X203472107:0 | 101-5411-503-003 | .00 | 11.42 | 11.42 |
| 03/16 | 03/25/2016 | 243468 | 118 | AUTO BRAKE CLUTCH & GEAR CO IN | 342128 | 101-5411-503-003 | .00 | 127.94 | 127.94 |
| 03/16 | 03/25/2016 | 243470 | 180 | BILL'S POWER CENTER INC | 433104 | 101-5411-503-003 | .00 | 160.08 | 160.08 |
| 03/16 | 03/25/2016 | 243486 | 498 | EWALD'S VENUS FORD INC | 61224 | 101-5411-503-003 | .00 | 312.54 | 312.54 |
| 03/16 | 03/25/2016 | 243515 | 1009 | MILLER-BRADFORD RISBERG INC | IB71356 | 101-5411-503-003 | .00 | 284.80 | 284.80 |
| 03/16 | 03/25/2016 | 243529 | 1192 | PETERBILT - MILW | F-260750019 | 101-5411-503-003 | .00 | 173.40 | 173.40 |
| Total 1015411503003: | | | | | | | .00 | 1,305.63 | 1,305.63 |
| **1015411503006** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243446 | 1455 | SOS ELECTRONICS CORP | 16-02152 | 101-5411-503-006 | .00 | 566.35 | 566.35 |
| Total 1015411503006: | | | | | | | .00 | 566.35 | 566.35 |
| **1015411503071** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243394 | 66 | ALSCO | IMIL1037314 | 101-5411-503-071 | .00 | 115.43 | 115.43 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|---|---|---|---|---|---|---|---|---|---|
| 03/16 | 03/10/2016 | 243394 | 66 | ALSCO | IMIL1039829 | 101-5411-503-071 | .00 | 68.11 | 68.11 |
| 03/16 | 03/10/2016 | 243394 | 66 | ALSCO | IMIL1042401 | 101-5411-503-071 | .00 | 172.76 | 172.76 |
| 03/16 | 03/10/2016 | 243394 | 66 | ALSCO | IMIL1044893 | 101-5411-503-071 | .00 | 68.11 | 68.11 |
| 03/16 | 03/10/2016 | 243394 | 66 | ALSCO | IMIL1047377 | 101-5411-503-071 | .00 | 75.68 | 75.68 |
| 03/16 | 03/10/2016 | 243397 | 118 | AUTO BRAKE CLUTCH & GEAR CO IN | 341539 | 101-5411-503-071 | .00 | 54.50 | 54.50 |
| 03/16 | 03/10/2016 | 243420 | 726 | IMPERIAL SUPPLIES LLC | NC9294 | 101-5411-503-071 | .00 | 49.78 | 49.78 |
| 03/16 | 03/10/2016 | 243420 | 726 | IMPERIAL SUPPLIES LLC | ND4948 | 101-5411-503-071 | .00 | 172.74 | 172.74 |
| 03/16 | 03/10/2016 | 243420 | 726 | IMPERIAL SUPPLIES LLC | NE6924 | 101-5411-503-071 | .00 | 82.33 | 82.33 |
| 03/16 | 03/10/2016 | 243460 | 3184 | WELD SPECIALTY SUPPLY CORP | WS 320126 | 101-5411-503-071 | .00 | 40.70 | 40.70 |
| 03/16 | 03/25/2016 | 243465 | 46 | AIRGAS USA LLC | 9934418955 | 101-5411-503-071 | .00 | 18.37 | 18.37 |
| 03/16 | 03/25/2016 | 243474 | 285 | CHEMSEARCH INC | 2239422 | 101-5411-503-071 | .00 | 523.28 | 523.28 |
| 03/16 | 03/25/2016 | 243487 | 507 | FASTENAL COMPANY | WIMIW230738 | 101-5411-503-071 | .00 | 1.53 | 1.53 |
| 03/16 | 03/25/2016 | 243502 | 726 | IMPERIAL SUPPLIES LLC | NG5040 | 101-5411-503-071 | .00 | 23.32 | 23.32 |
| 03/16 | 03/25/2016 | 243536 | 1339 | ROCKMOUNT RESEARCH & ALLOYS I | 1215645 | 101-5411-503-071 | .00 | 259.91 | 259.91 |
| 03/16 | 03/25/2016 | 243566 | 3292 | ZEP SALES & SERVICE | 9002144733 | 101-5411-503-071 | .00 | 905.90 | 905.90 |
| Total 1015411503071: | | | | | | | .00 | 2,632.45 | 2,632.45 |
| **1015411503089** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243477 | 343 | COREY OIL LTD | 22839 | 101-5411-503-089 | .00 | 106.68 | 106.68 |
| Total 1015411503089: | | | | | | | .00 | 106.68 | 106.68 |
| **1015412503004** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243439 | 1285 | QUILL CORPORATION | 3707011 | 101-5412-503-004 | .00 | 756.92 | 756.92 |
| Total 1015412503004: | | | | | | | .00 | 756.92 | 756.92 |
| **1015412503005** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243512 | 1005 | MIDLAND HEALTH TESTING INC | 7173 | 101-5412-503-005 | .00 | 60.00 | 60.00 |
| 03/16 | 03/25/2016 | 243554 | 1398 | US HEALTHWORKS MEDICAL GROUP | 114717-MRO | 101-5412-503-005 | .00 | 275.00 | 275.00 |
| Total 1015412503005: | | | | | | | .00 | 335.00 | 335.00 |
| **1015412503037** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243478 | 350 | CUDAHY PAPER AND SUPPLY CO INC | 68796 | 101-5412-503-037 | .00 | 211.00 | 211.00 |
| 03/16 | 03/25/2016 | 243505 | 815 | KEY MAGICIAN LOCKSMITHS INC | 31517 | 101-5412-503-037 | .00 | 16.00 | 16.00 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|---|---|---|---|---|---|---|---|---|---|
| Total 1015412503037: | | | | | | | .00 | 227.00 | 227.00 |
| **1015413503000** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243447 | 1484 | STAR TECHNICAL STAFFING INC | 9659 | 101-5413-503-000 | .00 | 562.50 | 562.50 |
| Total 1015413503000: | | | | | | | .00 | 562.50 | 562.50 |
| **1015413503005** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243512 | 1005 | MIDLAND HEALTH TESTING INC | 7175 | 101-5413-503-005 | .00 | 180.00 | 180.00 |
| Total 1015413503005: | | | | | | | .00 | 180.00 | 180.00 |
| **1015413503063** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243544 | 1484 | STAR TECHNICAL STAFFING INC | 9685 | 101-5413-503-063 | .00 | 675.00 | 675.00 |
| Total 1015413503063: | | | | | | | .00 | 675.00 | 675.00 |
| **1015431503063** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243515 | 1009 | MILLER-BRADFORD RISBERG INC | RB18702 | 101-5431-503-063 | .00 | 3,800.00 | 3,800.00 |
| Total 1015431503063: | | | | | | | .00 | 3,800.00 | 3,800.00 |
| **1015431503075** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243444 | 1414 | SHERWIN INDUSTRIES INC | SC035048 | 101-5431-503-075 | .00 | 475.89 | 475.89 |
| 03/16 | 03/25/2016 | 243540 | 1414 | SHERWIN INDUSTRIES INC | SC035115 | 101-5431-503-075 | .00 | 384.19 | 384.19 |
| Total 1015431503075: | | | | | | | .00 | 860.08 | 860.08 |
| **1015435503074** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243414 | 625 | GRAY'S INC | 33208 | 101-5435-503-074 | .00 | 2,354.00 | 2,354.00 |
| 03/16 | 03/25/2016 | 243495 | 625 | GRAY'S INC | 33250 | 101-5435-503-074 | .00 | 330.00 | 330.00 |
| 03/16 | 03/25/2016 | 243495 | 625 | GRAY'S INC | 33280 | 101-5435-503-074 | .00 | 640.00 | 640.00 |
| Total 1015435503074: | | | | | | | .00 | 3,324.00 | 3,324.00 |
| **1015443503005** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243507 | 883 | LFGEORGE INC | IC52519 | 101-5443-503-005 | .00 | 484.16 | 484.16 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|---|---|---|---|---|---|---|---|---|---|
| Total 1015443503005: | | | | | | | .00 | 484.16 | 484.16 |
| **1015473503071** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243506 | 921 | LANCE A MALICKI | SAFETY SHO | 101-5473-503-071 | .00 | 100.00 | 100.00 |
| Total 1015473503071: | | | | | | | .00 | 100.00 | 100.00 |
| **1015473503084** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243432 | 1045 | MILW METRO SEWERAGE DISTRICT | HI99000284 | 101-5473-503-084 | .00 | 21,848.89 | 21,848.89 |
| Total 1015473503084: | | | | | | | .00 | 21,848.89 | 21,848.89 |
| **1015510503000** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243403 | 310 | CERTIFIED LANGUAGES INT'L LLC | CHD83022916 | 101-5510-503-000 | .00 | 25.20 | 25.20 |
| 03/16 | 03/25/2016 | 243480 | 4450 | CUSTOM DATA PROCESSING INC | 91579 | 101-5510-503-000 | .00 | 500.00 | 500.00 |
| Total 1015510503000: | | | | | | | .00 | 525.20 | 525.20 |
| **1015510503005** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243395 | 86 | ARAMARK UNIFORM SERVICES | 1638982113 | 101-5510-503-005 | .00 | 39.50 | 39.50 |
| 03/16 | 03/25/2016 | 243467 | 86 | ARAMARK UNIFORM SERVICES | 1638992782 | 101-5510-503-005 | .00 | 39.50 | 39.50 |
| 03/16 | 03/25/2016 | 243530 | 3509 | PIRANHA PAPER SHREDDING LLC | 10735030216 | 101-5510-503-005 | .00 | 106.00 | 106.00 |
| Total 1015510503005: | | | | | | | .00 | 185.00 | 185.00 |
| **1055995503097** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243531 | 3620 | QUARLES & BRADY LLP | 2136387 | 105-5995-503-097 | .00 | 2,737.50 | 2,737.50 |
| Total 1055995503097: | | | | | | | .00 | 2,737.50 | 2,737.50 |
| **1059907503022** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243531 | 3620 | QUARLES & BRADY LLP | 2136389 | 105-9907-503-022 | .00 | 27.50 | 27.50 |
| Total 1059907503022: | | | | | | | .00 | 27.50 | 27.50 |
| **1155010503910** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243406 | 376 | COMMUNITY VETERINARY CLINIC | 199510 | 115-5010-503-910 | .00 | 139.80 | 139.80 |
| 03/16 | 03/10/2016 | 243449 | 1493 | STEINIG TAL KENNEL LLC | 1264 | 115-5010-503-910 | .00 | 750.00 | 750.00 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|---|---|---|---|---|---|---|---|---|---|
| 03/16 | 03/10/2016 | 243462 | 3204 | WI DEPT OF JUSTICE | DR16-9 | 115-5010-503-910 | .00 | 35.00 | 35.00 |
| 03/16 | 03/25/2016 | 243522 | 454 | NATIONWIDE VETERINARY PET INSU | C-951762 RE | 115-5010-503-910 | .00 | 479.10 | 479.10 |
| Total 1155010503910: | | | | | | | .00 | 1,403.90 | 1,403.90 |
| **2015500503005** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243512 | 1005 | MIDLAND HEALTH TESTING INC | 7174 | 201-5500-503-005 | .00 | 250.00 | 250.00 |
| Total 2015500503005: | | | | | | | .00 | 250.00 | 250.00 |
| **2015500503145** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243533 | 1295 | R A SMITH NATIONAL | 1160100 | 201-5500-503-145 | .00 | 3,000.00 | 3,000.00 |
| Total 2015500503145: | | | | | | | .00 | 3,000.00 | 3,000.00 |
| **2017014503007** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243533 | 1295 | R A SMITH NATIONAL | 123424 | 201-7014-503-007 | .00 | 148.00 | 148.00 |
| Total 2017014503007: | | | | | | | .00 | 148.00 | 148.00 |
| **2017014503008** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243481 | 386 | DAILY REPORTER PUBLISHING CO | 742654338 | 201-7014-503-008 | .00 | 197.80 | 197.80 |
| Total 2017014503008: | | | | | | | .00 | 197.80 | 197.80 |
| **3010000101346** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243514 | 3703 | MIDWEST METER INC | 0075770-IN | 301-0000-101-346 | .00 | 3,713.00 | 3,713.00 |
| 03/16 | 03/25/2016 | 243514 | 3703 | MIDWEST METER INC | 0075788-IN | 301-0000-101-346 | .00 | 13,050.00 | 13,050.00 |
| 03/16 | 03/25/2016 | 243514 | 3703 | MIDWEST METER INC | 0075798-CM | 301-0000-101-346 | .00 | 6,296.00- | 6,296.00- |
| 03/16 | 03/25/2016 | 243514 | 3703 | MIDWEST METER INC | 0075802-CM | 301-0000-101-346 | .00 | 4,722.00- | 4,722.00- |
| Total 3010000101346: | | | | | | | .00 | 5,745.00 | 5,745.00 |
| **3010000101399** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243433 | 3852 | MILWAUKEE PC INC | 13-362140 | 301-0000-101-399 | .00 | 791.98 | 791.98 |
| Total 3010000101399: | | | | | | | .00 | 791.98 | 791.98 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|---|---|---|---|---|---|---|---|---|---|
| 3010000101400 | | | | | | | | | |
| 03/16 | 03/10/2016 | 243441 | 1353 | RUEKERT & MIELKE INC | 114273 | 301-0000-101-400 | .00 | 1,340.52 | 1,340.52 |
| Total 3010000101400: | | | | | | | .00 | 1,340.52 | 1,340.52 |
| **3014010472005** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243400 | 4345 | CAVANAUGH & ASSOCIATES PA | 031.15.008-5 | 301-4010-472-005 | .00 | 19,500.00 | 19,500.00 |
| Total 3014010472005: | | | | | | | .00 | 19,500.00 | 19,500.00 |
| **3016320510001** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243494 | 619 | GRAINGER | 844090837 | 301-6320-510-001 | .00 | 198.90 | 198.90 |
| Total 3016320510001: | | | | | | | .00 | 198.90 | 198.90 |
| **3016330510001** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243413 | 619 | GRAINGER | 9040070436 | 301-6330-510-001 | .00 | 66.30 | 66.30 |
| Total 3016330510001: | | | | | | | .00 | 66.30 | 66.30 |
| **3016400641401** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243471 | 241 | CALGON CARBON CORP | 90013608 | 301-6400-641-401 | .00 | 2,197.75 | 2,197.75 |
| 03/16 | 03/25/2016 | 243472 | 991 | CARUS CORPORATION | SLS 10048397 | 301-6400-641-401 | .00 | 1,649.00 | 1,649.00 |
| Total 3016400641401: | | | | | | | .00 | 3,846.75 | 3,846.75 |
| **3016420504000** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243524 | 1121 | NORTHERN LAKE SERVICE INC | 291540 | 301-6420-504-000 | .00 | 280.00 | 280.00 |
| 03/16 | 03/25/2016 | 243524 | 1121 | NORTHERN LAKE SERVICE INC | 292128 | 301-6420-504-000 | .00 | 101.00 | 101.00 |
| 03/16 | 03/25/2016 | 243564 | 3275 | WI STATE LABORATORY OF HYGIENE | 451087 | 301-6420-504-000 | .00 | 155.00 | 155.00 |
| Total 3016420504000: | | | | | | | .00 | 536.00 | 536.00 |
| **3016420510031** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243437 | 1121 | NORTHERN LAKE SERVICE INC | 290827 | 301-6420-510-031 | .00 | 386.00 | 386.00 |
| 03/16 | 03/10/2016 | 243457 | 3072 | USABLUEBOOK | 876579 | 301-6420-510-031 | .00 | 302.10 | 302.10 |
| 03/16 | 03/25/2016 | 243501 | 719 | IDEXX DISTRIBUTION INC | 298568266 | 301-6420-510-031 | .00 | 896.29 | 896.29 |
| 03/16 | 03/25/2016 | 243501 | 719 | IDEXX DISTRIBUTION INC | 298568267 | 301-6420-510-031 | .00 | 202.06 | 202.06 |
| 03/16 | 03/25/2016 | 243555 | 3072 | USABLUEBOOK | 884797 | 301-6420-510-031 | .00 | 213.57 | 213.57 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|---|---|---|---|---|---|---|---|---|---|
| 03/16 | 03/25/2016 | 243555 | 3072 | USABLUEBOOK | 884799 | 301-6420-510-031 | .00 | 164.82 | 164.82 |
| Total 3016420510031: | | | | | | | .00 | 2,164.84 | 2,164.84 |
| **3016430509004** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243395 | 86 | ARAMARK UNIFORM SERVICES | 1638976783 | 301-6430-509-004 | .00 | 68.20 | 68.20 |
| 03/16 | 03/10/2016 | 243395 | 86 | ARAMARK UNIFORM SERVICES | 1638982110 | 301-6430-509-004 | .00 | 68.20 | 68.20 |
| 03/16 | 03/25/2016 | 243467 | 86 | ARAMARK UNIFORM SERVICES | 1638992779 | 301-6430-509-004 | .00 | 68.20 | 68.20 |
| Total 3016430509004: | | | | | | | .00 | 204.60 | 204.60 |
| **3016430510001** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243416 | 629 | GREG'S TRUE VALUE | FEB 2016 120 | 301-6430-510-001 | .00 | 88.79 | 88.79 |
| 03/16 | 03/25/2016 | 243499 | 678 | HUMBER MUNDIE & MCCLARY LLP | 314159 | 301-6430-510-001 | .00 | 450.00 | 450.00 |
| Total 3016430510001: | | | | | | | .00 | 538.79 | 538.79 |
| **3016510504000** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243464 | 27 | ACTION FIRE & ALARM INC | P31291 | 301-6510-504-000 | .00 | 72.00 | 72.00 |
| 03/16 | 03/25/2016 | 243565 | 3216 | WILLIAM/REID LTD LLC | 53343 | 301-6510-504-000 | .00 | 686.00 | 686.00 |
| Total 3016510504000: | | | | | | | .00 | 758.00 | 758.00 |
| **3016520504000** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243404 | 286 | CHEMTRAC | 24980 | 301-6520-504-000 | .00 | 365.00 | 365.00 |
| Total 3016520504000: | | | | | | | .00 | 365.00 | 365.00 |
| **3016520510001** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243466 | 4564 | AMWELL DIVISION OF MCNISH CORP | INV012427 | 301-6520-510-001 | .00 | 2,918.23 | 2,918.23 |
| 03/16 | 03/25/2016 | 243494 | 619 | GRAINGER | 9056622021 | 301-6520-510-001 | .00 | 113.40 | 113.40 |
| Total 3016520510001: | | | | | | | .00 | 3,031.63 | 3,031.63 |
| **3016650509004** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243467 | 86 | ARAMARK UNIFORM SERVICES | 1638987462 | 301-6650-509-004 | .00 | 68.20 | 68.20 |
| Total 3016650509004: | | | | | | | .00 | 68.20 | 68.20 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|---|---|---|---|---|---|---|---|---|---|
| 3016650510001 | | | | | | | | | |
| 03/16 | 03/25/2016 | 243555 | 3072 | USABLUEBOOK | 691658 | 301-6650-510-001 | .00 | 214.62 | 214.62 |
| Total 3016650510001: | | | | | | | .00 | 214.62 | 214.62 |
| **3016730510001** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243398 | 225 | BUDNIK AND SONS INC | 2016-2 | 301-6730-510-001 | .00 | 382.50 | 382.50 |
| 03/16 | 03/10/2016 | 243411 | 547 | FRANKLIN AGGREGATES | 1403378 | 301-6730-510-001 | .00 | 448.14 | 448.14 |
| Total 3016730510001: | | | | | | | .00 | 830.64 | 830.64 |
| **3019030504000** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243451 | 3024 | TIPRINT INC | 049301 | 301-9030-504-000 | .00 | 174.50 | 174.50 |
| Total 3019030504000: | | | | | | | .00 | 174.50 | 174.50 |
| **3019200921401** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243532 | 1285 | QUILL CORPORATION | 4036875 | 301-9200-921-401 | .00 | 153.43 | 153.43 |
| 03/16 | 03/25/2016 | 243532 | 1285 | QUILL CORPORATION | 4103724 | 301-9200-921-401 | .00 | 43.16 | 43.16 |
| 03/16 | 03/25/2016 | 243550 | 3024 | TIPRINT INC | 049390 | 301-9200-921-401 | .00 | 60.00 | 60.00 |
| Total 3019200921401: | | | | | | | .00 | 256.59 | 256.59 |
| **3019200923401** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243418 | 650 | HARRIS COMPUTER SYSTEMS | CT027530 | 301-9200-923-401 | .00 | 1,500.00 | 1,500.00 |
| 03/16 | 03/25/2016 | 243500 | 4308 | HYDROCORP | 0038362-IN | 301-9200-923-401 | .00 | 2,498.00 | 2,498.00 |
| Total 3019200923401: | | | | | | | .00 | 3,998.00 | 3,998.00 |
| **3025445503003** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243552 | 3051 | TRUCK COUNTRY OF WISC | X203474301:0 | 302-5445-503-003 | .00 | 108.85 | 108.85 |
| Total 3025445503003: | | | | | | | .00 | 108.85 | 108.85 |
| **3025445503110** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243392 | 19 | ACE ELECTRIC SEWER CLEANERS | 8708 | 302-5445-503-110 | .00 | 625.00 | 625.00 |
| 03/16 | 03/10/2016 | 243401 | 4331 | CBC ENGINEERS & ASSOCIATES LTD | 17557-3 | 302-5445-503-110 | .00 | 1,074.50 | 1,074.50 |
| 03/16 | 03/25/2016 | 243560 | 3128 | WEST ALLIS BLUEPRINT & SUPPLY IN | 108792 | 302-5445-503-110 | .00 | 127.68 | 127.68 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|---|---|---|---|---|---|---|---|---|---|
| Total 3025445503110: | | | | | | | .00 | 1,827.18 | 1,827.18 |
| **3027014503005** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243401 | 4331 | CBC ENGINEERS & ASSOCIATES LTD | 17962-3 | 302-7014-503-005 | .00 | 1,000.00 | 1,000.00 |
| Total 3027014503005: | | | | | | | .00 | 1,000.00 | 1,000.00 |
| **4027014503020** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243481 | 386 | DAILY REPORTER PUBLISHING CO | 742654342 | 402-7014-503-020 | .00 | 211.79 | 211.79 |
| Total 4027014503020: | | | | | | | .00 | 211.79 | 211.79 |
| **4027014503022** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243424 | 783 | JOURNAL SENTINEL INC | 700117-2-16 | 402-7014-503-022 | .00 | 277.71 | 277.71 |
| Total 4027014503022: | | | | | | | .00 | 277.71 | 277.71 |
| **4027015503003** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243492 | 594 | GILES ENGINEERING | 1G1512011-00 | 402-7015-503-003 | .00 | 8,050.25 | 8,050.25 |
| Total 4027015503003: | | | | | | | .00 | 8,050.25 | 8,050.25 |
| **4059907503000** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243531 | 3620 | QUARLES & BRADY LLP | 2136403 | 405-9907-503-000 | .00 | 2,000.00 | 2,000.00 |
| Total 4059907503000: | | | | | | | .00 | 2,000.00 | 2,000.00 |
| **4059908503007** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243532 | 1285 | QUILL CORPORATION | 3908125 | 405-9908-503-007 | .00 | 13.98 | 13.98 |
| 03/16 | 03/25/2016 | 243532 | 1285 | QUILL CORPORATION | 3912152 | 405-9908-503-007 | .00 | 33.26 | 33.26 |
| 03/16 | 03/25/2016 | 243532 | 1285 | QUILL CORPORATION | 3983499 | 405-9908-503-007 | .00 | 39.99 | 39.99 |
| Total 4059908503007: | | | | | | | .00 | 87.23 | 87.23 |
| **4059908503014** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243459 | 3097 | VANDEWALLE & ASSOCIATES INC | 201602068 | 405-9908-503-014 | .00 | 2,468.56 | 2,468.56 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|---|---|---|---|---|---|---|---|---|---|
| Total 4059908503014: | | | | | | | .00 | 2,468.56 | 2,468.56 |
| **4075995503097** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243531 | 3620 | QUARLES & BRADY LLP | 2136388 | 407-5995-503-097 | .00 | 99.00 | 99.00 |
| Total 4075995503097: | | | | | | | .00 | 99.00 | 99.00 |
| **4115300503120** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243409 | 482 | ENDEAVOR ENVIRONMENTAL SERVI | 4226 | 411-5300-503-120 | .00 | 139.60 | 139.60 |
| 03/16 | 03/10/2016 | 243452 | 4188 | TRL RENTS LLC | 1600403-IN | 411-5300-503-120 | .00 | 2,690.00 | 2,690.00 |
| 03/16 | 03/10/2016 | 243452 | 4188 | TRL RENTS LLC | 1600404-IN | 411-5300-503-120 | .00 | 2,690.00 | 2,690.00 |
| 03/16 | 03/29/2016 | 243567 | 4500 | MERCHANTS CAPITAL | 146509 | 411-5300-503-120 | .00 | 1,642.72 | 1,642.72 |
| 03/16 | 03/29/2016 | 243567 | 4500 | MERCHANTS CAPITAL | 146812 | 411-5300-503-120 | .00 | 1,642.72 | 1,642.72 |
| Total 4115300503120: | | | | | | | .00 | 8,805.04 | 8,805.04 |
| **5015910503201** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243456 | 3074 | US BANK | 4226164 | 501-5910-503-201 | .00 | 450.00 | 450.00 |
| Total 5015910503201: | | | | | | | .00 | 450.00 | 450.00 |
| **7015700503000** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243508 | 907 | LIFEQUEST TECHNOLOGIES | 34519 | 701-5700-503-000 | .00 | 499.00 | 499.00 |
| Total 7015700503000: | | | | | | | .00 | 499.00 | 499.00 |
| **7015700503004** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243493 | 589 | GORDON FLESCH CO INC | IN11466431 | 701-5700-503-004 | .00 | 33.47 | 33.47 |
| Total 7015700503004: | | | | | | | .00 | 33.47 | 33.47 |
| **7015700503135** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243484 | 481 | EMERGENCY MEDICAL PRODUCTS I | 1804543 | 701-5700-503-135 | .00 | 97.50 | 97.50 |
| 03/16 | 03/25/2016 | 243484 | 481 | EMERGENCY MEDICAL PRODUCTS I | 1806688 | 701-5700-503-135 | .00 | 156.14 | 156.14 |
| 03/16 | 03/25/2016 | 243545 | 1504 | STRYKER SALES CORP | 1898700 M | 701-5700-503-135 | .00 | 114.07 | 114.07 |
| Total 7015700503135: | | | | | | | .00 | 367.71 | 367.71 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|---|---|---|---|---|---|---|---|---|---|
| 8010000321000 | | | | | | | | | |
| 03/16 | 03/25/2016 | 243539 | 1413 | SHARP ELECTRONICS CORPORATIO | 10750631 | 801-0000-321-000 | .00 | 187.12 | 187.12 |
| Total 8010000321000: | | | | | | | .00 | 187.12 | 187.12 |
| **8015514502005** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243543 | 1482 | STANDARD INSURANCE COMPANY R | APRIL 2016 | 801-5514-502-005 | .00 | 3,617.37 | 3,617.37 |
| Total 8015514502005: | | | | | | | .00 | 3,617.37 | 3,617.37 |
| **8015520503000** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243455 | 3505 | UNIQKLEAN SERVICE | 34 | 801-5520-503-000 | .00 | 375.00 | 375.00 |
| 03/16 | 03/25/2016 | 243483 | 4540 | DUST FREE CLEANING SERVICE | 14491 | 801-5520-503-000 | .00 | 1,000.00 | 1,000.00 |
| Total 8015520503000: | | | | | | | .00 | 1,375.00 | 1,375.00 |
| **8015540503003** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243442 | 4557 | SAN-A-CARE INC | 403749 | 801-5540-503-003 | .00 | 251.49 | 251.49 |
| Total 8015540503003: | | | | | | | .00 | 251.49 | 251.49 |
| **9015800503084** | | | | | | | | | |
| 03/16 | 03/25/2016 | 243547 | 4139 | THE FARM'S CUSTOM WORK | 3108 | 901-5800-503-084 | .00 | 960.00 | 960.00 |
| Total 9015800503084: | | | | | | | .00 | 960.00 | 960.00 |
| **9015800503112** | | | | | | | | | |
| 03/16 | 03/10/2016 | 243447 | 1484 | STAR TECHNICAL STAFFING INC | 9671 | 901-5800-503-112 | .00 | 562.50 | 562.50 |
| 03/16 | 03/25/2016 | 243544 | 1484 | STAR TECHNICAL STAFFING INC | 9698 | 901-5800-503-112 | .00 | 562.50 | 562.50 |
| Total 9015800503112: | | | | | | | .00 | 1,125.00 | 1,125.00 |
| Grand Totals: | | | | | | | .00 | 272,316.97 | 267,952.17 |

