

MINUTES OF A MEETING OF THE BOARD OF PUBLIC WORKS OF THE CITY
OF CUDAHY, WI TO BE HELD AT THE CUDAHY MUNICIPAL BUILDING,
5050 SOUTH LAKE DRIVE, CUDAHY, WI ON
Monday, April 25, 2016 @ 5:30 PM

ROLL CALL

The Meeting was called to order by Ald Litkowiec at 5:32 p.m. with the following answering “present” to roll call: Ald Hollenbeck, Mr. Lohr, Mr. Clark & Mr. Magestro.

Also Present: DPW Director Mary Jo Lange & DPW Superintendent Scott Rewolinski.
Proper open meeting statement was made at this time.

Approval of the Minutes: Motion made by Lohr seconded by Clark to approve the Minutes of the February 19, 2016 meeting. All voted in favor.

NEW BUSINESS

1. **Discussion & action regarding the appeal of sidewalk snow abatement charges at the following address: 3545 Van Norman.** The property owner was not able to attend the meeting but had a representative there requesting that the item be discussed some other time because the owner was unable to attend. The item was tabled however; the Board instructed the representative that it would be considered at the next Board of Public Works meeting.

2. **Discussion & recommendation for award of the Kirkwood Avenue Reconstruction/Barnard Avenue Extension Project 2016-04 to Lalonde Contractors in the amount of \$ 949,389.60.** Director Lange told the Board that both projects came under budget. The Kirkwood Avenue reconstruction project is an assessable project. An informational meeting was held on March 28th and the public hearing on assessment was held April 6th. The Barnard Avenue project is the extension of Barnard from Sweet Applewood to Nicholson Avenue. It is being done as part of the TID closure. TID funds will be used to pay for the project. The bid for Barnard included an asphalt and a concrete bid. The concrete bid came in very favorable so Lange said that she would recommend going with the concrete roadway. The \$949,389 includes the concrete alternate. Member Lohr made a motion to recommend award of the Kirkwood Avenue Reconstruction /Barnard Avenue Extension Project 2016-04 to Lalonde Contractors in the amount of \$949,389.60 using the concrete pavement for Barnard Avenue. Motion seconded by Hollenbeck. All voted in favor.

3. **Discussion & recommendation for award of the Packard North Sewer & Water Project 2016-02 to Underground Pipeline in the amount of \$ 1,507,543.00.** Director Lange told the Board that the project includes the replacement of all three utilities – water, sanitary sewer and storm sewer between Cudahy & Lunham. The work is being done in advance of the road reconstruction work scheduled for 2017. The sanitary laterals will also be replaced, which requires the property owner to pay their portion of the lateral relay. Lange stated that the department held an informational meeting regarding the project and the assessment on March 29th and a Public Hearing was held on April 6th. The work is scheduled to begin in August. Money has been appropriated in the Utility funds for the project. Clark made the motion to recommend award to Underground Pipeline in the amount of \$1,507,543.00. Lohr seconded – all voted in favor.

4. **Discussion & recommendation for award of the 2016 Asphalt Resurfacing Project 2016-05 to Payne & Dolan in the amount of \$ 337,640.00.** Lange stated that they received 2 bids for the asphalt resurfacing project. Lange showed the Board a map of the streets that made up this year's project. Although Grange from Lake to Packard is scheduled to be reconstructed in 5 to 6 years, this section of Grange will be overlaid due to its extremely poor condition. Moneys were appropriated for this project out of the general operating budget. Member Lohr made a motion to recommend award of the 2016 Asphalt Resurfacing Project 2016-05 to Payne & Dolan in the amount of \$337,640. Seconded by Hollenbeck. Motion carried by all.

5. **Discussion & recommendation to approve a contract with AECOM to provide engineering services in the amount of \$ 1200 for the brownfield cap site inspection & report per DNR requirements for the City owned parcel located at 4757 S. Nicholson Avenue.** Lange instructed the Board that the DNR requires landowners of "capped" sites to send a report about the condition of the property every 5 years. Lange requested approval of a contract with AECOM to provide an inspection and file the necessary paperwork required of DNR. Ald Hollenbeck made a motion to approve a \$1200 contract with AECOM to provide engineering services for 4757 S. Nicholson Ave. Motion seconded by Clark – all voted in favor.

6. **Discussion & approval of the City's proposed street banner.** Lange provided the Board with 4 sample banner displays. The banner would be used throughout the City and in the downtown during non-seasonal periods. The current "purple & yellow-generation of pride" banners are torn and in poor condition. The money for the downtown banners would come out of the TID closure for Packard. One of the banners would only be used in the Downtown (#2) which includes a screen print of the downtown about 80 years ago. It was anticipated that the banner used on Packard would closely match the ones used for the rest of the City. Much discussion took place relative to the fact that the banner did not have a slogan. Lange stated that they could use the slogan that visitor's bureau used "Close to it All" but she would have to get permission from them. Alderman Hollenbeck stated that it should be "The Place to Be". The Board recommended a two sided banner with one side being alternate #1 and the other side being alternate # 2 with the slogan "The Place to Be". Ald Hollenbeck offered to do the artwork for it if Lange could send the drawings to him. Motion made by Lohr seconded by Hollenbeck to recommend a two sided banner with one side being alternate #1 and the other side being alternate # 2 with the slogan "The Place to Be". All voted in favor. A second motion was made by Lohr seconded by Clark to recommend alt # 2 with the screen shots of the old downtown. All voted in favor.

7. **Review & acceptance of the Annual 2015 NR216 Stormwater Compliance Report.** Lange told the board that the DNR & MMSD requires the City to file a Storm Water compliance report annually. Included was a copy of that report. Motion made by Lohr seconded by Hollenbeck to accept the report. All voted in favor.

8. **Update on Drop-Off Operations.** No Action Necessary

9. **Update on the tree trimming & removal project.** No Action Necessary

10. **Update on the DPW plow trucks.** No Action Necessary. Board stepped out of the meeting room to see the new truck parked in the City hall lot.
11. **Update on Projects:** 2016 Project Map , 2016 Road Resurfacing, Packard Avenue – downtown landscaping, Packard Avenue Sewer & Water Relay Project– Cudahy to Lunham, Kirkwood Ave Street Reconstruction – Grange to 500’ n/o Mallory Ave, 2016 Hazardous Sidewalk Project, 3500 block Squire alley reconstruction, 3500 block of Squire parking lot reconstruction, Barnard Avenue street extension- Sweet Applewood Ln to Nicholson Ave.
12. Update on cart change-out. **No Action Necessary**
13. Department of Public Works Newsletter – For information only.

Motion made by Magestro seconded by Lohr to adjourn the meeting. All voted in favor.

Meeting adjourned at 7:36 p.m.