

MINUTES OF A MEETING OF THE BOARD OF PUBLIC WORKS OF THE CITY OF  
CUDAHY, WI TO BE HELD AT THE CUDAHY MUNICIPAL BUILDING,  
5050 SOUTH LAKE DRIVE, CUDAHY, WI ON  
**Monday, October 2, 2017 @ 5:30 PM**

**ROLL CALL**

The Meeting was called to order by Chairman Litkowiec at 5:32 p.m. with the following answering “present” to roll call: Mr. Lohr, Mr. Clark, & Mr. Magestro & Ald Hollenbeck.

Also Present: DPW Director Mary Jo Lange, Scott Rewolinski & Ald Johnson. NOTE: there was a Quorum of the Council.

The proper open meeting statement was made at this time.

Approval of the Minutes: Motion made by Lohr seconded by Magestro to approve the Minutes of the May 22, 2017 meeting. All voted in favor.

**NEW BUSINESS**

1. **Discussion of the 2018 Department of Public Works Budget.** No action was necessary on this item.
2. **Discussion of the 2018 Sanitary Sewer budget & recommendation to Council to increase the sanitary rate for 2018.** Director Lange gave an overview of the Sanitary Sewer Budget and explained that the local volume rate would need to increase from \$.612 per 100 cf to \$.636 per 100 cf. About a 4% increase. The local volume rate is generated based on the amount of water that customers use and then it is used to fund the operational costs of maintaining the sewer system. The operational costs have only increased \$639 from 2017 but revenues are not coming in as projected due to a decrease in water usage. The “annual connection” fee which is based on the # of laterals serving a property is used to offset capital costs. The Department is requesting a \$1.00 increase to maintain a good cash balance in the capital fund so that equipment and smaller rehab projects can be paid for with cash as opposed to borrowing the funds. **Motion made by Lohr seconded by Clark to accept the budget and recommend to Council an increase in the local sewer volume rate of \$.636 per 100cf and the fix rate of \$110.00 per year for the connection fee. All voted in favor.**
3. **Discussion of the 2018 Storm Water budget & recommendation to Council to increase the Storm Water ERU rate.** Director Lange gave an overview of the Storm Water Budget and explained that it was not necessary to raise the Storm Water ERU rate in 2018. **Motion made by Lohr seconded by Clark to accept the budget with no rate increase for 2018. All voted in favor.**
4. **Discussion of the 2018 Recycling budget & recommendation to Council to increase the Recycling cart fee.** Director Lange gave an overview of the Recycling budget and provided information on the use of the Drop-Off site which is funded through the Recycling fund. Lange stated that again in 2018 the Recycling fund will be required to use “cash surplus” set aside for equipment & cart replacement to balance the budget.

The last rate increase was in 2007. Since 2009 the department has been changing how we do business regarding the operations of the Drop-Off site and the elimination of spring yard-waste pick-up after failed attempts to raise the recycling cart fee. In addition the City still has to replace nearly 3000 recycling carts at a cost of \$190,000. It's been 10 years since the rate has changed and Lange has stated that she has no more rabbits to pull out of her hat. The cash balance will not cover the 2018 budget shortage. The option is to raise the rate or shut the Drop-Off site down. Lange stated that the fee necessary to balance the projected costs would be around \$90.00 per cart. **Motion made by Lohr seconded by Magestro to accept the Recycling budget & recommend to Council that the Recycling cart fee be increase to \$90.00 for 2018. All voted in favor.**

5. **Discussion regarding the e-waste program for 2018.** Director Lange informed the Board that they were notified that the e-waste collector may not be back in 2018 due to the conduct of the residents dropping of e-waste. Lange stated that the company's employees took a lot of verbal abuse from residents who were required to pay to dispose of TVs & monitors. This was for information only and it did not require any action.
6. **Department staffing update.** No action was necessary.
7. **Project Updates: Tree Removal, Packard Avenue Street Reconstruction, We-Energies Gas Replacement Project, 2018 Sidewalk Replacement Project, Grange Avenue Sewer & Water Main Replacement Project, DPW Salt Shed.** No action was necessary

Motion made by Lohr seconded by Magestro to adjourn the meeting. All voted in favor.

Meeting adjourned at 6:42 p.m.