Dated: _____

Mayor: _____

City Council: _____

_____

_____

_____

_____

_____

City Recorder: _____

NB #1

# MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL OF THE CITY OF CUDAHY, HELD AT THE CUDAHY MUNICIPAL BUILDING, 5050 S. LAKE DR. MILWAUKEE COUNTY, WISCONSIN

*TUESDAY, APRIL 19, 2016 AT 7:00 P.M.*

## CERTIFICATION OF OPEN MEETING LAW REQUIREMENTS AND APPROVAL OF THE AGENDA

The proper open meeting statement was read at this time.

## ROLL CALL

Mayor John Hohenfeldt called the meeting to order at 7:00 PM. The following answered, "present" to the roll call: Council Members Moralez, Johnson, Hollenbeck, Litkowiec and St. Marie-Boelkow. Police Chief Poellot, Comptroller Williamson, Water Super Miller, Judge Dobogai, City Clerk Broderick and City Attorney Eberhardy were also in attendance.

## PUBLIC HEARINGS & PRESENTATIONS

All newly elected public officials were sworn in at this time by Judge Dobogai.

## PUBLIC COMMENT (agenda items)

None

## CONSENT AGENDA ITEMS

(Items under the consent agenda may be acted upon by one motion. If in the judgment of any Council Member, a consent agenda item needs discussion, the item can be removed and discussed under "Items Removed from Consent Agenda").

**MOTION BY ALD. HOLLENBECK, SECOND BY ALD. LITKOWIEC** to remove Rules, Laws & License Committee minutes from Consent Agenda. On the roll call vote, motion carried unanimously.

**MOTION BY ALD. LITKOWIEC, SECOND BY ALD. JOHNSON** to approve. On the roll call vote, motion carried unanimously.

1. Minutes of the Regular meeting of the Common Council held April 6, 2016.
2. Minutes of the Community Development Authority held April 6, 2016.
3. Minutes of the Plan Commission held March 8, 2016.
4. Minutes of the Joint Review Board held March 21, 2016.
5. Minutes of the Design Review Board held March 8, 2016.
6. Minutes of the Board of Health held March 22, 2016.

## ITEMS REMOVED FROM CONSENT AGENDA

Alderperson Hollenbeck left the Common Council at 7:10 P.M.

1. Minutes of the Rules, Laws & License Committee held April 6, 2016. **MOTION BY ALD. MORALEZ, SECOND BY ALD. JOHNSON** to approve. On the roll call vote, Alderpersons Moralez, Johnson, Litkowiec and St. Marie-Boelkow voted "aye". Alderperson Hollenbeck abstained. Motion carried.

Alderperson Hollenbeck returned to the Common Council at 7:12 P.M.

## OLD BUSINESS

Alderperson Litkowiec left the Common Council at 7:13 P.M.

1. Discussion and necessary action regarding request from Mr. Alex Ahmad of City Lounge to utilize the City owned parking lot at 3462 E. Squire Avenue for City Limits Fest 2016 event. After discussion, City Attorney was asked to review contracts with band regarding it being family-friendly. **MOTION BY ALD. MORALEZ, SECOND BY ALD. JOHNSON** to approve request for parking lot and to hold a 2-day event. On the roll call vote, Alderpersons Moralez, Johnson, Hollenbeck and St. Marie-Boelkow voted "aye". Alderperson Litkowiec "abstained". Motion carried.

Alderperson Litkowiec returned to Common Council at 7:51 P.M.

## NEW BUSINESS

1. Mayor's appointment of alderpersons to the various council committees and boards. **MOTION BY ALD. LITKOWIEC, SECOND BY ALD. ST. MARIE-BOELKOW** to approve appointments. On the roll call vote, motion carried unanimously.
   Community Development Authority: Ald. Hollenbeck and Litkowiec.
   Plan Commission: Ald. Moralez and St. Marie-Boelkow.
   Library Board: Ald. St. Marie-Boelkow
   Board of Health: Ald. Johnson
   Board of Electrical Examiners: Ald. Litkowiec.
2. Election of Common Council president. Alderperson Hollenbeck nominated Alderperson Litkowiec. There were no other nominations. **MOTION BY ALD. HOLLENBECK, SECOND BY ALD. MORALEZ** to elect Alderperson Jason Litkowiec as Council President. On the roll call vote, motion carried unanimously.

## DEPARTMENT MANAGER OR ELECTED OFFICIAL UPDATES

Mayor:

- Update from the April Plan Commission Meeting
- March 2016 Care for Cudahy Inspection Summary

## INTRODUCTION/PASSAGE OF ORDINANCES & RESOLUTIONS

### ORDINANCES

1. Discussion and necessary action regarding Ordinance No. 2429 entitled "An Ordinance Updating the Municipal Code of the City of Cudahy, Newly Re-codified Section 8-134, Concerning Extension of Premises (Outdoor Parties). **MOTION BY ALD. MORALEZ, SECOND BY ALD. JOHNSON** to approve Ord. 2429. On the roll call vote, motion carried unanimously.

### RESOLUTIONS

1. Discussion and necessary action regarding Resolution No. 7028 entitled "A Resolution Recognizing the Nine Years of Dedicated Service of Mary Schissel as Second District Alderperson City of Cudahy" **MOTION BY ALD. LITKOWIEC, SECOND BY ALD. ST. MARIE-BOELKOW** to approve Resolution No. 7028. On the roll call vote, motion carried unanimously.
2. Discussion and necessary action regarding Resolution No. 7029 entitled "A Resolution Recognizing the Six Years of Dedicated Service of Richard Bartoshevich as Fifth District Alderperson City of Cudahy". **MOTION BY ALD. ST. MARIE-BOELKOW, SECOND BY ALD. JOHNSON** to approve Resolution 7029. On the roll call vote, motion carried unanimously.

3. Discussion and necessary action regarding Resolution No. 7030 entitled "A Resolution Recognizing the Nine Years of Dedicated Service of Patricia Jursik as 8th District Supervisor Milwaukee County". **MOTION BY ALD. MORALEZ, SECOND BY ALD. LITKOWIEC** to approve. On the roll call vote, motion carried unanimously.
4. Discussion and necessary action regarding Resolution No. 7031 entitled "A Resolution Approving Certified Survey Map (6001 &6055 S. Ace Industrial Dr.) **MOTION BY ALD. HOLLENBECK, SECOND BY ALD. ST. MARIE-BOELKOW** to approve Resolution No. 7031. On the roll call vote, motion carried unanimously.
5. Discussion and necessary action regarding Resolution NO. 7032 entitled "A Resolution Approving Certified Survey Map (1900 E. College Avenue). **MOTION BY ALD. HOLLENBECK, SECOND BY ALD. JOHNSON** to approve Resolution No. 7032. On the roll call vote, motion carried unanimously.

***PUBLIC COMMENT** (on any subject items).
None

**ADJOURN**
**MOTION BY ALD. LITKOWIEC, SECOND BY ALD. ST. MARIE-BOELKOW** to adjourn at 8:15 P.M. Motion carried unanimously.

Passed and approved this 3rd day of May, 2016.
John Hohenfeldt, Mayor
ATTEST: Dennis Broderick/Clerk Treasurer

NB #2

# CITY OF CUDAHY
# APPPLICATION FOR TEMPORARY EXTENSION OF CLASS 'B' LICENSE PREMISES

*BY ORDER OF THE CITY OF CUDAHY COMMON COUNCIL, CLASS 'B' LICENSED PREMISES ARE LIMITED TO TWO TEMPORARY EXTENSIONS PER LICENSE YEAR*

LICENSEE: Roger Zeniecki 640-0136
(Individual, partner or agent)

PREMISE ADDRESS: 3778 E. Pulaski Ave

LOCATION OF EXTENSION: Swift Ave.

TYPE OF OUTDOOR NOISE: Talking + Radio

DATE AND TIME OF EVENT & ASSOCIATED NOISE SOURCES:
May 14th 3:00 p.m to 10:00 pm

(Signature)

4-29-16
(Date)

I have attached a copy of written notice to surrounding residents:

I have received a copy of guidelines pertaining to the extension of Class "B" Premises: RZ
(Initials)

NB #3

# Memorandum

**TO:** **Common Council**

**FROM:** Mary Jo Lange, Director of Public Works

**DATE:** April 29, 2016

**RE:** **AECOM Contract**

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The City owns a parcel once known as the Figge site, on the west side of Nicholson between Layton & Whitnall Avenue. The site is contaminated and about 15 years ago the City capped the site. If the site is not developed the City is required to inspect the site from time to time. AECOM, and environmental engineering firm did the original cap maintenance plan for the City. The DNR has requested an inspection be done on the site to fulfill our cap maintenance plan. We have requested AECOM to provide that inspection since they are most familiar with the maintenance plan and submit the necessary reports to DNR. Attached is a copy of the contract for the inspection. The work will be paid for from moneys budgeted for miscellaneous engineering in the general engineering operating budget. The Board of Public Works discussed the contract at its meeting on Monday April 25, 2016 and recommended **approval of** an **engineering contract for cap maintenance inspection for the old figge site with AECOM in the amount of $1200.**

NB #3

AECOM

AECOM
1555 North RiverCenter Drive, Suite 214
Milwaukee, WI 53212

414.944.6080 tel
414.940.6081 fax

April 21, 2016

Ms. Mary Jo Lange
Director of Public Works
City of Cudahy
5050 South Lake Drive
Cudahy, WI 53110

**Subject:** **Former Figgie Property – Parcel 5 Cap Inspection**
**4757 South Nicholson Avenue, Cudahy, WI**
**WDNR BRRTS No. 02-41-541158**

Dear Ms. Lange;

AECOM is pleased to present this proposal for services required by the Wisconsin Department of Natural Resources (WDNR) at the above-referenced property in accordance with the requirements of s. NR. 727.05, Wisconsin Administrative Code. The services required by the WDNR are presented in a letter to the City of Cudahy dated August 9, 2013, Cap Maintenance Plan attachment and are summarized below.

## Scope of Work

AECOM will complete the following services as part of this proposal:

1. Perform a Cap Inspection at the property address listed above.
2. Complete and provide a photographic log of the Cap to show current conditions.
3. Provide an update to the City of Cudahy that indicates areas of concern if the integrity of the engineered soil cap has been compromised.
4. Prepare a letter report outlining findings from the Cap Inspection, and submit the completed letter report to the WDNR and the City of Cudahy.

### Assumptions

This proposal was developed with the following assumptions:

- Site access is available on the date of the inspection
- No services to repair the engineered soil cap are included
- AECOM's site inspection can be completed in one site visit

Additional costs may be incurred if the assumptions are incorrect or the site conditions change prior to the work being completed. AECOM will notify the City of Cudahy of changes in assumptions if the

changes will cause an increase in the estimated cost. AECOM will also provide the City with an estimated additional cost and request written approval from the City prior to completing work that will increase the cost.

## Estimated Cost

AECOM will provide the services described in this proposal on a time and materials basis according to the attached fee schedule under AECOM's General Conditions Form 102(01/12) and the Commercial Terms Form 103B attached hereto. The following table is an estimated cost to complete the scope of services described in this proposal:

| | |
|---|---|
| Engineer review of Letter Report | $155.00 |
| Cap Inspection, Letter Report with photographic log | $960.00 |
| Company Vehicle | $85.00 |
| **Estimated Total** | **$1,200.00** |

Please review the proposal and call or e-mail me with any questions; or, if the proposal is acceptable, sign the attached authorization to proceed, and return it to me. I will schedule the field activities on receipt of the approved proposal.

Thank you for the opportunity to provide our proposal. Please call (41-690-8405) or e-mail me with any questions.

Regards,

AECOM Technical Services, Inc.

Tory A. Schultz

Kevin L. Brehm

Tory A. Schultz
Project Manager
tory.schultz@aecom.com

Kevin L. Brehm, P.E.
Associate Vice President
kevin.brehm@aecom.com

AECOM

# TASK PRICING WORKSHEET

Proposal for Cap Maintenance Inspection and Report Letter
City of Cudahy - Figgie Property (Parcel 5)

April 21, 2016

## *Task 1:* Site Cap Inspection, report letter

***PROFESSIONAL FEES***

| Staff Level | Description of Responsibilities | Bill Rate* | Estimated Hours | Total Labor |
|---|---|---|---|---|
| Project Director II | Project oversight/QC | $175 /hr. | | $0 |
| Project Director I, Project Mana | Management II | $155 /hr. | 1 | $155 |
| Project Manager I, Scientist IV | Management I, Inspection, report | $120 /hr. | 8 | $960 |
| Project Controls II, Scientist III | | $110 /hr. | | $0 |
| Engineer | | $98 /hr. | | $0 |
| Field Technician | | $70 /hr. | | $0 |
| CADD/GIS | | $80 /hr. | | $0 |
| Administrative | | $49 /hr. | | $0 |
| | | | | |
| | | TOTALS | 9 | $1,115 |

***REIMBURSED EXPENSES***

| Expense Item | Description | Unit Rate | Number of Units | Total Cost |
|---|---|---|---|---|
| 1 | Company vehicle | $85 | 1 | $85 |
| | | | | $0 |
| | | | | $0 |
| | | | | $0 |
| | | | | $0 |
| | | | | $0 |
| | | | | $0 |
| | | | | $0 |
| | | | | $0 |
| | | Reimbursed Expense Total | | $85 |

| | |
|---|---|
| ESTIMATED TASK TOTAL | $1,200 |

AECOM

# General Conditions

Effective January 3, 2012

1. ACCESS. Client grants or shall obtain for AECOM Technical Services, Inc. ("AECOM") and its subcontractors authority to enter the property upon which AECOM's Services are to be performed ("Site"), at Client's expense.

2. CLIENT INFORMATION. Client understands that AECOM is relying upon the completeness and accuracy of information supplied to it by Client and others in connection with the Services without independent verification. Client agrees to advise AECOM of the existence of any hazardous substances, wastes or conditions affecting the Site or the Services to be performed hereunder.

3. STANDARD OF SERVICES AND WARRANTY. AECOM agrees to perform its services as described in the applicable Proposal ("Services") in accordance with generally accepted engineering and construction standards, and scientific practices in effect and utilized by environmental firms in the United States at the time the Services are rendered. The Services may involve the use of tests, calculations, analysis and procedures which are in a state of change and refinement. Client recognizes that projects involving hazardous waste sites may not perform as anticipated even though the Services are performed in accordance with the required level of care. Given the difficulty in predicting the environmental condition of a site based upon limited sampling and investigative activity, Client recognizes that any statements, opinions and conclusions contained in reports and other documents prepared and/or issued by AECOM are only meant to give approximations of the environmental condition of the Site limited to the particular contaminant(s) and/or environmental issues actually targeted by AECOM's investigation and the portions of the Site actually investigated, sampled or tested by AECOM. AECOM shall, for the protection of Client, request from all vendors and subcontractors from which AECOM procures equipment, materials or services, guarantees which will be made available to Client to the full extent of the terms thereof. AECOM's responsibility with respect to such equipment, services and materials shall be limited to the assignment of such guarantees and rendering assistance to Client in enforcing the same. Subject to Section 13, AECOM warrants that, if any of its completed Services fail to conform to the above standard, AECOM will, at its expense and provided AECOM is notified of such defective Services within one year of the completion of the Services, either perform corrective Services of the type originally performed as may be required to correct such defective Services or refund to Client the amount paid to AECOM for the defective Services. Except as provided in this Section, AECOM makes no other warranty, express or implied, and shall have no other liability to Client for defective Services, whether caused by error, omission, negligence or otherwise.

4. CONFIDENTIALITY. "Confidential Information" means all technical, economic, financial, pricing, marketing or other information that has not been published and/or is not otherwise available to members of the public and includes, without limitation, trade secrets, proprietary information, customer lists, scientific, technical and business studies, analyses, processes, methods, procedures, policies and information. In the event that either party discloses Confidential Information to the other party in connection with this contract (excluding AECOM's Work Product that is delivered to Client or others hereunder), the party receiving such Confidential Information agrees to hold as confidential and to not disclose to others the Confidential Information for a period of ten (10) years from the date of disclosure. These restrictions shall not apply to information that (i) the parties had in their possession prior to disclosure; (ii) becomes public knowledge through no fault of the receiving party; (iii) the receiving party lawfully acquires from a third party not under an obligation of confidentiality to the disclosing party; (iv) is independently developed by the receiving party; or (v) is required to be disclosed by law or court order. Client agrees that AECOM may use and publish Client's name and a general description of the Services provided to Client in describing AECOM's experience and qualifications to other clients and potential clients.

5. WORK PRODUCT. "Work Product" consists of all reports, notes, laboratory test data and other information prepared by AECOM for delivery to Client. Client shall have the right to make and retain copies and use all Work Product; provided, however, such use shall be limited to the particular Site and project for which the Work Product is provided. Client may release the Work Product to third parties at its sole risk and discretion; provided, however, AECOM shall not be liable for any claims or damages resulting from or connected with such release or any third party's use of the Work Product, and Client shall indemnify, defend and hold AECOM harmless from any and all such claims or damages.

6. INSURANCE. AECOM shall maintain Workers' Compensation and Employer's Liability insurance in accordance with requirements of the state in which the Services are being performed, Commercial General Liability insurance with a limit of $1,000,000 per occurrence and in the aggregate for bodily injury and property damage, Automobile Liability insurance including owned and hired vehicles with a limit of $1,000,000 per occurrence and in the aggregate for bodily injury and property damage, and Professional Liability (errors and omissions) insurance with a limit of $1,000,000 per claim and in the aggregate.

7. INDEMNITY. AECOM shall indemnify, defend and hold harmless Client, its officers, directors, agents employees and affiliated and parent companies against claims, demands and causes of action of third parties (including reasonable attorneys fees and costs of defense) for bodily injury, disease or death, and damage of property arising during the performance of Services to the extent caused by the negligence or willful misconduct of AECOM. Client shall indemnify, defend and hold harmless AECOM, its officers, directors, agents employees and affiliated and parent companies against claims, demands and causes of action of third parties (including reasonable attorneys fees and costs of defense) for bodily injury, disease or death, and damage of property arising during the performance of this Agreement to the extent caused by the negligence or willful misconduct of Client.

8. PAYMENT & CHANGES. Invoices will be issued monthly or twice per month at AECOM's discretion, itemizing the staff categories, hours worked, rates, and the Other Direct Costs. Invoices may be sent electronically at AECOM's discretion. Copies of supporting documentation will be provided upon Client's request and at Client's expense, to include associated labor and copying costs. Payments can be made by electronic funds transfers to the routing number listed on the invoice or manually to the address appearing on the invoice due within thirty (30) days of invoice date. Notwithstanding any other provisions of the Agreement to the contrary, AECOM shall be entitled to additional compensation for work in the event that AECOM experiences any increases in costs due to changes in AECOM's scope of work from that included in AECOM's original proposal or for additional work requested

by client or changes in the manner or method of performance of work or due to changes in schedule or circumstances not solely caused by AECOM. AECOM shall be compensated for all such additional work either (1) as previously agreed in writing by the parties; or (2) on a time and materials basis in accordance with AECOM's then current standard commercial rates.

9. REMEDIES. Neither party, nor their parent, affiliated or subsidiary companies, nor the officers, directors, agents, employees or contractors of any of the foregoing, shall be liable to the other in any action or claim for incidental, indirect, special, collateral, consequential, exemplary or punitive damages arising out of or related to the Services, including without limitation, loss of profits, loss of opportunity, loss of production, or loss of use. Any protection or limitation against liability for any losses or damages afforded any individual or entity by these General Conditions shall apply whether the action in which recovery of damages is sought is based upon contract, tort (including, to the greatest extent permitted by law, the sole, concurrent or other negligence, whether active or passive, and strict liability of any protected individual or entity), statute or otherwise. To the extent permitted by law, any statutory remedies inconsistent with these terms are waived.

10. ENVIRONMENTAL CONDITIONS. Client shall provide (or cause the Site owner to provide) AECOM with the identity and location of all subsurface facilities and obstructions on the Site. Client agrees to waive any claims against AECOM and to indemnify, defend and hold AECOM harmless from any claims, demands or causes of action for damages to subsurface facilities or obstructions that are not accurately identified or located by Client or others. Client assumes responsibility for air, subsurface and/or ground pollution and environmental impairment from toxic substances or hazardous materials existing at the Site and shall indemnify and defend AECOM from any claims, demands and causes of action of third parties related thereto, except where such claims, demands and causes of action are caused by the sole negligence or willful misconduct of AECOM; it being the intention of the Client to assume any liability alleged to have resulted from AECOM's joint or concurrent negligence.

11. INDEPENDENT CONTRACTOR. AECOM's Services are performed as an independent contractor.

12. FORCE MAJEURE. AECOM shall have no liability for any failure to perform or delay in performance of the Services caused by circumstances beyond its reasonable control, including, but not limited to, strikes, riots, wars, acts of terrorism, disease, floods, fires, explosion, acts of nature, acts of government, labor disturbances, acts of Client or Client's other subcontractors and/or contractors, delays in transportation or inability to obtain material or equipment.

13. LIMITATIONS OF LIABILITY. To the greatest extent allowed by law, Client agrees that AECOM's aggregate liability to Client and others for any and all injuries, claims, demands, losses, expenses or damages, of whatever kind or character, arising out of or in any way related to this Agreement, the Services or the Site, shall be limited to the lesser of $50,000 or the total amount of compensation received by AECOM hereunder. The parties agree that in any dispute over the terms of this Agreement or any issue arising under this Agreement, they will make a good faith effort to resolve the matter without litigation. Such efforts shall include, but not be limited to, a meeting(s) attended by each party's representative(s) empowered to resolve the dispute. The parties agree that before either party commences an action against the other party, they will consider the use of alternate forms of dispute resolution, including mediation (or arbitration if both parties agree to arbitrate the dispute). Pending the outcome of such dispute resolution, both parties shall take immediate steps to mitigate any damages. Until such time as the dispute is resolved, AECOM reserves the right to suspend its Services hereunder and shall so timely notify Company.

14. OWNERSHIP OF WASTE. "Pre-Existing Waste" is any hazardous or non-hazardous wastes, substances or materials existing on the Site prior to the date that the Services are initiated. Upon request, AECOM shall assist Client in the proper handling, storage, transportation and/or disposal of the Pre-Existing Waste in accordance with all applicable federal, state and local laws and regulations. Client shall provide appropriate disposal identification numbers, select the disposal site(s) and sign all required manifests, disposal contracts and other documentation necessary to allow AECOM to complete the Services in a timely manner. Client agrees to look solely to the disposal facility and/or transportation concern for any damages arising from improper transportation or disposal of the Pre-Existing Waste. In no event shall AECOM take title to or be liable for disposal or remediation costs associated with Pre-Existing Wastes. Any samples obtained pursuant to the Services are to remain property of the Client.

15. ENTIRE AGREEMENT. The terms of this Agreement shall be deemed accepted by Client at the earlier of (1) AECOM's initiation of Services at the verbal or written direction of Client or (2) Client's written agreement to be bound by these terms. This Agreement constitutes the entire understanding between the parties. Any waiver, modification or amendment of this contract shall be effective only if in writing and signed by an authorized representative of AECOM. AECOM hereby objects to any terms contained in any prior or subsequent purchase orders, work orders, invoices, acknowledgement forms, manifests, requests for proposals or other documents received from the Client that would otherwise have the effect of modifying or abrogating these General Conditions in whole or in part. If any portion of this contract is held invalid or unenforceable, any remaining portion shall continue in full force and effect. Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than Client or AECOM. There shall be no assignment of the rights or obligations contained in this contract by either party and any such assignment shall be null and void. Either party may terminate this Agreement by giving the other party seven (7) days written notice. Termination of this Agreement or the Services for any reason shall not affect or minimize the respective rights, obligations and limitations of liability contained herein, specifically, but not by way of limitation, Sections 3, 6, 7, 9, 10, 13 & 14 shall survive termination, completion and/or expiration of this Agreement. The construction, interpretation and performance of this Agreement and all transactions relating thereto shall be governed by the laws of the state in which the AECOM office that issued the proposal is located. Any notices issued hereunder shall be delivered by first class mail to the addresses listed for the parties in the Proposal.

AECOM

# Commercial Terms

## Time and Materials Agreement

Effective January 1, 2013

SCOPE OF SERVICES – AECOM Technical Services, Inc., referred to herein as "AECOM", will perform the services described in its Proposal, or, in the absence of a proposal, as defined in writing and approved by AECOM and Client, referred to herein as "Services" in accordance with the following "Commercial Terms". These services shall be performed on a Time and Materials basis.

BILLING RATES

STAFF - Charges for all professional, technical and administrative personnel directly charging time to the project will be calculated and billed on the basis of the following staff category hourly "Billing Rates". Billing Rates are in U.S. dollars, net of all applicable taxes, duties, fees and related charges, and include fringe benefits, burden and fee.

| STAFF CATEGORY | RATE/HOUR |
|---|---|
| Technician I, Project Administrator I | $55.00 |
| Data Administrator I, Technician II | $70.00 |
| Project Controls I, Scientist I, Project Administrator II, Construction Mgmt I | $80.00 |
| Scientist II, Engineer I, Data Administrator II, Construction Mgmt II, Technician III | $95.00 |
| Project Controls II, Scientist III, Engineer II, Technician IV, Data Administrator III, Project Administrator III | $110.00 |
| Project Manager I, Scientist IV, Engineer III, Construction Mgmt III | $120.00 |
| Scientist V, Engineer IV | $135.00 |
| Project Director I, Project Manager II, Construction Mgmt IV | $155.00 |
| Project Director II, Engineer V | $175.00 |
| Project Director III, Project Director IV | $200.00 |

AECOM may revise these rates annually. All staff personnel have been classified in the above staff categories based on discipline skills, education and experience level.

All travel, to a maximum of eight hours per day, will be charged at the Billing Rates. Billing Rates are based on a forty-hour work week. Overtime hours for exempt employees (non-hourly) will be charged at the standard Billing Rates. Overtime hours of non-exempt (hourly-non-supervisory) employees are charged at 130% of the Billing Rates.

LITIGATION SUPPORT - In the event that AECOM's employees are requested by Client or compelled by subpoena or otherwise by any party to give expert or witness testimony or otherwise participate in a judicial or administrative proceeding involving the Client at any time, Client shall compensate AECOM at 150% of the Billing Rate, including preparation time, and shall reimburse AECOM for all out of pocket costs as provided herein.

RETAINER – AECOM may require advance deposit of funds on specific projects based upon project cost estimates. In those instances, AECOM and the Client will mutually provide terms for the deposit of advance payments and provisions for crediting such advances against invoices for Services completed.

OTHER DIRECT COSTS - "Other Direct Costs" are all costs and expenses incurred by AECOM directly attributable to the performance of Services together with a ten percent (10%) fee. Other Direct Costs include subcontracts, materials, shipping charges, special fees, permits, special insurance and licenses, outside computer time, and miscellaneous costs. Travel and travel-related expenses and equipment purchased for a project with advance authorization are computed on the basis of actual cost plus a five percent (5%) fee. All other internal expenses (reproduction, telephone, facsimile, etc.) will be charged as five percent (5%) of labor cost.

INVOICING AND PAYMENT - Invoices will be issued monthly or twice per month at AECOM's option. Invoices will include a listing of staff categories, hours worked, rates, and the Other Direct Costs. Invoices may be sent electronically at AECOM's discretion. Any variance from this invoice format will be completed at the client's expense. Payments can be made by electronic funds transfers to the routing number listed on the invoice or manually to the address appearing on the invoice due upon receipt. Invoices not paid within thirty (30) days are subject to interest from the 31st day at the rate of 1-1/2% per month (18% per annum) but not to exceed the maximum interest allowed by law. In addition, AECOM may, after giving seven (7) days written notice to Client, suspend Services without liability until the Client has paid in full all amounts due AECOM on account of Services rendered and expenses incurred including interest on past due invoices or terminate Services without liability. If there is a disputed amount on an invoice, Client agrees to pay all undisputed amounts in the thirty (30) day period. In the event that AECOM places Client's account in the hands of an attorney for collection, Client agrees to pay AECOM all fees and expenses, including attorneys' fees and expert fees, necessitated thereby.

SECURITY INTEREST – Client hereby grants AECOM a security interest in and to any and all machinery, equipment, other rights, assets, and property, tangible and intangible, wherever located, now owned or hereafter acquired by Client from AECOM, and any and all proceeds, additions or accessions to any and all of the foregoing, to secure the payment and performance by Client of any and all direct or indirect obligations, indebtedness and claims, whether contingent or fixed, now existing or hereafter arising, from Client to AECOM.

ESTIMATES OF COSTS AND SCHEDULES - AECOM's estimates of costs and schedules are for Client's budget and planning assistance only. Cost and schedule estimates are based on AECOM's best judgment of the requirements known at the time of the proposal and can be influenced favorably or adversely by Client needs and other circumstances. AECOM will endeavor to perform the Services and accomplish the objectives within the estimated costs and schedule, but in no event shall AECOM's estimate be interpreted as a not-to-exceed or fixed price. In the event AECOM is required to exceed its original estimate for any reason, the Client may wish to (1) redefine the scope of Services in order to accomplish Client's budget objectives, or (2) terminate Services at a specific expenditure level. If option (2) is chosen, AECOM will turn over all information to the extent completed at the authorized level without further obligation or liability to either party except payment for Services performed. Notwithstanding any other terms to the contrary, AECOM shall be entitled to a change order for additional compensation or additional time to perform its work, in the event that work outside the Services is requested or required to be performed by AECOM, or in the event that the assumptions underlying AECOM's proposal prove to be different from the facts actually encountered by AECOM during the performance of the Services.

AGREEMENT - These Commercial Terms Form 103B (01/13) and the attached General Conditions Form 102 (01/13) govern the performance of the Services and rights and obligations of the parties.

AECOM Technical Services, Inc.
1555 North RiverCenter Drive, Suite 214, Milwaukee, WI 53212
T 414.944.6080 F 414.944.6081 www.aecom.com

AECOM

## Authorization to Proceed

I hereby authorize AECOM Technical Services, Inc. ("AECOM") to proceed with the scope of work for the Former Figgie Property Parcel 5 Cap Inspection and Report Letter for the City of Cudahy as described in AECOM's proposal dated April 21, 2016, with a budget authorization of $1,200 under AECOM's General Conditions Form 102(01/12) and the Commercial Terms Form 103B attached hereto.

_____ _____
Signature Date

_____
Print Name

_____
Title/Organization

I agree to accept invoices from AECOM via email and not postal mail:

☐ Yes

Signature: _____

Email address: _____

Recipient Mr./Ms.: _____

**Return to:**

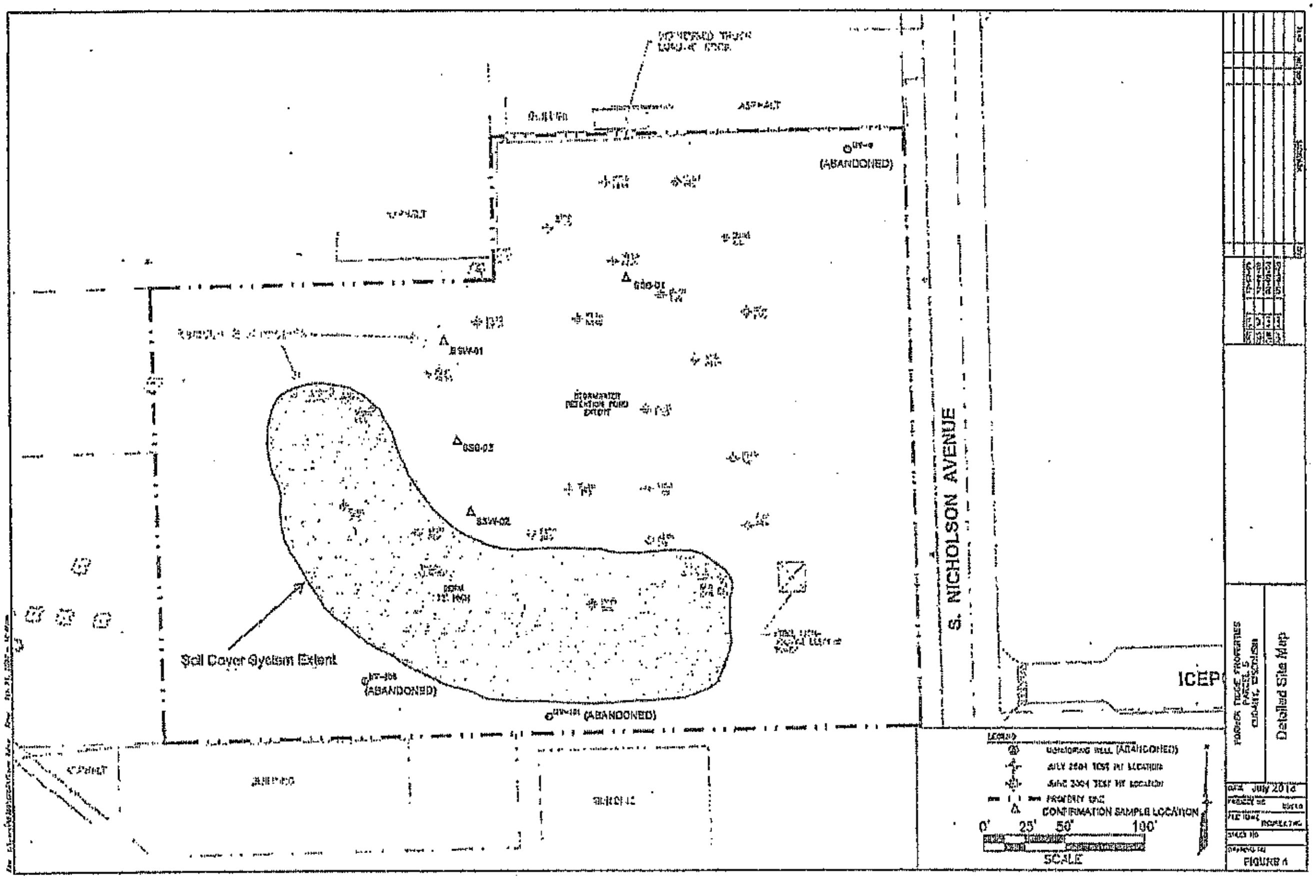
Name: Tory Schultz, AECOM

Address: 1555 N RiverCenter Drive, Suite 214, Milwaukee, WI 53212

Email: tory.schultz@aecom.com

Fax: 414-944-6081

Phone: 414-944-6168 (Direct)


ASPHALT
(ABANDONED)
S. NICHOLSON AVENUE
BSW-01
BSW-02
Soil Cover System Extent
(ABANDONED)
(ABANDONED)
CONFIRMATION SAMPLE LOCATION
0' 25' 50' 100'
SCALE
Detailed Site Map
July 2014
FIGURE 4

# Memorandum

NB#4

**TO:** **Common Council**

**FROM:** Mary Jo Lange, Director of Public Works

**DATE:** April 29, 2016

**RE:** **Sewer & Water Extension Request from 128th Air Refueling Wing**

---

The Engineering Department met with members of the 128th Air Refueling Wing and they have informed us that Washington has allowed them to proceed with plans to expand the 128th Air Refueling Wing on property along Grange Avenue. The first phase of this project is to get utilities in Grange. They requested an estimate from the City on the cost and they have secured funding based on that estimate. Because there are three other land owners along Grange and the sanitary and water mains would be considered public, the City would have to follow the special assessment process. However, according to the 128th they must enter into a contract with the City and treat the City like a contractor. This will encumber the money so that when the assessment is levied 6 months or so the money is there to pay the assessment. Attached is a request for Proposal Contract to extend Water & Sanitary Sewer Utilities to Guard East, HTUV142001. **Staff needs authorization to submit a proposal and enter into an contract to extent sewer & water to the 128th Air Refueling, Guard East HTUV142001.**

NB #4

DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 128th AIR REFUELING WING (ANG)

21 Apr 2016

MEMORANDUM FOR 128 MSC (MSgt Dionne Holloway)

FROM: 128 ARW/CES

SUBJECT: Request for Proposal Contract, Extend Water & Sanitary Sewer Utilities to Guard East, HTUV142001

1. Request the necessary actions to issue a Request for Proposal (RFP) to the City of Cudahy to incorporate the attached Statement of Work (Atch 1). Include items identified in Prop Sanitary & Water Main Layout – Grange wo Pennsylvania (Atch 2), Estimated Cost – Sewer & Water Extensions (Grange) (Atch 3), and MFR City of Cudahy Meeting (Atch 4).

2. I have included an Independent Government Estimate (IGE) (Atch 5). If you have any questions, please contact me at DSN: 580-8425.

Invalid signature

X

MATTHEW J. LEE, Maj, WI ANG
Deputy Base Civil Engineer
Signed by: LEE.MATTHEW.JOHN.1185220555

2 Attachments
1. SOW
2. Prop Sanitary/Water Drawing
3. Estimated Cost (City of Cudahy)
4. MFR City of Cudahy
5. IGE

cc:
File

## Revised Estimated Cost to extend Sanitary Sewer & Water Main on Grange Avenue west of Pennsylvania Ave (STH 794)

| | | Unit | Avg Depth | Cost/each | Total cost | Avg Cost Packard | Total |
|---|---|---|---|---|---|---|---|
| 10" Sanitary Sewer (gravel backfill) | 980 | lf | 13 | 145 | $ 142,100 | | |
| 48" Sanitary Manhole | 52 | vf | | 450 | $ 23,400 | | |
| Sanitary castings/chimney seal | 4 | ea | | 925 | $ 3,700 | | |
| 6" sanitary lateral | 180 | lf | 10 | 185 | $ 33,300 | | |
| 8" dowel concrete pavement patch | 1400 | sy | | 60 | $ 84,000 | | |
| Traffic control | 1 | ls | | 3000 | $ 3,000 | | |
| sub-total sewer items | | | | | $ 289,500 | | |
| Engineering & inspection | | | | | $ 23,160.00 | | |
| Contingency | | | | | $ 50,000.00 | | |
| **Total Sanitary Sewer items** | | | | | $ 362,660 | | |

| | | | | | |
|---|---|---|---|---|---|
| 10" Water Main (spoil & gravel) | 1030 | lf | 7 | 100 | $ 103,000 |
| Hydrant Assembly | 4 | ea | | 10000 | $ 40,000 |
| 8" Service (3) W/8"gate valve | 180 | lf | | 150 | $ 27,000 |
| 1-1/4" Water Service | 150 | lf | | 125 | $ 18,750 |
| Service connections | 4 | ea | | 500 | $ 2,000 |
| erosion control | 1 | ls | | 8500 | $ 8,500 |
| terrace restoration | 11000 | sf | | 4.9 | $ 53,900 |
| sub total Water Main items | | | | | $ 253,150 |
| Engineering & inspection | | | | | $ 12,658 |
| Contingency | | | | | $ 40,000 |
| **Total Water Main Items** | | | | | $ 305,808 |

| | |
|---|---|
| Total Sewer & Water | $ 668,467.5 |

**Cost to be Assessed to all Benefitting Property Owners**

Total assessable frontage = 2361.15'

| | | |
|---|---|---|
| Cost /ff Sanitary Main | $ | 139.49 |
| Cost 6" Sanitary Lateral (each) | $ | 5,550.00 |
| Cost/FF Water Main | $ | 109.29 |
| Cost 1-1/4 Water Service (ea) | $ | 5,188 |
| Cost 8" Water Service (ea) | $ | 9,000 |

| | | | | |
|---|---|---|---|---|
| | | | | $ 5,188 |
| $ 139.49 | $ 5,550.00 | $ 109.29 | | $ 9,000 |

### Assessable parcels

| Tax Parcel # | Address | Owner | Front Foot | Sanitary Main | Lateral | Water Main | Service Size | Service Cost | Total Cost |
|---|---|---|---|---|---|---|---|---|---|
| 675-9994-031 | 5515 S. Pennsylvania | State of Wisconsin | 604.50 | $ 84,322.52 | 0 | $ 66,067.70 | none | 0 | $ 150,390.22 |
| 675-9995-001 | 2121 E Grange | Dept of Military Affairs | 100.00 | $ 13,949.13 | 0 | $ 10,929.31 | 8" | $ 9,000 | $ 33,878.45 |
| 675-9996-005 | 2113 E Grange | State of Wisconsin | 251.54 | $ 35,087.65 | $ 11,100.00 | $ 27,491.60 | 8" | $ 9,000 | $ 82,679.25 |
| 675-9996-004 | 2015 E Grange | State of Wisconsin | 220.33 | $ 30,734.13 | 0 | $ 24,080.56 | 8" | $ 9,000 | $ 63,814.69 |
| 638-9979 | 5463 S. Pennsylvania | Milwaukee County | 208.71 | $ 29,113.24 | $ 5,550.00 | $ 22,810.57 | 1-1/4" | $ 5,188 | $ 62,661.31 |
| 638-9978-005 | 2350 E Grange | Keith & Kathlyn Kimber | 25.00 | $ 3,487.28 | $ 5,550.00 | $ 2,732.33 | 1-1/4" | $ 5,188 | $ 16,957.11 |
| 638-9978-006 | 2300 E. Grange | B & S Land & Real Estate | 153.13 | $ 21,360.31 | $ 5,550.00 | $ 16,736.06 | 1-1/4" | $ 5,188 | $ 48,833.87 |
| 638-9977-003 | 2128 E Grange | Wisconsin State of Military Affairs | 797.94 | $ 111,305.73 | $ 5,550.00 | $ 87,209.37 | 1-1/4" | $ 5,188 | $ 209,252.60 |
| | | Total Assessable Frontage | 2361.15 | | | | | | $ 668,467.50 |

### Wisconsin Dept. of Military Affairs Parcels

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 675-9994-031 | 5515 S. Pennsylvania | State of Wisconsin | 604.50 | $ 84,322.52 | 0 | $ 66,067.70 | none | 0 | $ 150,390.22 |
| 675-9995-001 | 2121 E Grange | Dept of Military Affairs | 100.00 | $ 13,949.13 | 0 | $ 10,929.31 | 8" | $ 9,000 | $ 33,878.45 |
| 675-9996-005 | 2113 E Grange | State of Wisconsin | 251.54 | $ 35,087.65 | $ 11,100.00 | $ 27,491.60 | 8" | $ 9,000 | $ 82,679.25 |

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| 675-9996-004 | 2015 E Grange | State of Wisconsin | 220.33 | $ 30,734.13 | 0 | $ 24,080.56 | 8" | $ 9,000 | $ 63,814.69 |
| 638-9977-003 | 2128 E Grange | Wisconsin State of Military Affairs | 797.94 | $ 111,305.73 | $ 5,550.00 | $ 87,209.37 | 1-1/4" | $ 5,188 | $ 209,252.60 |
| | | | | | | | | | $ 540,015.21 |

NB #5

# Memorandum

**TO:** **Board of Public Works, Common Council**

**FROM:** Mary Jo Lange, Director of Public Works

**DATE:** April 22, 2016

**RE:** **Award of 2016 Asphalt Paving Project 2016-05**

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The City received two bids for the 2016 Asphalt Paving project. The work will include the milling & overlay of some existing asphalt overlays that are in extremely poor shape. The work is located in an area between Grange to Layton. A map outlining the streets that will be done is attached. The work is grouped each year to save on the cost of construction mobilization. The low bid was received by Payne & Dolan in the amount of $337,640. Attached is a breakdown of the bids. There has been $396,000 appropriated for the road resurfacing project.

Staff is recommending that **the 2016 Asphalt Paving Improvements, Project # 2016-05 be awarded to Payne & Dolan in the amount of $337,640.**

# #2016-05 Asphalt Improvement Project

| Item # | Description | Est. Quantity | Unit | Payne & Dolan<br>N3W23650 Badinger Road<br>Waukesha, WI 53188<br>Unit Price | Payne & Dolan<br>Total Price | Stark Pavement Corp.<br>12845 West Burleigh Road<br>Brookfield, WI 53005<br>Unit Price | Stark Pavement Corp.<br>Total Price |
|---|---|---|---|---|---|---|---|
| | **General Items** | | | | | | |
| 1 | Furnish & Place 2" HMA Surface Pavement | 4,400 | TON | $49.55 | $218,020.00 | $52.46 | $230,824.00 |
| 2 | Furnish & Place "Scratch Course" HMA Pavement | 500 | TON | $52.47 | $26,235.00 | $52.46 | $26,230.00 |
| 3 | Furnish & Place Tac Coat | 1,450 | GAL | $2.04 | $2,958.00 | $2.00 | $2,900.00 |
| 4 | Furnish Milling Asphalt Pavement Full Width (2.5" Nominal) | 28,345 | SY | $1.15 | $32,596.75 | $1.81 | $51,304.45 |
| 5 | Furnish Milling Asphalt Pavement Partial (8') Width (2.5" Nominal) | 5,775 | SY | $0.96 | $5,544.00 | $1.81 | $10,452.75 |
| 6 | Furnish Milling - Asphalt Prep (Sidestreets/Butt Joints) | 435 | SY | $1.15 | $500.25 | $6.50 | $2,827.50 |
| 7 | Furnish Mill Driveway/Alley Approach (22 each) | 150 | SY | $24.42 | $3,663.00 | $15.00 | $2,250.00 |
| 8 | Furnish Asphalt Base Patch Repair - Prep | 150 | SY | $2.60 | $390.00 | $13.20 | $1,980.00 |
| 9 | Furnish Asphalt Base Patch Repair | 50 | TON | $112.66 | $5,633.00 | $90.00 | $4,500.00 |
| 10 | Furnish, Supply & Maintain Traffic Control | 1 | LS | $2,100.00 | $2,100.00 | $2,400.00 | $2,400.00 |
| | **Total General Items (Items 1-10)** | | | | $297,640.00 | | $335,668.70 |
| | **Contingency** | | | | $40,000.00 | | $40,000.00 |
| | **Project Total** | | | | $337,640.00 | | $375,668.70 |

# City of Cudahy

Milwaukee County, Wisconsin

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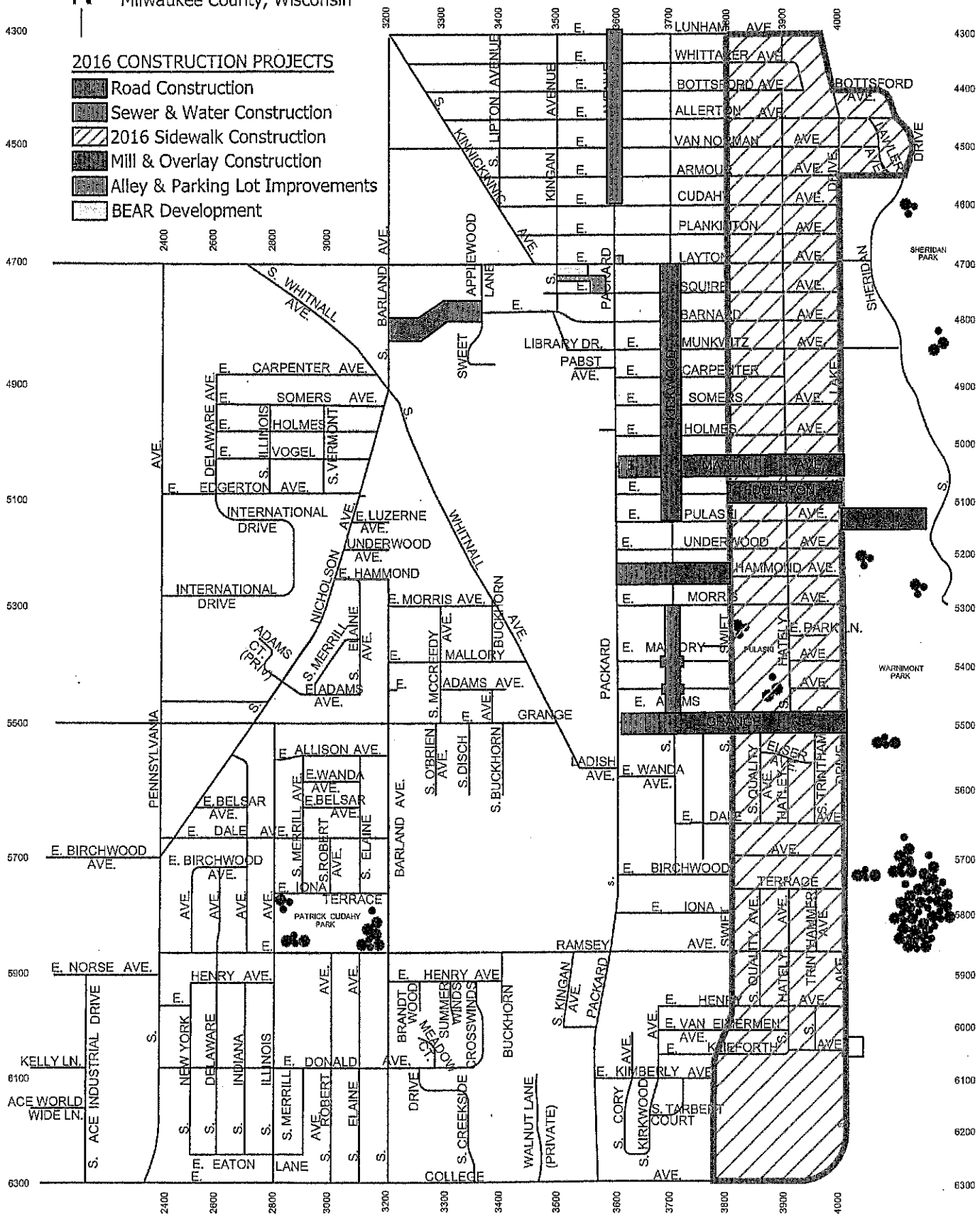
## 2016 CONSTRUCTION PROJECTS

- Road Construction
- Sewer & Water Construction
- 2016 Sidewalk Construction
- Mill & Overlay Construction
- Alley & Parking Lot Improvements
- BEAR Development



NB #6

# Memorandum

**TO:** **Board of Public Works/Common Council**

**FROM:** Mary Jo Lange, Director of Public Works

**DATE:** **April 22, 2016**

**RE:** **Packard North Sewer & Water Project 2016-02**

**Background:** The project involves the relay of sewer & water main in Packard between Cudahy to Lunham. The utilities are over a 100 years old and the work is being done in advance of the street reconstruction work scheduled in 2017. The property owners will be assessed for the relay of their sanitary laterals. The Engineering Department held a public informational meeting on the project on March 29th. A public hearing on special assessments was held at the Council meeting on April 6, 2016. The Council made the motion to proceed with the project.

**Bids:** The City received seven bids for the project. The low bid was Underground Pipeline in the amount of $ 1,507,543. Attached is a funding breakdown.

**Account Breakdown:**

| Packard Avenue North Sewer & Water Project | | | |
|---|---|---|---|
| Funding Breakdown | | | 4/17/2016 |
| Balance | Funding Source | Budget | Project Cost |
| Account #302-7011-503-002 | Storm - Capital | $ 239,329 | $ 373,486 |
| Account # 302-7014-503-004 | Storm - Capital | $ 134,167 | |
| Account # 201-7014-503-008 | Sewer - Capital | $ 1,169,722 | $ 688,117 |
| Account # 301-7014-503-001 | Water - Capital | $ 197,262 | $ 445,940 |
| Available funds | | $ 1,740,470 | $ 1,507,543 |
| Expenditures | | | |
| Engineering Costs | | $ (45,000) | |
| Sewer & Water Items (Bid) | | $ (1,507,543) | |
| Total Expenditures | | $ (1,552,543) | |
| Balance | | | $ 187,927 |

**Recommendation:** It is recommended that the City award the Packard Avenue North Sewer & Water Project # 2016-02 to Underground Pipeline in the amount of $1,507,543.00.

CITY OF CUDAHY
5050 S. LAKE DRIVE
CUDAHY, WI 53110

# Bid Opening for : 2016-02 Packard North Sewer & Water Project

## Bid Date: 4/1/2016

| Bidder | Base Bid | Bid Bond | |
|---|---|---|---|
| Underground Pipeline | $1,507,543.00 | Yes | |
| Vinton Construction | $1,780,258.10 | Yes | |
| Mussen Brothers | $1,866,372.00 | Yes | |
| American Sewer Services | $1,872,990.00 | Yes | |
| Globe Contractors | $2,004,361.00 | Yes | |
| Super Excavators | $2,293,358.00 | Yes | |
| Reesemans | $2,501,472.00 | Yes | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

NB # 7

# Memorandum

**TO:** **Board of Public Works/Common Council**

**FROM:** Mary Jo Lange, Director of Public Works

**DATE:** **April 22, 2016**

**RE:** **Kirkwood Avenue Reconstruction/Barnard Avenue Extension**

**Background:** The project involves the reconstruction of Kirkwood Avenue between Grange to 500' north of Mallory. The property owners will be assessed a portion of the cost per City code. The Engineering Department held a public informational meeting on the project on March 28th. About 50% of the property owners showed up for the meeting. A public hearing on special assessments was held at the Council meeting on April 6, 2016. The Council made the motion to proceed with the project.

The construction of Barnard Avenue from Sweet Applewood to Nicholson Avenue was added to this project. The construction of Barnard Avenue will be funded through TIF.

**Bids:** The City received five bids for the project. The City also included a concrete alternate to Barnard Avenue. Kirkwood cannot be constructed of concrete due to the soil conditions. The low bid was Lalonde Construction in the amount of $ 949,389 which includes the cost of the concrete alternate. The concrete alternate at $46,493 to the project. The Engineer's estimate was $1,300,000. Attached is a funding breakdown.

**Account Breakdown:**

| Kirkwood Avenue Reconstruction/Barnard Avenue Extension | | | |
|---|---|---|---|
| Funding Breakdown | | | 4/17/2016 |
| Balance | Funding Source | Budget | Project Cost |
| Account #302-7014-503-005 | Storm - Capital | $ 100,000 | $ 100,000 |
| Account # 402-7014-503-001 | Roads - Capital | $ 1,248,349 | $ 555,390 |
| TIF Escrow - Barnard | TIF | $ 350,000 | $ 294,000 |
| Available funds | | $ 1,698,349 | $ 949,390 |
| Expenditures | | | |
| Engineering Costs | | $ (45,000) | |
| Street Reconstruction Items (Bid) | | $ (949,389) | |
| contingency | | $ (25,000) | |
| Total Expenditures | | $ (1,019,389) | |
| Balance | | | $ 678,960 |

**Recommendation:** It is recommended that the City **award the Kirkwood Avenue Reconstruction/Barnard Avenue Project # 2016-04 to Lalonde Construction in the amount of $949,389.60 which included the concrete alternate.**

Item #2

| #2016-04 Kirkwood Avenue Reconstruction/Barnard Avenue Extension | | | | Talonde Contractors<br>2929 S. Chase Ave.<br>Milwaukee, WI 53207 | | Milwaukee Gen.Construction Co<br>4580 S. 13th Street<br>Milwaukee, WI 53221 | | C.W. Purpero<br>1190 West Rawson Ave.<br>Oak Creek, WI 53154 | | Vinton Construction<br>P.O. Box 1987<br>Manitowoc, WI 54221-1987 | | Stark Pavement Corp<br>12845 W. Burleigh Road<br>Brookfield, WI 53005 | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Item # | Description | Est. Quantity | Unit | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price |
| | **General Items** | | | | | | | | | | | | |
| 1 | Furnish, Install & Maintain Inlet Protection | 36.00 | EA | $56.60 | $2,037.60 | $56.60 | $2,037.60 | $60.00 | $2,160.00 | $56.00 | $2,016.00 | $35.00 | $1,260.00 |
| 2 | Furnish Asphalt Pavement Removal (4.0" Nominal Depth) | 5,100.00 | SY | $1.00 | $5,100.00 | $0.90 | $4,590.00 | $0.90 | $4,590.00 | $2.65 | $13,515.00 | $2.65 | $13,515.00 |
| 3 | Furnish Concrete Curb & Gutter Removal | 3,800.00 | LF | $3.50 | $13,300.00 | $3.00 | $11,400.00 | $3.00 | $11,400.00 | $2.00 | $7,600.00 | $4.10 | $15,580.00 |
| 4 | Furnish Sawcut | 750.00 | LF | $2.22 | $1,665.00 | $1.50 | $1,125.00 | $2.40 | $1,800.00 | $3.00 | $2,250.00 | $2.25 | $1,687.50 |
| 5 | Furnish Unclassified Excavation | 6,100.00 | CY | $19.64 | $119,804.00 | $17.50 | $106,750.00 | $17.50 | $106,750.00 | $19.39 | $118,279.00 | $20.15 | $122,915.00 |
| 6 | Furnish Excavation Below Subgrade (EBS) | 100.00 | CY | $23.53 | $2,353.00 | $24.00 | $2,400.00 | $24.00 | $2,400.00 | $32.00 | $3,200.00 | $24.00 | $2,400.00 |
| 7 | Furnish & Install Tensar TX7 Geo-Grid (Two Layers) | 12,800.00 | SY | $4.88 | $62,464.00 | $5.35 | $68,480.00 | $5.35 | $68,480.00 | $5.37 | $68,736.00 | $4.66 | $59,648.00 |
| 8 | Furnish & Place 1-1/4" Stone Base | 12,500.00 | TON | $12.27 | $153,375.00 | $14.50 | $181,250.00 | $14.50 | $181,250.00 | $14.04 | $175,500.00 | $14.30 | $178,750.00 |
| 9 | Furnish & Place 4" HMA Binder Course (25mm) | 1,200.00 | TON | $56.45 | $67,740.00 | $46.45 | $55,740.00 | $48.00 | $57,600.00 | $46.45 | $55,740.00 | $49.90 | $59,880.00 |
| 10 | Furnish & Place 2" HMA Surface Course (12.5mm) | 600.00 | TON | $63.80 | $38,280.00 | $53.80 | $32,280.00 | $55.00 | $33,000.00 | $53.80 | $32,280.00 | $55.80 | $33,480.00 |
| 11 | Furnish & Place 3 - 0" HMA Binder Course / (25 mm)<br>(Reinforced Asphalt with ace-fiber added to hot-mix)<br>(See Specifications for mix design) | 800.00 | TON | $58.70 | $46,960.00 | $58.70 | $46,960.00 | $60.00 | $48,000.00 | $58.70 | $46,960.00 | $62.00 | $49,600.00 |
| 12 | Furnish & Place 2 - 0" HMA Surface Course /(12.5 mm )<br>(Reinforced Asphalt with ace-fiber added to hot-mix) (See Specifications for mix design) | 550.00 | TON | $63.96 | $35,178.00 | $63.96 | $35,178.00 | $66.00 | $36,300.00 | $63.96 | $35,178.00 | $69.50 | $38,225.00 |
| 13 | Furnish & Place Tac Coat | 900.00 | GAL | $1.00 | $900.00 | $1.00 | $900.00 | $1.00 | $900.00 | $1.00 | $900.00 | $2.00 | $1,800.00 |
| 14 | Furnish & Place 30" Curb & Gutter (Slip Formed) | 6,300.00 | LF | $12.82 | $80,766.00 | $14.71 | $92,673.00 | $11.30 | $71,190.00 | $11.55 | $72,765.00 | $15.25 | $96,075.00 |
| 15 | Furnish & Place 30" Curb & Gutter (Hand Poured) | 200.00 | LF | $22.74 | $4,548.00 | $25.18 | $5,036.00 | $49.75 | $9,950.00 | $24.40 | $4,880.00 | $27.50 | $5,500.00 |
| 16 | Furnish & Install 7" Concrete Driveway Apron | 500.00 | SY | $47.81 | $23,905.00 | $51.07 | $25,535.00 | $59.50 | $29,750.00 | $53.95 | $26,975.00 | $46.90 | $23,450.00 |
| 17 | Furnish & Install 7" Concrete Handicap Ramp | 1,100.00 | SF | $5.13 | $5,643.00 | $6.53 | $7,183.00 | $7.60 | $8,360.00 | $6.18 | $6,798.00 | $6.60 | $7,260.00 |
| 18 | Furnish & Install 7" Concrete Sidewalk | 2,200.00 | SF | $5.14 | $11,308.00 | $6.53 | $14,366.00 | $7.60 | $16,720.00 | $6.09 | $13,398.00 | $5.65 | $12,430.00 |
| 19 | Furnish & Install 5" Concrete Sidewalk | 5,000.00 | SF | $3.88 | $19,400.00 | $5.53 | $27,650.00 | $6.50 | $32,500.00 | $5.36 | $26,800.00 | $4.85 | $24,250.00 |
| 20 | Furnish & Install Tie Bars | 50.00 | EA | $5.17 | $258.50 | $7.00 | $350.00 | $6.00 | $300.00 | $6.00 | $300.00 | $6.50 | $325.00 |
| 21 | Furnish & Install 1/2" Felt | 1,200.00 | LF | $0.18 | $216.00 | $0.27 | $324.00 | $0.30 | $360.00 | $0.40 | $480.00 | $0.65 | $780.00 |
| 22 | Furnish & Install 3/4"- 30" Boot Felt | 70.00 | EA | $3.00 | $210.00 | $5.00 | $350.00 | $10.50 | $735.00 | $7.00 | $490.00 | $17.50 | $1,225.00 |
| 23 | Furnish & Place Linseed Oil Cure | 450.00 | GAL | $0.01 | $4.50 | $8.50 | $3,825.00 | $10.00 | $4,500.00 | $8.00 | $3,600.00 | $9.25 | $4,162.50 |
| 24 | Furnish & Place Detectable Warning Fields - (24" x 24" Cast DWD Yellow) | 40.00 | EA | $210.00 | $8,400.00 | $123.00 | $4,920.00 | $105.00 | $4,200.00 | $120.00 | $4,800.00 | $185.00 | $7,400.00 |
| 25 | Furnish & Place Traffic Control - Kirkwood | 1.00 | LS | $1,820.00 | $1,820.00 | $11,827.00 | $11,827.00 | $10,500.00 | $10,500.00 | $11,500.00 | $11,500.00 | $5,000.00 | $5,000.00 |
| 26 | Furnish & Place Traffic Control - Barnard | 1.00 | LS | $1,320.00 | $1,320.00 | $6,934.00 | $6,934.00 | $5,200.00 | $5,200.00 | $10,000.00 | $10,000.00 | $1,000.00 | $1,000.00 |
| 27 | Furnish & Place 8" Topsoil & Sod & watering | 1,300.00 | SY | $10.50 | $13,650.00 | $10.50 | $13,650.00 | $16.40 | $21,320.00 | $12.50 | $16,250.00 | $11.00 | $14,300.00 |
| 28 | Furnish & Place 8" Topsoil, Seed & Granular Starter Mulch | 1,300.00 | SY | $7.80 | $10,140.00 | $7.80 | $10,140.00 | $11.75 | $15,275.00 | $9.80 | $12,740.00 | $9.00 | $11,700.00 |
| | Subtotal General Items (Items 1-28) | | | | $730,745.60 | | $773,853.60 | | $785,490.00 | | $773,930.00 | | $793,598.00 |
| | **Storm/Sewer Items** | | | | | | | | | | | | |
| 29 | Furnish & Install 12" Storm Sewer (gravel backfill) | 630.00 | LF | $68.00 | $42,840.00 | $68.00 | $42,840.00 | $68.00 | $42,840.00 | $80.50 | $50,715.00 | $71.00 | $44,730.00 |
| 30 | Furnish & Install 15" Storm Sewer (gravel backfill) | 80.00 | LF | $74.00 | $5,920.00 | $74.00 | $5,920.00 | $74.00 | $5,920.00 | $84.60 | $6,768.00 | $77.00 | $6,160.00 |
| 31 | Furnish & Install 6" C.M.P. Storm Sewer (gravel backfill) | 14.00 | LF | $67.00 | $938.00 | $67.00 | $938.00 | $67.00 | $938.00 | $75.00 | $1,050.00 | $50.00 | $700.00 |
| 32 | Furnish & Install 4" Peforated Pipe (Catch Basin) | 60.00 | LF | $43.00 | $2,580.00 | $43.00 | $2,580.00 | $43.00 | $2,580.00 | $38.50 | $2,310.00 | $13.00 | $780.00 |
| 33 | Furnish & Construct Precast Storm CatchBasin - (24" x 36") | 170.00 | VF | $237.00 | $40,290.00 | $237.00 | $40,290.00 | $237.00 | $40,290.00 | $336.00 | $57,120.00 | $325.00 | $55,250.00 |
| 34 | Furnish & Construct Precast Storm CatchBasin - (24" x 24") | 12.00 | VF | $233.00 | $2,796.00 | $233.00 | $2,796.00 | $233.00 | $2,796.00 | $372.00 | $4,464.00 | $325.00 | $3,900.00 |
| 35 | Furnish & Construct Storm Manholes (2 Doghouse & 1 Rebuild) | 23.00 | VF | $575.00 | $13,225.00 | $575.00 | $13,225.00 | $575.00 | $13,225.00 | $447.00 | $10,281.00 | $500.00 | $11,500.00 |
| 36 | Furnish Bulkhead | 10.00 | EA | $125.00 | $1,250.00 | $125.00 | $1,250.00 | $125.00 | $1,250.00 | $250.00 | $2,500.00 | $250.00 | $2,500.00 |
| 37 | Remove Structures (Basin or Manhole) | 23.00 | EA | $190.00 | $4,370.00 | $190.00 | $4,370.00 | $190.00 | $4,370.00 | $323.00 | $7,429.00 | $465.00 | $10,695.00 |
| 38 | Adjust or Repair Structure (Sanitary or Storm 1' or less)<br>(Including - Catchbasin's / Manholes | 14.00 | VF | $768.00 | $10,752.00 | $768.00 | $10,752.00 | $768.00 | $10,752.00 | $900.00 | $12,600.00 | $450.00 | $6,300.00 |
| 39 | Furnish & Install Neenah R-3246 Frame & Grate (Type C) | 32.00 | EA | $440.00 | $14,080.00 | $440.00 | $14,080.00 | $440.00 | $14,080.00 | $544.00 | $17,408.00 | $500.00 | $16,000.00 |
| 40 | Furnish & Install Neenah R-1661 Frame & Lid (Storm Lid) | 13.00 | EA | $440.00 | $5,720.00 | $440.00 | $5,720.00 | $440.00 | $5,720.00 | $544.00 | $7,072.00 | $500.00 | $6,500.00 |
| 41 | Furnish & Install Neenah R-1661 Frame & Lid (Sanitary Lid) | 4.00 | EA | $410.00 | $1,640.00 | $410.00 | $1,640.00 | $410.00 | $1,640.00 | $927.00 | $3,708.00 | $475.00 | $1,900.00 |
| 42 | Furnish & Install Neenah R-3210-L Frame & Grate | 2.00 | EA | $375.00 | $750.00 | $375.00 | $750.00 | $375.00 | $750.00 | $477.00 | $954.00 | $435.00 | $870.00 |
| | Subtotal Storm Sewer Items (Items 29-42) | | | | $147,151.00 | | $147,151.00 | | $147,151.00 | | $184,379.00 | | $167,785.00 |
| | Contingency | | | | $25,000.00 | | $25,000.00 | | $25,000.00 | | $25,000.00 | | $25,000.00 |
| | Base Bid Total (Items 1 - 42 + Contingency) | | | (A) | $902,896.60 | | $946,004.60 | | $957,641.00 | | $983,309.00 | | $986,383.00 |

| #2016-04 Kirkwood Avenue Reconstruction/Barnard Avenue Extension | | | | Lalonde Contractors<br>2929 S. Chase Ave.<br>Milwaukee, WI 53207 | | Milwaukee Gen.Construction Co<br>4580 S. 13th Street<br>Milwaukee, WI 53221 | | C.W. Purpero<br>1190 West Rawson Ave.<br>Oak Creek, WI 53154 | | Vinton Construction<br>P.O. Box 1987<br>Manitowoc, WI 54221-1987 | | Stark Pavement Corp<br>12845 W. Burleigh Road<br>Brookfield, WI 53005 | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Item # | Description | Est. Quantity | Unit | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price |
| | **Alternate Bid - Barnard Concrete** | | | | | | | | | | | | |
| 1 | Furnish & Install 8" Doweled Concrete Pavement | 4,650 | SY | $32.13 | $149,404.50 | $32.75 | $152,287.50 | $42.00 | $195,300.00 | $39.99 | $185,953.50 | | |
| 2 | Deletion - 2" HMA Surface Course w/ Fiber Reinforcement | 550 | TON | -$63.80 | -$35,090.00 | -$63.96 | -$35,178.00 | -$63.96 | -$35,178.00 | -$63.96 | -$35,178.00 | | |
| 3 | Deletion - 4" HMA Binder Course w/ Fiber Reinforcement | 800 | TON | -$56.45 | -$45,160.00 | -$58.70 | -$46,960.00 | -$58.70 | -$46,960.00 | -$58.70 | -$46,960.00 | | |
| 4 | Deletion - 1-1/4" Stone Base | 1,250 | TON | -$12.27 | -$15,337.50 | -$10.00 | -$12,500.00 | -$10.00 | -$12,500.00 | -$12.74 | -$15,925.00 | | |
| 5 | Deletion - Tac Coat | 450 | GAL | -$1.00 | -$450.00 | -$1.00 | -$450.00 | -$1.00 | -$450.00 | -$1.00 | -$450.00 | | |
| 6 | Deletion - Unclassified Excavation | 350 | CY | -$19.64 | -$6,874.00 | -$14.50 | -$5,075.00 | -$14.50 | -$5,075.00 | -$16.39 | -$5,736.50 | | |
| | Total for Alternate Bid Items (1-6) | | (B) | | $46,493.00 | | $52,124.50 | | $95,137.00 | | $81,704.00 | | |
| | Base Bid Total (A) | | | | $902,896.60 | | $946,004.60 | | $957,641.00 | | $983,309.00 | | |
| | Alternate Bid + Base Bid (A+B) | | | | $949,389.60 | | $998,129.10 | | $1,052,778.00 | | $1,065,013.00 | | |

NB #8

# John Hohenfeldt

## Mayor, City of Cudahy

Memo to: Honorable Members of the Common Council

RE: Mayor's Appointments to Various City Boards, Commissions, and Committees.

Honorable Members of the Common Council, The Chair nominates the following Mayoral appointments to various board, commissions, and committees for your confirmation this evening.

**Board of Public Works**

Frank Magestro, three year term, term expiring April 30, 2019.
Willie Lohr, three year term, term expiring April 30, 2019.
Mike Clark, three year term, term expiring April 30, 2019.

**Board of Electrical Examiners**

Wayne Gestwicki, five year term, term expiring April 18, 2021.

**Civil Service Commission**

Eugene Zawikowski, three year term, term expiring April 30, 2019.
Ray Buttke, three year term, term expiring April 30, 2019.

**Plan Commission**

Harry Savagian, three year term, term expiring April 30, 2019.

**Rules Laws & License Committee**

Richard Haske, three year term, term expiring May 31, 2019.
Janet St. Louis, three year term, term expiring May 31, 2019.

"Generations of Pride"
Office of the Mayor . City Hall, 5050 South Lake Drive, P.O. Box 100510, Cudahy, WI 53110
(414)769-2222 Fax (414) 769-2257 jhohenfeldt@ci.cudahy.wi.us

**Traffic & Safety Commission**

Frank Stanaszek, three year term, term expiring April 30, 2019.

**Zoning Board of Appeals**

James Hooper, three year term as a member, term expiring April 30, 2019.

With these nominations, these persons shall constitute Committee Member Nominations, and a **motion to approve the Mayor's appointments would be in order.**

Respectfully submitted,

John R. Hohenfeldt
Mayor

05/03/2016

DPW Update

**John Hohenfeldt**

**Mayor, City of Cudahy**

Memo to: Honorable Members of the Common Council

RE Agenda item: Department Manager Update from Public Works

NR 2016 Compliance Annual Report For the Year 2015

Construction Projects Update

Dear Honorable Common Council Members:

Tonight, Director Lange would like to provide the Common Council an update on the required City of Cudahy NR 216 Compliance Annual Report for the Year 2015. As a second part of the report, Director Lange would like to provide the Common Council with an update on the 2016 pending construction project.

Respectfully submitted,

John R. Hohenfeldt

Mayor

05/03/2016

Attachment: NR 216 Report

"Generations of Pride"
Office of the Mayor . City Hall, 5050 South Lake Drive, P.O. Box 100510, Cudahy, WI 53110
(414)769-2222 Fax (414) 769-2257 jhohenfeldt@ci.cudahy.wi.us

*Final Report*

# City of Cudahy
# NR 216 Compliance Annual Report
# For the Year 2015

For WPDES Permit No. WI-S049875-3

*Prepared for the:*
*City of Cudahy*
*5050 South Lake Drive*
*Cudahy, WI 53110*

*Prepared by:*
City of Cudahy Engineering Department
5050 South Lake Drive
Cudahy, Wisconsin 53110

*March 2016*

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## Purpose of Report:

In 2000 the City of Cudahy received its initial WPDES permit # WIS049875-1 from the Wisconsin Department of Natural Resources. That permit was re-issued for the third time effective June 12, 2013.

- As part of the permit, an annual report is required to be submitted to the WDNR every year for the term of the permit. The information provided in the annual report shall be used to determine progress on implementation of the Storm Water Management Program and compliance with the conditions of the Permit.

## Status of Implementing Permit Requirements

The City is up to date with the requirements of the permit. This Annual Report summarizes activities conducted in 2015. Summary of the Individual permit conditions include:

Minimum Control Measures

- Public Education & Public Involvement
- Illicit Discharge Detection & Elimination
- Construction Site Pollutant Control
  - ✓ Inspection
  - ✓ Enforcement actions
  - ✓ Plan reviews
- Post-Construction Storm Water Management
- Pollution Prevention
  - ✓ Street sweeping
  - ✓ Catch basin cleaning

Winter Road Management Activities/Storm Water Quality Management

- Winter road management plan
- Municipal yard evaluations
- Status of meeting developed urban area performance standards

Storm Sewer System Mapping

No new updates were done in 2015.

Fiscal Analysis

# Summary of Individual Conditions

## Public Education & Outreach

The City continues to provide financial support to "Sweet Water" in an effort to provide information and an Educational Outreach Program to the public. Sweet Water, a non-profit environmental group invited communities within the Milwaukee River & Lake Michigan basin to combined efforts to promote and educate people about storm water run-off & pollution. Since communities are trying to achieve the same goal of educating the public and we all have similar issues the consolidated effort is a fiscally sound instrument to achieve public education regarding storm water pollution. In addition to funding this program in 2015, the City's individual efforts for 2015 are as follows:

- The City continues to inform and promote storm water initiatives through its annual newsletter, website and school presentations. The City believes that most people are conscious of storm water issues and have either changed or will not change.

- City collects leaves and continues to haul its leaves and yard waste to a compost facility. We believe this is a better practice since mulching of leaves on these small urban lots with large trees is impractical and will increase organics to the storm water system.

- City continued in 2015 to allocate funds for one in-house erosion control/storm water inspector. The engineering staff works with and sits on a staff steering committee with the Community Development Director that reviews all potential development sites to determine how best to address the water quality issue.

- City continued to identify business and activities that may pose a storm water contamination concern on an ongoing basis as part of its IDDE program. City is requiring developments where possible to use storm water quality initiatives in their designs even if it does not meet the 1 acre minimum.

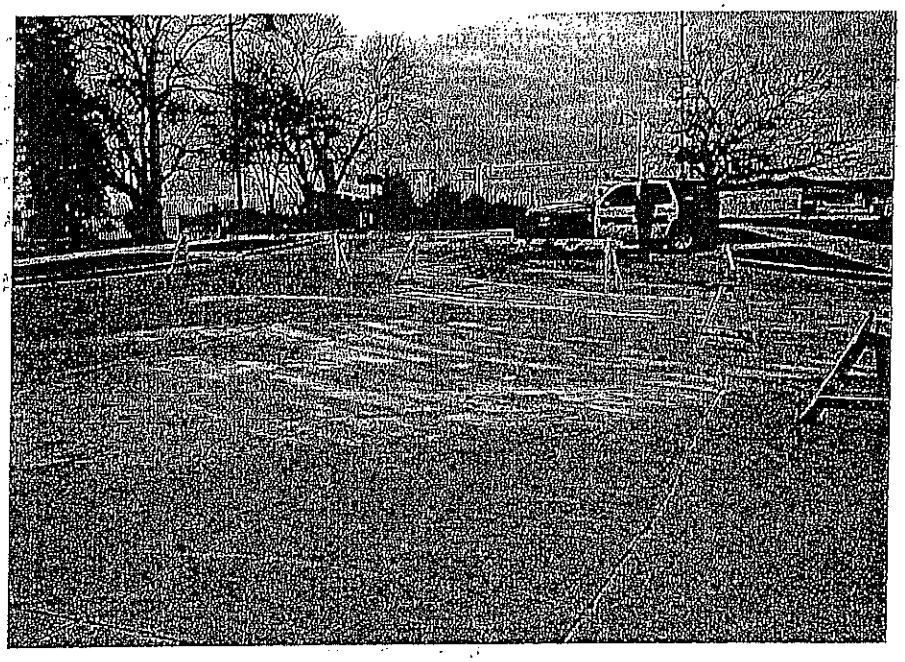
- In 2015 the City constructed several small bio-basins within its business district as part of its Storm Water Initiative. Although the basins will be planted and information regarding why they are there will occur in 2016, the public & businesses were notified in a construction bulletin and at an informational meeting on the project about the bio-basins and the need for storm water quality improvements.

## Illicit Discharge Detection & Elimination

1. Dry Weather Field Screening – Attached in the Appendix is a copy of the 2015 IDDE Inspection Summary prepared by R.A. Smith/National.

2. City was notified of a diesel tank spill on April 22, 2015. The spill occurred with a small tanker truck carrying diesel fuel that hit a barricade on E. Layton Avenue. The incident caused a hole in the tank. The truck driver continued to go down adjacent streets spilling oil. The truck was eventually stopped by the City of Cudahy Engineering Department. The Fire Department got involved along with Milwaukee County. The

Department of Public Works with the police department closed down impacted roadways and applied "oil dry pellets" and swept the material up. The material was taken to Advanced Disposal following their procedures.



Picture taken at the intersection of Barnard Avenue & Kingan following an oil spill on 4-22-15

## Construction Site Pollutant Control

### Inspection & Enforcement/Plan Reviews

In 2015 the City reviewed 9 new developments and inspected the installation of two new storm water facilities required of two developments. In addition there were two projects started in 2014 that continued construction in 2015. Under the City & State Storm Water requirements only one of the 9 developments needed to comply with the ordinance. The facility installed a pervious asphalt parking lot. After the construction the City is reconsidering the use of pervious asphalt since it gets filled with sediment quite quickly especially during the construction-landscaping portion of the project. The Engineering Office had to put in a lot of time and enforcement action to get the developer to comply with removing the sediment from the pavement voids. The City staff believes that this will required ongoing inspection and enforcement to keep it functional. The City cited two sites and eventually had to shut-down one to get compliance.

### Post-Construction Storm Water Management

The City's existing storm water facilities which are typically large detention basins, were not inspected this year due to the large number of private & public construction projects taking place in 2015. The facilities however were inspected in 2014 and the Department of Public Works began the removal of invasive species.

## Pollution Prevention

### Street Sweeping & Catch Basin Cleaning Frequency

The City cleans its streets whenever practical during the winter months. For 2015 street sweeping began in late February and into March. Attached is a table of the 2015 tonnage collected. The material is collected off the street by two Vac-Alls and one street sweeper. Street sweeping material is disposed of at our City refuse site and placed in a special dumpster. That dumpster is then picked up by Advanced Disposal and landfilled as special waste. Leaf collection done between October 1 & December 1 by sweeping is only the residual amount left after the leaf collecting equipment goes down the street to pick up the piles of leaves. This quantity is not included in the sweeping tonnage but rather the leaf collection tonnage.

| 2015 Street Sweeping | |
|---|---|
| Months Swept | Tons Collected |
| Feb-March | 35.2 |
| April-June | 110.29 |
| July | 29 |
| August-September | 25.66 |
| December | 27 |
| Total Tons | 227.15 |

The City has roughly 1600 catch basins. Catch basin cleaning is done twice a year, typically June through July and November & December, by City crews using two Vac-all units. The material is disposed of in a Water Utility settling basin.

| 2015 Catch Basin Cleaning | |
|---|---|
| Month | Tons Collected |
| June | 8.08 |
| July | 7.26 |
| December | 13.06 |
| Total Tons | 28.4 |

## Winter Road Management Activities/Storm Water Quality Management

### Winter Road Management Plan

Cudahy has an adopted Snow & Ice Control Policy that includes low salt usage and a "readiness" and "road salt application". The readiness requires that each of the salter/spreaders is calibrated annually. This is very important because if they are not calibrated correctly you can place more salt down than its registering. The City has realized a significant reduction in salt usage since doing the annual calibration. The City spends nearly 3 weeks calibrating 6 salting units. Trial runs are done and the sweeper is used to pick-up and re-use the test salt. Prior to 2013 the City calibrated salting equipment but it became apparent that the DPW staff really didn't know how. Just prior to the 2013-2014 winter season, 6 Cudahy DPW staff went to learn how to calibrate salting equipment. We realized just how poorly calibrated our equipment was. In 2013 when most municipalities were out of salt – the City had 13% of its salt supply left over. In 2015 the City went to applying liquid brine. This resulted in a reduction of nearly 24% from 2014. Combine the calibration and the application of brine and the City has reduced its salt usage per lane mile by about 38% since 2012. In addition, the traffic accidents related to slippery roads has neither increased nor decreased since 2012.

Attached in the Appendix is the Cudahy Snow & Deicing Policy which was approved by the Board of Public Works. Also attached in the Appendix is a historic chart of the City's salt usage since 2009.

### Municipal Yard Inspections

The City is responsible to inspect and keep orderly the following Public Works Facilities:

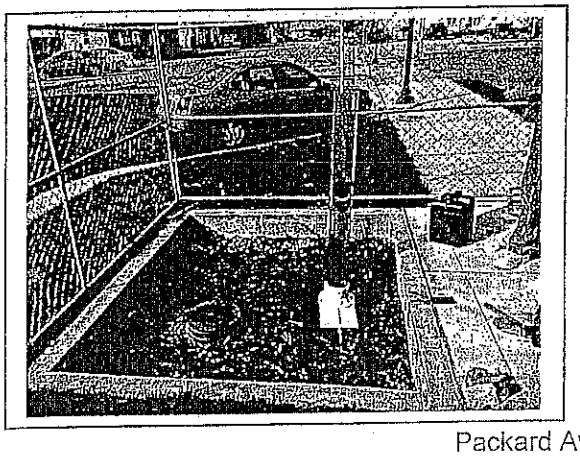
DPW garage & yard
City's Recycling Center – Refuse Transfer Site
Water Utility Yard

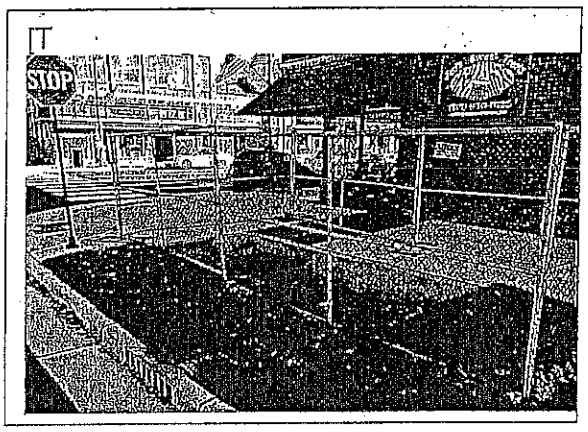
City personnel do not do a quarterly but an ongoing inspection of the facilities for compliance, however, the Superintendent does a yearly inspection in spring and all yards are clean & organized during the spring and late fall periods of the year.. In the fall the public works crews routinely remove stock-piles of brush & stumps at the City's Drop-Off Site and the Water Utility Site to make room for material that will be generated during the winter tree removal and trimming. The City also typically has a large stockpile of soil & rubble at the Water Utility Yard from previous utility construction that is removed in the fall ahead of winter water main breaks. During the stockpiling concrete barriers are in place that contain the items.

Status of meeting developed urban area performance standards

Although it is extremely difficult in a fully developed urbanized areas and nearly impossible on small infill redevelopment parcels to create storm water facilities, the Engineering staff has made every effort to integrate small urban systems to its street, alley and parking lot reconstruction projects in the hopes that some reduction will be realized. In 2015 the City install a series of small micro-basins within its bump out area at the intersection of Squire & Packard. Surface water generated from roofs, sidewalks and roadways are collected in the basin and filtered before discharging into the City's storm sewer system. In addition small bio basins were constructed between the sidewalk and private parking lots. These parking lots were originally built up to the sidewalk. Since the City right of way extended about 3' beyond the walk the City removed the infringing parking lot pavement and constructed a bio-basin that could capture the parking lot drainage and filter it before it got into the City's storm system. In 2016 the City plans to reconstruct a parking lot, an alley and a plaza with a combination of a pervious paver system and a micro-basin.

It is the intent of the City to try & get several different storm water management facilities in place before doing another City wide storm water model.






Packard Avenue bio-basins

## Proposed Revisions to Storm Water Management Plan or Map

No revisions were made to the City of Cudahy Storm Water Management Plan or to the maps.

# FISCAL ANALYSIS -ANNUAL EXPENDITURES AND BUDGET

Table 1 list the approximate 2015 actual and the proposed 2016 Storm Water Program expenditures/budgets.

TABLE 1
CITY OF CUDAHY
ANNUAL STORMWATER BUDGET

| Line Item | 2014 (Act.) | 2015 (Act.) | 2016 Budget |
|---|---|---|---|
| MMSD – Hazardous Waste Collection | $25,640 | $25,640 | $25,640 |
| Storm Sewer/NR 216 Compliance | $317,973 | $404,914 | $400,000 |
| Street Sweeping | $67,039 | $72,839 | $106,800 |
| Leaf Collection | $48,000 | $52,000 | $55,000 |
| Leaf/yardwaste/catchbasin /sweepings disposal | $19,130 | $17,488 | $20,000 |
| Total | **$477,782** | **$572,881** | **$607,440** |

CERTIFICATION

An authorized City of Cudahy representative has reviewed the annual report and certifies that the information was gathered and prepared under their supervision and based on inquiry of the people directly under their supervision that, to the best of their knowledge, the information is true, accurate, and complete. Furthermore, this representative certifies that the City's governing body or delegated representatives have reviewed or have been apprised of the content of the annual report.

Authorized City Representative

3-31-16
Date

WISCONSIN
MARY JO LANGE
E-26372
BROOKFIELD, WI
PROFESSIONAL ENGINEER

# APPENDIX

**sweet water**
SOUTHEASTERN WISCONSIN WATERSHEDS TRUST, INC.

November 24, 2014

BOARD OF DIRECTORS

Nancy Frank, *Chair*
University Of Wisconsin–Milwaukee

Tom Grisa, P.E., *Vice Chair*
City of Brookfield

David Lee, P.E., *Secretary, Treasurer*
We Energies

Don Berghammer, P.E.
Wisconsin Department of Transportation

Brian Depies
SEH - Yaggy

Sharon Gayan, Wisconsin Department of Natural Resources (non-voting advisor)

Michael G. Hahn, P.E., P.H.
Southeastern Wisconsin Regional Planning Commission

Andy Holschbach
Ozaukee County

Ghassan Korban
City of Milwaukee

Peter McAvoy
UWM School of Freshwater Sciences

Ezra Meyer
Clean Wisconsin

Neil Palmer
Village of Elm Grove

Karen Sands
Milwaukee Metropolitan Sewerage District

Dan Stoffel
Washington County

STAFF

Melissa Ugland, Interim Executive Director

600 East Greenfield Avenue
Milwaukee, WI 53204-2944

(414) 382-1766
swwtwater.org

Ms. Mary Jo Lange
Director of Public Works
City of Cudahy
5050 South Lake Drive
Cudahy, WI 53110

Dear Ms. Lange,

On behalf of Sweet Water – Southeastern Wisconsin Watersheds Trust, Inc., I thank you and the City of Cudahy for your willingness to support Sweet Water's 2015 Southeastern Wisconsin Storm Water Information and Education Campaign with an investment of $650 this year. This is great news!

This outreach work is designed to satisfy the public information and education requirements of your Wisconsin Department of Natural Resources' NR 216 storm water permit. With the City of Cudahy's support and with grants already received or pledged to us, we hope to have contributions of $45,000 to invest in the 2015 storm water outreach effort.

We will keep you apprised regarding the development of the 2015 outreach campaign. We are gratified that our successes have grown into a multi-year, multi-watershed collaboration.

We greatly appreciate your support of this important campaign. Thank you again.

Sincerely,

Melissa B. Ugland

Melissa Ugland
Interim Executive Director

R.A. Smith National
Beyond Surveying
and Engineering

November 10, 2015

Ms. Mary Jo Lange SENT VIA EMAIL
Director of Public Works / City Engineer
5050 S. Lake Drive
Cudahy, WI 53110

Re: Summary of Illicit Discharge Screenings and Investigations for 2015

Dear Ms. Lange:

R.A. Smith National was contracted to visually inspect 10 outfall locations as part of the City's IDDE Inspection program. Below is an explanation of the procedure we followed during each of the inspections, and a brief summary of the notable results.

## Visual Inspection Procedures

An inspection form was completed for each of the 10 outfall locations. Outfall OC-3 was divided into three separate inspections (A, B & C) because the outfall manhole could not be located, resulting in 12 total inspections. Copies of the completed inspection forms can be seen in Attachment A enclosed with this letter. The inspection form includes the following attributes, which were populated for each inspection site, when appropriate:

- Outfall ID
- Date of Last Rainfall
- Date of Inspection Performed
- Name of Inspector
- Weather Condition
- Ground Condition
- Outlet Type
- Pipe Size
- Pipe Material
- Color of Water
- Turbidity of Water
- Surface Sheen
- Odor of Water
- Flow Estimate
- Pipe Active

Photographs were taken at each of the sites using a white board to identify each photograph by its correct outfall ID. A sample of the flowing water was taken for analysis if present. Each sample was collected in clear plastic bottles, with the outfall ID clearly labeled on each bottle. After all site inspections were complete, the samples were brought to the R.A. Smith National office for testing. The results of the tests are included in this letter on the following page.

## Water Sampling Testing Procedures

A Hach Storm Water Test Kit was used to test the water samples that we collected. Each of the samples were tested for the following, with all test results included on the inspection form mentioned above:

- pH Level
- Total Copper
- Total Phenol
- Total Chlorine
- Detergents Level
- Ammonia Level
- Water Temperature



16745 W. Bluemound Rd., Suite 200 • Brookfield, WI 53005 • (262) 781-1000 • Fax (262) 781-8466
Appleton, WI • Madison, WI • Naperville, IL • Irvine, CA • Pittsburgh, PA • rasmithnational.com

Summary

7 of the 12 inspection sites had water samples taken. Multiple outfall locations had water present, but not actively flowing, so no water samples were taken. The results of the tests performed on the water samples for the 7 test locations are seen in the table below. Note that the permitted limits for each testing parameter are included in the chart below for reference.

| Outfall ID | pH Level (6.0-9.0) | Total Chlorine (<.2 mg/L) | Total Copper (<.1 mg/L) | Total Phenol (<.5 mg/L) | Detergents (<.5 mg/L) | Ammonia (<.1 mg/L) | Water Temperature |
|---|---|---|---|---|---|---|---|
| LM-4 | 8.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 55 |
| LM-5 | 8.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 58 |
| LM-7 | 8.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 64 |
| OC-2 | 8.4 | 0.1 | 0.0 | 0.0 | 0.0 | 0.0 | 54 |
| OC-3A | 8.3 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 56 |
| OC-3B | 8.4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 53 |
| WPC-1 | 8.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 54 |

No further action is required since all of the test results are within the permitted limits.

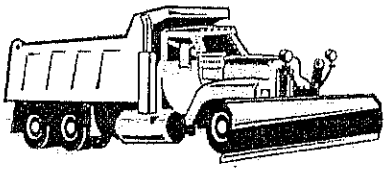
Please let us know if you have any questions on the above.

Sincerely,
R.A. Smith National, Inc.

Chris Stamborski, P.E.
Assistant Director of Municipal Services

c: Ben High, P.E. – Project Engineer

H:\1150476\Doc\EL151109Lange 2015 IDDE Inspection Summary.docx



# City of Cudahy
# Snow & Ice Control Policy

Updated: 12-04-14
Approved by Board of Public Works: 12-10-14

## GENERAL

The ability to react promptly and decisively to varying winter weather conditions with regard to snow removal and ice control on City streets is recognized to be an important and necessary function of government for the safety and well-being of the public. Application of salt and other corrosive chemicals shall be kept to a minimum to protect Lake Michigan and ultimately the health of the environment including the public. This is a balancing act that needs to be determined by the Director of Public Works during each winter event. The following Policy has been established to provide information for the public and establish guidelines for Public Works staff to follow in order to ensure consistent practices for snow and ice control during winter storm events. The Department's goal is to have all public roadways, parking lots and publically maintained sidewalks passable within a reasonable amount of time after a given winter event. Plowing priorities reflect a commitment to insure that key roads are kept open to serve critical facilities. Each decision to mobilize City forces for the clearing and control of snow and ice is a judgment call based on the particular weather conditions combined with past experience along with the resources available at the time, and therefore may not adhere strictly to this general policy.

## BACKGROUND

The City of Cudahy maintains approximately 55.6 centerline miles of street (173 lane miles), 22.3 miles of alley, 9 public parking lots and 4.2 miles of public sidewalks. Snow and ice control is accomplished with 14 public works units that maintained streets and alleys. Snow maintenance of public parking lots and sidewalks is contracted out. In order to reasonably meet the public's expectations the following Policy will apply:

## READINESS

The DPW Superintendent is normally in charge with the supervisory duty to see that all equipment and personnel are ready for winter street maintenance and that sufficient quantities of salt and de-icing material are available.

- Prior to May 1st of each year the DPW Superintendent shall enter into a State bid contract for road salt purchase. Road salt purchase shall be based on the past season's surplus (what remains in the salt shed) and the average salt usage over the past 5 years.
- In late September, the Department shall conduct a behind the wheel refresher plow agility course as part of the "Annual Driver's Training Program".
- Prior to September 15th all deicing equipment, spreaders, ect shall be calibrated.

- Prior to November 1st the DPW Superintendent shall have the City's salt shed filled
- Prior to November 15th, the DPW Superintendent shall assign personnel to a plow route. Personnel shall be assigned based on skill level, difficulty of route, and ability to use a given piece of equipment safely and efficiently. The DPW Superintendent shall meet with the crew and go over the routes and assignments along with the classroom portion of the "Driver's Annual Training Program".
- Prior to December 1st, all DPW employees assigned to a route should check out his/her route and become acquainted with it. Each employee should report any road obstacles such as high manholes to the DPW foreman for temporary ramping.
- Prior to December 1st the Cudahy Police Department shall establish a procedure and enforce the overnight parking regulations.
- Prior to November 15th the DPW Superintendent shall verify that the head mechanic checked all equipment, mounted spreaders and tested said spreaders. All trucks, snow blowers, loaders and any equipment used for snow and ice control shall be in proper working order prior to November 15th and shall remain in good working order as much as practical throughout the winter season. After mounting and checking, the spreaders may be removed but should be placed in a ready-to-mount position along with plows.

## ROAD SALT (DE-ICING MATERIAL) APPLICATION

Because of environmental requirements/concerns and economical restraints and the close proximity to the shores of Lake Michigan, it is not the City's intent to provide "bare pavement" driving conditions at all times and at all locations during the winter season. City wide application of road salt will generally be done, however, salt applications will be held to a minimum, as determined by the Director of Public Works based on the type of storm, roadway conditions, temperature, effectiveness of application and seasonal reserves.

Salt shall be applied to local and collector roadways as follows: 150 'from the intersection of another street as the unit approaches the intersection and through the intersection. On streets where the intersecting street is more that 600' apart, the unit should apply salt to a mid-block section, 100' in length. This means that the City does not apply salt for the full length of the roadway & width.

Areas deemed to be more hazardous, such as arterial roadways, hills, curves, railroad crossings, controlled intersections and the portion of the street bordering the main entrance to a public school will be given salt applications in an attempt to reach a "bare pavement" condition.

A liquid de-icing solution such as Calcium Chloride to aid with the effectiveness of the salt shall be utilized when air temperatures and/or pavement temperatures warrant. Use of accelerants shall be kept to a minimum as these products are very corrosive to the environment.

It is ultimately the responsibility of the motor vehicle operator to use care and common sense while driving on City streets when snow or ice conditions exist.

## CURB TO CURB

The City does not have a curb to curb policy. The Department of Public Works will try to plow curb to curb where and when practical. Due to the proximity of the public sidewalk and the lack of snow storage area on the parkway (area between the curb and sidewalk) the decision not to plow curb to curb will be made by the Director of Public Works. The City's plowing equipment is not designed to push snow outward and upward. The plowing equipment has been designed to push snow downward to protect pedestrians from injury due to flying snow, reduce damage to buildings and parked vehicles and decrease the amount of snow placed on the public sidewalk. Given this, it becomes very difficult to plow snow up against the curb or onto parkways during heavy snow events.

## ROUTES – SALT

City is divided into three salting routes. DPW Superintendent dispatches three salt trucks to the following routes. Route maps included at end of policy text.

East Side – Mains
West Side – Mains
East-West Streets

## ROUTES – SNOW PLOWING

City is divided into 7 plowing routes. 5 of the routes are streets with two units each, one is an alley route where the loader with a V plow is used and the last route is the Utility route where the one ton and/or loader are used. The utility route includes cul-de-sacs, narrow streets , medians and turn lanes. Route maps included at end of policy text

## PRIORITY

Priority 1 – Arterials & Major Collectors
(these roadways will get continuous salt)
Pennsylvania
Lake Dr.
College Ave – Packard to Lake Dr.
Packard
Nicholson
Whitnall/Ladish
Grange
Ramsey
Barnard
KK

Priority 2 – Roadways in front of Public Schools
City Hall & Fire Stations
(these streets will get continuous salt and will be done before 7:00 a.m.)
Salting & plowing should not be done during school arrival or school departure.

Priority 3 Secondary Roadways (intermitten salt)
Priority 4 Alleys (no salt)
Priority 5 Parking Lots (low salt)
Priority 6 Sidewalks (low salt)

## 16 HOURS MAXIMUM

In and effort to protect the public and the City's DPW staff against harm, the Common Council accepted a policy in 2011 requiring an 8 hour rest period for the DPW staff after 16 hours working. This policy of 16 hours max followed by 8 hours of rest was initiated based on the acceptable practices of other statewide agencies and our insurance carrier. The Department will make every effort to abide by the requirement however, there may be an extreme event where following the requirement could put the public safety at a greater risk than following the requirement. When these conditions warrant such a decision, the Director of Public Works, Mayor, Police Chief and Public Works Superintendent shall all be involved in the decision.

## PROCEDURE

### Notification of Road Conditions

Normal Working Hours - Street conditions will be monitored during the Department of Public Works normal working hours (7:00 a.m. to 3:00 p.m.) by the DPW Superintendent or his/her designee.

Non-Working Hours – During non-working hours the Cudahy Police Department will monitor changing weather conditions and will promptly notify the DPW Superintendent or his/her designee of icy conditions or snow accumulation causing slippery conditions.

Notification Order: (last updated December 2014)

| | |
|---|---|
| Scott Rewolinski, Utility Foreman | Cell (414) 810-9724 |
| Mary Jo Lange, Public Works Director | Cell (414) 405-5563<br>Home (262) 789-0694 |

Depending on the severity of the situation an appropriate number of trucks (minimum 3) will be dispatched to begin salting operations.

### Standard Ice Control & Snow Plowing Procedures

- The DPW Superintendent shall, after being notified by the Police Department and reviewing the necessity for ice control or plowing, call by telephone the necessary personnel and give them instructions. If the assigned route personnel are not available, alternates from DPW and the Water Utility shall be called in order to provide the minimum coverage per route.

  For Salting – minimum is 3 units

  For Plowing – a salting operation will go to plowing after an accumulation of 1.5". Minimum plowing operation 12 units, Full scale is 14.

- The City personnel normally involved in snow plowing and ice control operations includes the DPW Superintendent, mechanic and DPW personnel (non-collectors). Those individuals who are normally not required to be available but are considered secondary alternates are the water utility distribution workers and garbage collectors. Garbage collectors are required to be available Thursday evening through Sunday evening.

- Crews will begin salting and/or plowing based on priority listing.

- If a snowstorm begins in the late afternoon or early evening, the main arterial streets will be kept open and citywide plowing/salting operations will be started later in the evening when traffic volumes have decreased.

- Snowplowing procedures in the downtown business district will vary depending on the amount of snow accumulations:

  The downtown district is as follows:
  - Packard Ave – Plankinton Avenue to Holmes
  - Side streets off Packard between Plankinton & Holmes from the alley just east of Packard to alley just west of.
  - Library Drive – Packard to RR tracks
  - Layton Ave. – Nicholson to alley just east of Packard.

  - After a heavy snowfall, snow removal will usually be done in two phases: snow will be plowed near the curb but not onto the sidewalk. During night-time hours (10: p.m. to 7:00 a.m.) when weather conditions and manpower needs permit, the plowed snow will be loaded onto trucks and hauled out of the area. No guarantee is made that snow will be removed within a specific time period.

  - A lighter snowfall ( 1" to 6") will usually be plowed to the curb. Successive plowings of lighter snowfalls may result in sufficient accumulations next to the curb to warrant removal. In this case, the snow will be hauled away in the same manner as with a heavy snowfall.

- It is impossible to prevent snow from being pushed into driveways when the streets are plowed. Due to limited parking restriction and enforcement, the Department of Public Works needs to make several passes down a street over a several day period in order to get the snow to the curb. Failure to get the snow to the curb can result in narrowing of the roadways and an increase of flooding potential when the snow melts.

- In order to avoid damage to the curb-side mail boxes, snowplow trucks must keep a safe distance away. It is expected that property owners will have to clear around mailboxes.

- The City DPW will not remove snow from cross-walk radiuses and handicap ramps. This is the responsibility of the abutting property owners.

- The City DPW will remove snow from bus stops.

- The City DPW will not remove snow from fire hydrants as this is the responsibility of the fire department.

## SNOW EMERGENCY PROCEDURE

The purpose of a snow emergency is to enable the Department of Public Works to clear snow as practically as possible to the curb or road edge following a heavy snow event without the intrusion of parked vehicles or other barriers within the roadway.

In an event of a major snowstorm or other weather conditions which impair the movement of public safety, medical or other essential service vehicles, a snow emergency will be declared by the Mayor or Police Chief. The snow emergency shall be in effect until the streets have been made reasonably safe for public travel.

Due to limited off street parking the snow emergency limits traffic to one side. The snow emergency states that no person shall park any vehicle or load or unload any merchandise, freight, truck or vehicle on the incorrect side of any street within the City of Cudahy during the period designated as a snow emergency. The correct side of the street shall be designated during the snow emergency. Declaration of a snow emergency means that all vehicles need to be parked on the designated side (one-side) only during the period specified. A snow emergency may last 48 hours with alternate side parking for each of the 24 hours designated.

If a snow emergency were to be called the public service announcement would read: "City of Cudahy Snow Emergency" – From 10:00 p.m February 24 to 10:00 p.m. February 25 all cars must be parked on the odd # side of the street. From 10:00 p.m. February 25 to 10:00 a.m. February 26 all vehicles must be parked on the even # side of the street.

Public notice of a snow emergency will be given to the following media sources and posted on the City's website:

Radio: WTMJ, WISN
TV: Channels 4, 6, 12 & 58.

## SIDEWALKS

The City ordinance requires abutting property owners to clear and keep free of ice and snow sidewalks that abut the property. City owned sidewalks need to be cleared following the ordinance. Currently City sidewalks are done by a contractor hired by the City.

- The City DPW will not remove snow from cross-walk radiuses and handicap ramps. This is the responsibility of the abutting property owners.
- The City DPW will remove snow from bus stops.

# DPW Snow & Ice Control History

*City of Cudahy*

| Season | Weather Description | First day salting | # of salting events | First day plowing | # of plowing events | Road Salt Usage on Street (tons) | Avg Application Rate # per |
|---|---|---|---|---|---|---|---|
| 2015-2016 | Below Average | 21-Nov | 19 | 21-Nov | 10 | 500 | 74.16 |
| 2014-2015 | dry winter less accumulation, | 19-Nov | 23 | 8-Dec | 8 | 800 | 98.2 |
| 2013-2014 | Very cold winter - frost depth 5', State & others ran out of salt, 90 water breaks requiring salting - Cudahy had 200 tons left in reserve | 22-Nov | 54 | 8-Dec | 14 | 2199 | 118 |
| Major calibrated of salters fall | | | | | | | |
| 2012-2013 | Lots of snow in Dec & March | 8-Dec | 28 | 9-Dec | 13 | 1900 | 149 |
| 2011-2012 | warmer winter | 1-Dec | 22 | 5-Dec | 11 | 1400 | 182 |
| 2010-2011 | Average to snowy | 24-Nov | 31 | 4-Dec | 15 | 2000 | 190 |
| 2009-2010 | Blizzard Feb dumped 30" in 2 days, State & City ran out of salt sand applied to secondary roadways & alleys | 25-Nov | 26 | 25-Nov | 14 | 2400<br>117 | 210 |

**John Hohenfeldt**

**Mayor, City of Cudahy**

TO: Honorable Members of the Common Council
RE: Report to the Common Council, Neighborhood Loan Program

Annual Report to the Common Council

Dear Honorable Members of the Common Council:

The Common Council and CDA authorized the utilization of $200,000 from Fund #105 TIF 1 Fund Balance for the purpose of the implementation of the program. The maximum amount of loans was set at $20,000 per loan for Duplex Conversions and Attic Improvement Loans. Those approvals were given in late 2013.

Based on required changes to the Neighborhood Loan Program manual, the changes were made again approved by the Common Council and Community Development Authority on December 2, 2014 and December 3, 2014. A copy of the manual is attached to this memo.

The goal of the program is to get duplex properties converted from Duplexes to single family home owner occupied properties, and allow for the conversion of attic space into livable using space on single family homes.

To date, several training programs have been conducted with area real estate agents and companies to spur along potential applications. In addition, North Shore Bank, our partner has also worked on attempts to get prospective clients into the program. Employees within the City Inspection Department have also been trained on the program and provide information to potential clients.


Office of the Mayor. City Hall, 5050 South Lake Drive, P.O. Box 100510, Cudahy, WI 53110
(414)769-2222 Fax (414) 769-2257 jhohenfeldt@ci.cudahy.wi.us

Since the last report provided to the Common Council from December 2015, there have been no applications processed, however from that time period, we have reviewed two potential applications. Unfortunately, due to financial considerations, the candidates did not meet the required financial requirements of the program.

We continue to market efforts on this program, and have once again placed a flier page within our city newsletter. While this program was modeled off a program in the Village of Shorewood, I remind the Council that it took several years before the program in Shorewood took off, and we expect the same here in Cudahy.

Future reports will be provided to the Common Council.

Respectfully submitted,

John R. Hohenfeldt
Mayor
05/03/2016

Attachment: Program Loan Manual


Office of the Mayor. City Hall, 5050 South Lake Drive, P.O. Box 100510, Cudahy, WI 53110
(414)769-2222 Fax (414) 769-2257 jhohenfeldt@ci.cudahy.wi.us

Mayor Update

**John Hohenfeldt**

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RE: Report to the Common Council, Neighborhood Loan Program

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Respectfully submitted,

John R. Hohenfeldt
Mayor
05/03/2016

Attachment: Program Loan Manual

"Generations of Pride"
Office of the Mayor. City Hall, 5050 South Lake Drive, P.O. Box 100510, Cudahy, WI 53110
(414)769-2222 Fax (414) 769-2257 jhohenfeldt@ci.cudahy.wi.us

# City of Cudahy Neighborhood Loan Program Manual

(Revision B dated 02/24/2015)

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City of Cudahy
NEIGHBORHOOD IMPROVEMENT LOAN PROGRAM MANUAL

HOME IMPROVEMENT LOANS:
Duplex Conversion Loans, Attic Improvement Loans

## 1. PROGRAM ADMINISTRATION

### A. BACKGROUND

The City of Cudahy has compiled various reports and information that address the cities neighborhoods, looking at the mix and condition of its housing stock and surrounding quality of life factors. These reports and information and an understanding of Cudahy's housing conditions, support the need for proactive programs that serve as a catalyst for enhancing Cudahy's aging housing stock, increasing the rate of owner-occupied housing units, and increasing the number of housing units with three or more bedrooms in Cudahy.

This Neighborhood Improvement Loan Program Manual has been modeled off a similar program located in Shorewood, Wisconsin. The City of Cudahy gratefully acknowledges the Village of Shorewood and their staff for their assistance in the explanation of their program and assistance in the preparation of the implementation of a program in Cudahy Wisconsin.

A Neighborhood Improvement Loan Program (the program) has been established offering home improvement loans for attic improvements and conversions of a two-family dwelling to a single-family. Loans are for one- and two- family dwellings.

## B. PROGRAM RULES

The Community Development Authority shall have administrative oversight of the Program as the Cities Housing Authority. Program administration will be provided by the City of Cudahy and Community Development authority Shared Staff.

Preliminary eligibility based upon preliminary loan applications shall be processed, but not approved, by the agreed upon bank Program Administrator. The Planning and Zoning Department and City Treasurer's Staff appointee shall further verify eligibility, initiating the underwriting process following approved inspections for the home improvement loans.

City of Cudahy and Community Development Authority staff shall provide monthly updates to the Common Council, and an annual report to the first regular meeting of the Common Council held in May of each year. A program evaluation shall also be completed when the total programs funds have diminished to $100,000. The Planning and Zoning supervisor may temporarily suspend acceptance of applications to seek clarification from the Common Council as needed.

The program shall function as an interim program for 24 months upon full program approval by the Common Council. All repaid loan funds received during the 24 month period shall revolve back into the original fund to be redistributed.

## C. PROGRAM OBJECTIVE

The primary objectives of this program are to:

1. Increase the number of housing units with three or more bedrooms.
2. Maintain and increase the number of owner-occupied housing units.
3. Eliminate housing conditions that are detrimental to public health, safety and welfare.
4. Converse the existing housing stock.

The intent of the home improvement loan is for funding repairs and improvements to properties where it would otherwise not be possible.

## D. RECORDS

The Planning and Zoning Department shall maintain records of housing, loan activities, including loan applications and related documents. All personal finance information will be maintained as confidential records except those records subject to Wisconsin Open Record Law.

Each project file will contain (if applicable):

| | |
|---|---|
| A completed loan application form | Program Administrator |
| Written Application | Program Administrator |
| Fax Form | Program Administrator |
| Evidence of fair market value of home (Tax Bill or Appraisal within one year) | Program Administrator |
| Property inspection reports (before and after) | City |
| Accepted bid by bonded and insured contractor(s) | Applicant |
| Contractor Work Completion Agreement | City |
| Change order requests in writing | Applicant |
| Contractor Payment Requests | City |
| Check Copies | City |
| Contractor Termination form | City |
| Annual Ownership Verification | City |

| Lending Related Documents | |
|---|---|
| A Notice of Right of Recision (3 day refusal) | City |
| A Truth-In Lending Disclosure Statement | Program Administrator |
| Copy of Mortgage Note & Recorded Mortgage | Program Administrator |
| Residential checklist | Program Administrator |
| Authorization to Terms and Condition of Loan | Program Administrator/Branch |
| Insurance Notification (Signed Agreement) | Program Administrator |
| Transunion Credit Report | City |

## E. PROGRAM AREA

The program area is the entire City of Cudahy.

## F. OUTREACH

Information regarding the various housing programs will be made available throughout the community. The Program Administrator and City Staff will monitor the need for advertising.

## II. TYPES OF LOAN AVAILABLE:

We will offer two types of loans:

### A. DUPLEX CONVERSION LOANS AND ATTIC IMPROVEMENT LOANS

1. Maximum loan amount of $20,000 for Duplex Conversions, and maximum of $20,000 for Attic Improvement Loans.
2. Loan repayment shall be made in accordance with Section VIII B subject, however, to earlier repayment if (a) the housing unit ceases to be the borrower's principal place of residence; or (b) the property is sold; or (c) the property is refinanced. At the occurrence of any of these events, repayment will become due in full. One spousal transfer will be allowed at continued terms. If property transfers to heirs, repayment is not accelerated if: a) the property's equalized value remains below program eligibility limits at the time of the loan transfer, and b) if the heir resides in the mortgaged dwelling as his or her principal residence.
3. The Planning and Zoning Department shall be given written notice within 30 days of change of ownership or change in occupancy. Failure to provide such notice shall require full repayment for City loan amount and all incurred loan closing costs.
4. A lien will be taken in the name of the city of Cudahy against the property in the amount of the loan to ensure repayment of the loan. If financing needed, a HUD1 statement must be provided and list the City of Cudahy and all future lien holders. The note will contain the terms and conditions outlined in this manual required for the type of loan being obtained

    a) A mortgage will be required of the borrower for a duplex conversion or attic improvement loan as security for the loan. The note and mortgage will require: that the mortgagor have title to the property; that no fixtures may be removed and a grant of a security interest to the City in all fixtures ( or a specific schedule of fixtures); mortgagor to pay all taxes and assessments when due; in the event of default, allows the City to declare the entire balance due and seek foreclosure and collect all costs and expenses including but not limited to reasonable attorneys fees and in event of foreclosure, such costs to be added to the judgment; as additional security upon or after a default, consent to appointment of a receiver of the mortgaged property and all rents for the mortgaged property are assigned to the City; an environmental warranty shall be provided to the City; and if applicable require a statement that the note and mortgage were incurred in the interest of the mortgager's marriage or family. This is a summary of some of the terms of the mortgage. The actual terms of the mortgage shall govern.

5. Prior to rehabilitation work, each building rehabilitated with loan proceeds shall be insured by the property owner against loss by fire and other perils, in an amount approved by the City.
6. The property cannot be scheduled for acquisition or demolition.

## III. ELIGIBILITY REQUIREMENTS

Eligibility is determined in two phases for home improvement loans. Initial eligibility verification is performed by the Program Administrator determining dwelling type, property values, home ownership, occupancy loan-to-value ratio and debt-to-income ratio. Following preliminary verification, the City will pull credit and a City building inspector reviews contactor bids submitted by the homeowner and inspects the property for eligible work. The Chief Inspector or his designee shall inspect the premises before any bids are solicited. The Program Administrator is notified by City staff if work is approved or not approved.

### A. PRELINIARY ELIGIBILITY APPROVAL

1. Duplex Conversion, multifamily non-conforming, and Attic Improvement Loans must be owner-occupied housing.
2. Qualifying properties are based on maximum value of the property except for Duplex Conversion Loans.

a. The maximum value for single family dwellings must be below the most current 12 month average price of a three-bedroom single family dwelling in Cudahy, determined using fair market value.
b. The maximum property value for two-family dwellings must be below the most current 12 month average purchase price of a two-family dwelling in Cudahy, determined using the fair market value. There are no value limits for Duplex Conversion Loans.

3. Qualified properties must be one or two-family dwellings, multifamily non-conforming converted to owner occupied single family or duplex owner occupied.

## B. ADDITIONAL ELIGIBILITY REQUIREMENTS

1. The applicant must be legally able to mortgage, pledge or assign equitable title to the property to the City of Cudahy, as required by the loan security provisions as set forth in this manual.
2. Property taxes must be paid up to date before any home improvement work can begin.
3. For home improvement loans, a letter report shall be obtained to provide evidence of title and the amounts of mortgages or liens on the property. The Program Administrator shall review the evidence of title and the mortgage and lien amounts to determine if the title is proper and that there is sufficient mortgage-free investment by the owner to ensure payment of the loan.
4. Loans shall not be approved if the total of the existing indebtedness in the property plus the total value of the loan to be provided would exceed 100 percent of the property's fair market values.
5. To be eligible for home improvement loans, a property must be a permitted and / or conforming use under the City's zoning ordinances and located within the limits of the City.

## C. ELIGIBLE WORK FOR HOME IMPROVEMENT LOANS:

Following the determination of an applicant's eligibility for the Program, the Planning and Zoning Department staff will conduct a preliminary inspection of the subject property. Specific home improvements could include:

1. Duplex Conversion Loan

Building improvements must result in a dwelling classified as a single-family.

a. Eligible Work.

Electrical or plumbing
Installation or modification of interior stairs
Necessary work on load-bearing or partition wall changes
Structural access changes
Requires removal of second utility meters and exterior doors.

When completed, letter will be required from the home owner that the facility is now single family, requesting the city to recognize as such. This letter, upon receipt, will be distributed by city staff to the Assessor, Clerk/Treasurer, and utilities.

b. Ineligible Work

All work not directly necessary for a conversion, determined by the Building Inspector

2. Attic Improvement Loan

All work must contribute to new habitable space

a. Eligible work

Weatherization and insulation
Electrical or plumbing
Installation or modification of interior stairs
Necessary work on load-bearing or partition wall changes
Structural wall or roof-line changes
Upper level window additions
Access changes

b. Ineligible Work

Purchase, installation or repair of furnishings including appliances
Addition of any wall opening that is not deemed necessary as a part of required illumination and fire code requirements.
All work not directly related to attic improvements as determined by the Building Inspector.

All improvements must be attached to the property and permanent in nature. All rehabilitation work must comply with applicable codes of the City of Cudahy. NOTE: It is the property owner's responsibility to ensure the proper building permits are issued prior to work commencing.

## IV. APPLICATION PROCEDURES

Property owners interested in obtaining a home improvement loan may obtain application forms and information concerning the Program from the Program Administrator or from the Planning and Zoning Department staff. Applications are taken Monday through Friday, 7:30 am – 4:30 p.m. Loan applications and information may be mailed upon request. It is anticipated that the hours of operation of the Program Administrator will be Monday thru Friday 9:00 am to 5:00 pm and Saturday 9:00 am to noon.

## A. LOAN APPLICATION

Each prospective applicant who expresses an interest in participation in the Program will make an appointment with the Program Administrator. The prospective applicant will be informed of the specific information needed at the initial interview. During the initial interview, The Program will be explained and the prospective applicant will be furnished with written information concerning the requirements for home improvement loans. Upon request the applicant will also be given a copy of the Neighborhood Improvement Program Loan Manual from the City of Cudahy which explains program eligibility.

The Program Administrator/Branch will assist property owners as necessary in completing the application. The property owner shall submit the application and supporting information to the Program Administrator. All personal financial information shall be kept confidential. The prospective applicant will authorize requests for financial verification up to and including income, assets, outstanding liabilities and mortgage balances and employment.

No work undertaken, whether completed or incomplete, no materials ordered, and no contracts entered into prior to the approval of the loan application will be eligible for payment.

Elected officials are not eligible to receive loans through the program either for themselves, or members of their family. For the purposes of the Cudahy housing program "family" means:

Spouse
Fiancée Fiancé
Children and Children in Law
Brothers and Brothers in Law
Sisters and Sisters in Law
Parents and Parents in Law
Anyone who receives more than 50% of their support from the program (e.g. adopted child, foster child)

## B. VERIFICATION OF INFORMATION

After the initial review has been held, the Program Administrator will verify the information provided regarding the applicant's current fair market value of the home except for Duplex Conversion loan applications. Initial verification of fair market value and preliminary eligibility will be determined prior to an initial property inspection. Preliminary eligibility verifies credit worthiness, loan-to-value and debt-to income ratios.

## C. PROPERTY INSPECTION for Duplex Conversion ad Attic Improvement Loans

1. The applicant must submit two contractor bids of the proposed work within 60 days after preliminary loan approval from the Program Administrator. Bids will not be accepted for work completed by applicant(s) who may be a licensed contractor.
2. The applicant will arrange with the Planning and Zoning Department staff for an inspection to be made of the property for which the loan is being sought. The two contractor bids shall be submitted to the Planning & Zoning Department before an inspection is performed.
3. On the basis of the inspection, made jointly by the staff and the applicant, an inspection report and work write-up will be prepared by City staff in accordance with the guidelines for eligible work activities set forth in this manual. The inspection report and work write-up will also identify code violations and other deficiencies which may be eligible under the Program and improvements which the applicant wishes to undertake.
4. After satisfactory bid and work proposals have been obtained, an agreement will be reached between the staff and the applicant as to the extent of the rehabilitation work required and / or proposed to be performed.
5. Loan recipients will be required to pay all permit and inspection fees necessary for the approved work. Any processing or loan fees charged to the City by the Program Administrator shall be reimbursed to the City by the loan applicant. The list of fees shall be provided to the applicant, current at the time of loan application. The fees due shall be paid to the City of Cudahy at the time the loan transaction is closed. If the applicant closes on the loan and fails to perform the project, the City shall be paid back all closing costs and associated fees applicable to the processing of the loan. The fees may be paid up front to the City of Cudahy or from the loan proceeds.

## D. PRIORITY SYSTEM

It is the City's intent to approve and issue loans on a first come, first served basis. When current funds are not available, additional applications will be processed on the basis of the time they were received. All other eligibility requirements must be met. The City will be the location of record for the official waiting list for available funds.

## E. LOAN DECISIONS AND ADMINISTRATION

1. Following preliminary loan application approval and property inspection, the Program Administrator is authorized to process new loan and subordination requests under the following circumstances:

a. Applicant property fair market value is within the maximum limits in effect at the time of request to qualify for loan.
b. The mortgaged property value is sufficient to protect the interest of the City.
c. Loans and requests meet the requirements of this manual.

2. Where it has been determined by the City that a loan applicant is related to or has a close personal relationship with a City staff member within the Planning and Zoning Department, the City Manager shall review file information and give final approval prior to initiating the underwriting process.
3. The City makes all credit decisions and loan approvals. The Program Administrator is a processor and is not responsible for making credit decisions or loan approvals or denials.

## F. NOTICE OF APPROVAL OR REJECTION

1. Notification of loan approval or rejection will be provided to the applicant in writing by the City. The Program Administrator will be supplied an explanation by the City Chief Inspector for applications rejected following a property inspection for home improvement loans.
2. All loans given within the guidelines of this manual (and supporting documents) will be reported to the Common Council on a quarterly basis.
3. Applications that have been denied by the Planning and Zoning Department staff solely for work determined as ineligible for home improvement loans may modify the project scope and resubmit two bids within 15 days of determination, not to exceed predetermined loan limits. The application will maintain its loan order under eligibility determination from the City staff is made.

# V. LOAN UNDERWRITING GUIDELINES

General loan criteria:

1. Residence

Stable residence is important. Postal boxes, general delivery, hotel and motel addresses are not acceptable.

2. Employment and Income

Continuity of employment is important. Stable employment with the same employer is preferred. A change of employment is acceptable if for advancement and in the same field. Self-employed applicants should be in business for a minimum of two years.

3. Debt Ratio

The total monthly obligations, including the new monthly payment, should not exceed 43% of gross income.

4. Credit History

A credit report will be obtained and reviewed in conjunction with the underwriting of the loan. To the extent permitted under the Equal Credit Opportunity Act and based upon the provisions of the Wisconsin Marital Property Law, the credit report and credit history of a nonapplicant's spouse may also be obtained and reviewed. In general, the credit report should reflect a pattern of responsible and satisfactory use of credit, determined by the City. Final credit decisions will be made by the City staff.

The Program Administrator does not have any minimum score requirements. Applicants for credit are individually reviewed. Home Equity Line of Credit payments are calculated using a 12% rate amortized for 180 months. The Program Administrator will not originate a mortgage behind a negatively amortizing first mortgage. In addition the property shall not exceed 100% loan-to-value ratio including the city loan.

## VI. SUBORDINATION

The City may be in first, second, or third Lien Mortgage position. The City will not subordinate its position unless a loan is taken in tandem with the loan program, the City will subordinate to bank. If the bank loan is taken subsequent to the program, the City will not subordinate.

## VII. CONTRACTING HOME IMPROVEMENT LOANS

### A. WORK COMPLETION AGREEMENT

Contractors must complete an Agreement to Complete Work form provided by the Planning and Zoning Departments to ensure timely completion of project, to be completed at the time building and work permits are required.

### B. HOME IMPROVEMENT CONTRACTS

Home improvement contracts shall be between the property owner and the contractor. The property owner will select the contractor to whom the contract shall be awarded.

### C. WORK PERFORMANCE

All work performed in accordance with all applicable City codes.

### D. CHANGE ORDERS

Changes to the project require prior approval from the Planning and Zoning Department. Change order requests must be submitted in writing to include the property owner and contractor signatures.

### E. CONTRACTOR INSURANCE

The Contractor shall submit to the Planning and Zoning Department proof of insurance prior to starting any work. The policy must have comprehensive general liability insurance with a minimum of $500,000 bodily injury and $500,000 property damage coverage and workers compensation insurance at statutory minimums. This shall be covered and proven during the building permit process.

### F. LIEN WAIVER

Payments to contractors will be paid in full when the City of Cudahy receives lien waivers.

## VIII. DISTRIBUTION OF FUNDS

### A. LOAN CLOSING PROCEDURE

On the date of the loan closing the processing Program Administrator will meet with the applicant to:

1. Review documents involved in the transaction, and
   a. Secure the applicant's signature on the application documents and Authorization to Terms and Conditions of the loan.
   b. Have the applicant sign the Note and Mortgage.
   c. Obtain the applicant's signature on the contractor's Notice to Proceed (City Requirement).
   d. Have applicant sign the Truth in Lending Disclosure Statement.
   e. Have the applicant sign the Notice of Right of Rescission, acknowledging Staff has explained the three-day right of rescission and provided two copies of the same.
   f. Sign other documents as necessary/ applicable
   g. Receive applicants proof for obtaining insurance for the property.

2. The City shall explain the process for obtaining approval of a change order.
3. The City of Cudahy is not requiring early disclosures to the applicant.

### B. LOAN REPAYMENTS

The repayment of this loan shall be over a maximum 10 year period, established from the date of the loan closing. Deferred repayments shall begin at a period beginning 2 years after the closing of the loan. The payment amount shall be at a minimum monthly repayment based on the amount of the total loan and the maximum repayment period. In addition, there shall be no penalty provided to the applicant if the applicant wishes to repay the loan back in its entirety prior to the beginning of repayment requirements or scheduled loan maturity.

For example, on a $20,000 loan, the repayment amount begun at the beginning of the third year would be calculated at the amount of loan outstanding, divided by the number of years to the conclusion of the loan, divided by 12 months. Under this example, the monthly repayment amount required beginning in the 25th month of the loan would be $208.34. This calculation is based on a 8 year pay back,

At the time of sale, refinance or when the property is no longer owner-occupied complete loan repayments are due. The Cities lien position guarantees repayment. The City will not subordinate its position to reduce risk.

The Planning & Zoning Department shall be given written notice of change of ownership or change in occupancy by the loan Applicant. Failure to provide notice shall require repayment of all incurred original loan closing costs.

Annual verifications of owner-occupancy and ownership will be performed by city staff.

### C. PROGRESS PAYMENTS TO CONTRACTOR

1. The Planning & Zoning Department staff shall approve progress payments to the contractor for work satisfactorily completed following all completed rough and final inspections performed by city inspectors, including satisfaction of the property owner. No more than two progress payments shall be made for each loan. The City of Cudahy will allocate payment to the contractor.
2. Each request for progress payments shall be made on a form provided by the City of Cudahy.
3. Each request for progress payments shall contain:

a. The contractor's certification that the work for which the progress payment has been requested has been performed in accordance with the terms of the contract.
b. Certification by the building inspector that necessary inspections have been made and the work has been satisfactorily performed in accordance with the contract.
c. The signature of the applicant denoting approval of the work for which payment is requested.

4. The building inspector shall advise the applicant of any noncompliance in the work or of an incorrect invoice submitted by the contractor if the work completed is not in accordance with the requirements of the contract and accepted contracted bid. The applicant, with the assistance of the building inspector, shall be required to obtain appropriate corrective action from the contractor. No payment shall be made on the contract until the contractor has satisfactorily completed the necessary action.
5. Upon completion of all work, request for final payment shall be made on the same form as required for progress payments and shall contain the same certification and signatures required for such payments. Requests for final payment shall include a release by the contractor, subcontractor and suppliers of all liens, and a copy of each warranty due the owner for the work.

## D. TERMINATION OF HOME IMPROVEMENT CONTRACT

A home improvement contract may be terminated under the following conditions:
1. Poor performance by the contractor and the demonstrated inability to rectify the poor workmanship. The following procedures shall be instituted when negotiating a poor workmanship problem:

a. A meeting shall be held at the job site with the contractors, homeowner, and building inspector to attempt to come to a consensus regarding correction of problems.
b. On the second request for correction, the building inspector shall contact the contractor by certified mail notifying the contractor that the workmanship is still poor specifying the area that need to be addressed to satisfy the contract. The contractor shall be given a 15 day time limit in which to make the required repairs.

4. Causing undue damages to a homeowner's property and the inability and unwillingness to correct the damages.
5. Irreconcilable differences between the contractor and the property owner.
6. The contractor requests to be removed from the contract.
7. The contractor required license(s) has been suspended.

No payments shall be made for work completed that has not been approved by a city building inspector.

## E. CLOSE OUT PROCEDURES

1. The City shall review the project file following close out to determine if all documents have been property executed and are contained in the file.
2. After all disbursements for each individual loan have been made a revised Note is prepared and signed by the applicant and an additional Mortgage signed and recorded if the reimbursement project cost exceed original loan amounts. Loan totals shall be retained by the City and requesting financial institution.

# IX. REUSE OF FUNDS

Funds paid back shall be deposited into the Neighborhood Improvement Loan Program Fund and will be used for housing rehabilitation in a manner consistent with the current Neighborhood Improvement Loan Program Manual.

The Neighborhood Loan Improvement Loan Program Fund shall be audited in the same manner and at the same time as other city funds.

## X. AMENDING THE HOUSING PROCEDURES MANUAL

The Common Council may, at any time, amend the Neighborhood Improvement Loan Program manual.

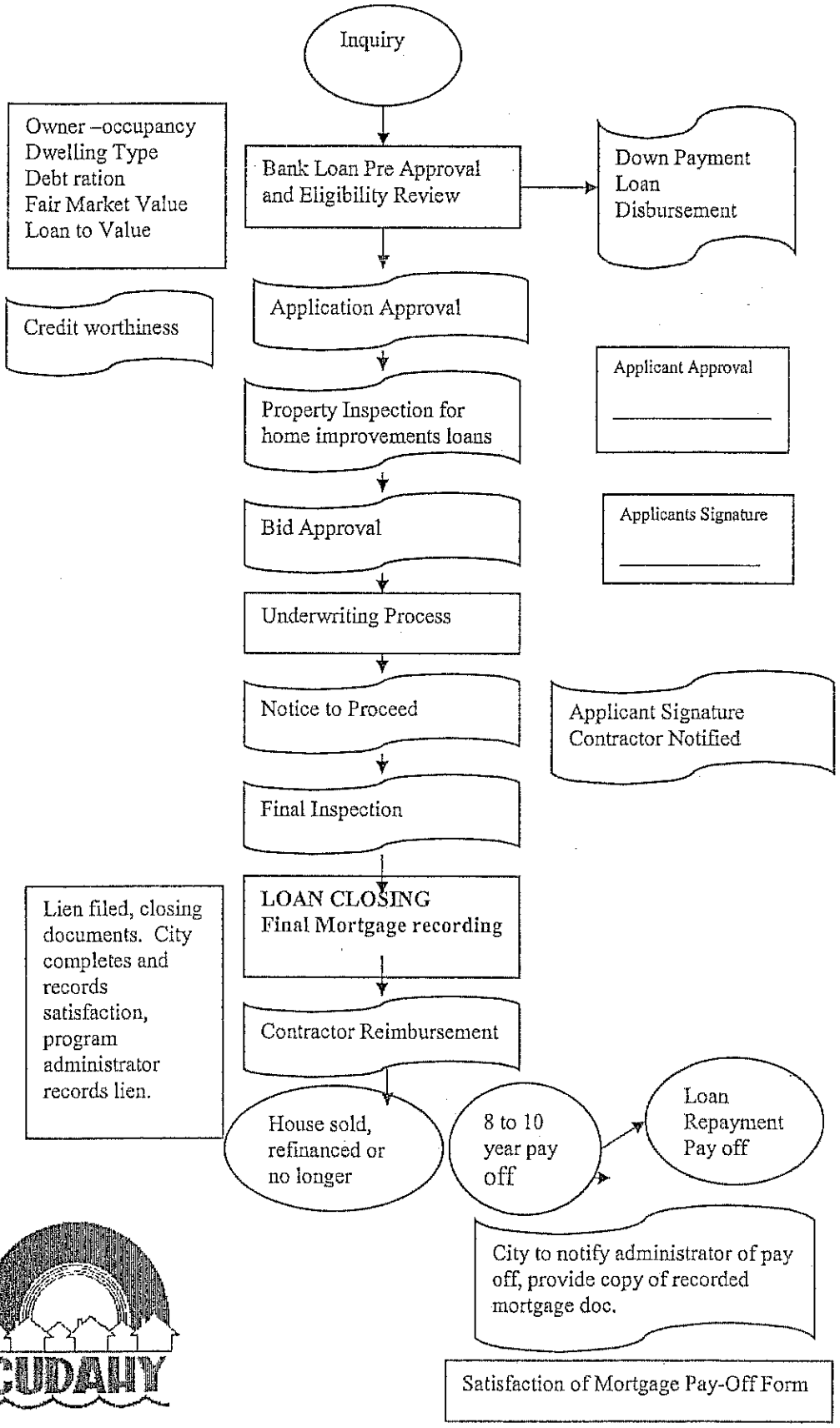
# City of Cudahy Neighborhood Loan Process

## Legend

Loan Applicant Function

Administrator Function

City of Cudahy Function


Inquiry
Owner –occupancy
Dwelling Type
Debt ration
Fair Market Value
Loan to Value
Bank Loan Pre Approval and Eligibility Review
Down Payment Loan Disbursement
Credit worthiness
Application Approval
Applicant Approval
Property Inspection for home improvements loans
Bid Approval
Applicants Signature
Underwriting Process
Notice to Proceed
Applicant Signature Contractor Notified
Final Inspection
Lien filed, closing documents. City completes and records satisfaction, program administrator records lien.
LOAN CLOSING
Final Mortgage recording
Contractor Reimbursement
House sold, refinanced or no longer
8 to 10 year pay off
Loan Repayment Pay off
City to notify administrator of pay off, provide copy of recorded mortgage doc.
Satisfaction of Mortgage Pay-Off Form

RES #1

# RESOLUTION NO. 7026

## A RESOLUTION TRANSFERRING FUNDS FROM THE ASSESSOR AND ASSESSOR SOFTWARE GENERAL FUND BALANCES TO COMPUTER, ELECTION, AND VOTING MACHINES BALANCES IN THE GENERAL FUND EQUITY ACCOUNTS

**WHEREAS,** in the interest of proper appropriations as required by law certain transfer of funds need to be made as between departments.

**NOW, THEREFORE,** the Common Council of the City of Cudahy do Hereby Resolve as follows:

The Clerk-Treasurer is hereby authorized and directed to change the existing city equity accounts by forthwith transferring funds as follows:

**FROM:**

| | | |
|---|---|---|
| Assessor | 101.0000.308.000 | $ 65,082.38 |
| Assessor Software | 101.0000.308.001 | $ 43,494.51 |

**TO:**

| | | |
|---|---|---|
| Computer City Purposes | 101.0000.313.000 | $ 91,676.89 ** |
| Election Reserve | 101.0000.332.000 | $ 6,900.00 |
| Voting Machines | 101.0000.317.000 | $ 10,000.00 |

** With specific allocations to the following listed departments to be utilized specifically for computer / software purposes.

1. City Hall / Common Council $30,000.00
2. Engineering / Public Works $20,000.00
3. Inspection / Economic Development $10,000.00
4. Fire Department $15,000.00
5. Health Department $10,000.00
6. Police Department $ 6,676.89

Introduced at a meeting of the Common Council of the City of Cudahy, held this 3rd day of May 2016.

Introduced by Alderperson _____

Passed and approved this 3rd day of May 2016.

_____

**John Hohenfeldt**, Mayor

Attest:

_____
**Dennis Broderick**, City Clerk

ADOPTED_____
APPROVED_____
PUBLISHED_____

RES #2

# RESOLUTION NO. 7027

## A RESOLUTION TRANSFERRING FUNDS FROM GENERAL FUND TO THE OPEB RESERVE FUND

**WHEREAS,** the Cudahy Common Council adopted a revised financial management plan in January of 2010 and updated in 2015. The plan specifies that a minimum of 10% of any surplus from 2010 to 2014 and 25% of any surplus from 2015 be used to reduce the city's Other Post Employment Benefit Liability.

**WHEREAS,** the Cudahy Common Council recommends setting aside $ 86,729 of the 2010, 2012, 2013, and 2015 budget surplus for the purpose of defraying the cost of OPEB expenditures in future budgets.

**BE IT FURTHER RESOLVED,** that the $ 86,729 from the General Fund Reserve be allocated to the OPEB Reserve Fund, and

**BE IT FURTHER RESOLVED,** that this OPEB Reserve Fund shall be used for OPEB expenditures, and

**BE IT FINALLY RESOLVED that** the disbursement of funds from said OPEB Reserve Fund will be authorized by subsequent resolution.

Introduced at a meeting of the Common Council of the City of Cudahy, held this 3rd day of May 2016.

Introduced by Alderperson _____

Passed and approved this 3rd day of May, 2016.

_____
**John Hohenfeldt**, Mayor

Attest:

_____
**Dennis Broderick**, City Clerk

ADOPTED_____
APPROVED_____
PUBLISHED_____

RES #3

# RESOLUTION NO. 7033

## A Resolution relative to approval of an amendment to Exhibit C of the "Domestic Animal Control Services Agreement" for the Milwaukee Area Domestic Animal Control Commission (MADACC).

**WHEREAS**, all nineteen (19) municipalities in Milwaukee County approved a resolution in 1997 approving the original "Domestic Animal Control Services Agreement" for participation in the Milwaukee Area Domestic Animal Control Commission, and;

**WHEREAS**, the Common Council of the City of Cudahy approved its original participation under said agreement, and;

**WHEREAS**, all nineteen (19) municipalities approved an amendment to the agreement in 2009 to reflect changes to Wisconsin State Statutes and operations, and;

**WHEREAS**, Exhibit C to the agreement defines the scope and extent of services provided by MADACC to member municipalities;

**WHEREAS**, after recent changes to Wisconsin State Statutes, it is necessary to update Exhibit C to the agreement, and;

**WHEREAS**, the MADACC Board of Directors has voted to recommend that this resolution be adopted approving the attached revised Exhibit C.

**NOW THEREFORE BE IT RESOLVED** by the Common Council of the City of Cudahy that the amendment to Exhibit C of the "Domestic Animal Control Services Agreement," as reflected in the attached document which is incorporated herein by reference, is hereby approved.

**BE IT FURTHER RESOLVED** that the proper City officials are hereby authorized and directed to execute said agreement on behalf of the City.

Passed and approved this _____ day of _____, 2016.

_____
**JOHN HOHENFELDT,** Mayor

Attest:

_____
**DENNIS BRODERICK, City Clerk**

Prepared by: **PAUL T. EBERHARDY,** City Attorney
Wis. State Bar No. 1045304

Scope and Extent of Services **EXHIBIT C**

The Milwaukee Area Domestic Animal Control Commission (MADACC will be established with the following service framework to be provided to the municipalities participating in MADACC and their residents:

1. Provide shelter for stray and running-at-large dogs and cats, also safekeeping and quarantine.

   a. Include housing, feeding, veterinary care.

   b. Response to calls for capture and pickup; general vehicular patrol not provided.

   c. Comply with applicable State law with regard to shelter, care and minimum hold requirements, will use euthanasia only as a last resort.

   d. Provide morgue, cold storage, disposal of carcasses.

   e. Submit specimens as required to State Department of Public Health.

   f. Provide euthanasia on customer fee-for-service basis for old, sick, and injured dogs and cats.

   g. Dispose of dead dogs and cats on a customer fee-for-service basis; however, no pick-up service for dead animals.

   h. Provide for, through referral, implanting of computer chips in dogs and cats on a customer fee-for-service basis.

   i. The facility would have hours as follows:

      (1) 64 open hours

      (2) 104 closed hours (available for drop off, response basis for call-in.)

2. Promote Education and Licensing, Marketing (see report of other subcommittee.) Administrative handling and promotions reflecting proactive approach.

3. Provide adoption referral, networking and coordination.

   a. Establish memorandum of understanding/agreements to accept dog and cat animal adoption referrals with:

      (1) Metropolitan area humane societies (e.g. Wisconsin Humane Society, Washington County Humane Society, Waukesha County Humane Society, Racine County Humane Society, Ozaukee County Humane Society, Elmbrook Humane Society, etc. Animal rights groups (e.g. Wisconsin Society for the Prevention of Cruelty to Animals, Wisconsin Animal Protection Society, etc.)

(2) Animal rights groups (e.g. Wisconsin Society for the Prevention of Cruelty to Animals, Wisconsin Animal Protection Society, etc.)

b. Related operating considerations

(1) Encourage patrons to take adoptable dogs and cats directly to Humane Society and Animal Rights groups; does not apply to lost and stray animals.

(2) Establish drop-off charge

(3) Handle other domestic animals as required by law.

(4) Law enforcement investigation of animal abuse complaints to be done by local police departments, unless later determined to be cost and operationally efficient for the facility to assume that responsibility

4. Provide wildlife referral, networking and coordination.

a. Each municipality will be responsible for the capture, handling, and transmittal of wildlife through its health department, police department, or public works department.

b. The facility would provide networking and coordination, as well as referral to private trappers/pest control services.

5. The following services may be referred to private veterinarian and/or other service providers, humane societies, etc.

- Cruelty investigation
- Veterinary treatment and surgery for old, sick and injured animals
- Advocacy and legislative lobbying
- Outreach
- Search and recovery

6. Provide limited adoption service

7. Provide limited veterinary services

Milwaukee Area Domestic Animal Control Commission
3839 W. Burnham St.
West Milwaukee, WI 53215
(414) 649-8640 FAX (414) 763-6234

# MADACC Member Agreement
## Executive Summary

The MADACC Board, at its April 19, 2016 meeting, approved changes to Exhibit C of the MADACC Member Agreement. The revised Agreement has to be unanimously approved by all participating municipalities in order to replace the current agreement. So the revised Agreement has to be submitted to each municipal member with a resolution authorizing approval.

The revisions to the agreement are technical in nature. All of the changes are listed below:

Technical Changes:

- Update section 1(C) due to the recent passage of new state law that changes hold times for some stray animals with language that accurately reflects that MADACC will follow all applicable State Statutes and hold all animals as required.
- Eliminate language in Section 3.a(3) as the Wisconsin Department of Trade and Consumer Protection inspects animal shelters and rescues and MADACC only works with organizations that have been inspected and licensed through the DATCP eliminating the necessity of this function by deleting that line.
- Eliminate duplicative language dealing with the hold times of animals since there are different hold times for different intake times by deleting 3.b(1).

To quickly facilitate this matter, attached please find the redline copy of the original Exhibit C, a clean copy of revised Exhibit C, and a copy of the Resolution that needs to be approved, signed and returned to MADACC.

We would like to have all copies of this resolution signed and returned no later than June 30, 2016.