

Chief of Police

The Chief of the Cudahy Police Department is Thomas D. Poellot. As the chief administrative officer of the Department, Chief Poellot is responsible for the administration, supervision and management of the Cudahy Police Department. The Chief of Police acts as liaison with the Mayor, City Council and other city departments to ensure cooperation of services. The Chief of Police is responsible for the protection of life and property through the management of all law enforcement services and activities.

Captain

The Captain assists in the development of the Department's strategic plan, goals and objectives and has full administrative responsibility and accountability for the overall operations and activities of the agency. The Captain is in charge of all training objectives within the agency, as well as internal investigations involving agency personnel. It is the Captain's responsibility to assist the Chief of Police with all agency objectives.

Lieutenant

The Lieutenant is responsible for organizing and managing the operational activities of the agency, which includes the management of personnel in assigned sections of the Police Department and to provide responsible technical and administrative assistance to the Chief of Police. Within the general direction of departmental objectives, policy and budgetary guidelines, the Lieutenant exercises considerable independent judgment in directing and managing the daily operations of police services provided by the Police Department.

The Lieutenant's responsibilities include the following:

- Direct work activities and supervise personnel
- Train, mentor and evaluate performance of assigned staff
- Actively seek and apply for grant funding
- Develop and implement departmental policies and procedures
- Enforce disciplinary procedures in accordance with policies and procedures

Patrol Sergeants

The Patrol Sergeants are responsible for supervising Police Department personnel and performing management functions of the Police Department as directed. The Sergeant is responsible for the first-line supervision of police patrol officers including scheduling, approval or denial of overtime, monitoring and evaluating their work, maintaining discipline and assisting with and making recommendations to the budget. The work also involves being a shift supervisor. The Patrol Sergeant may be assigned a beat including taking calls, on occasion, to assist with agency objectives. The Patrol Sergeants are also periodically assigned duties associated with managing special assignments or specific entities within the agency.

Detective Bureau

The Cudahy Police Department currently has three detectives that investigate criminal cases. Detectives are generally charged with investigating crimes, keeping the peace, enforcing the law and providing safety and security in the community. Detectives also augment the patrol force. The Detective Bureau provides leadership, expertise and technological resources to support the patrol division. The Detectives investigate a wide variety of crimes. Examples include death investigations, sexual assaults, robberies, physical abuse of a child, narcotic use and distribution, financial crimes and property crimes. The Detective Bureau has a high level of experience and investigative expertise. Detectives also serve as a liaison between other law enforcement agencies, state and federal, regarding cases of mutual interest.

Patrol Division

Patrol Officers are generally charged with keeping the peace, enforcing the law and providing safety and security in the community. Patrol Officers must exercise independent judgment in the performance of duties, but are responsible to follow orders of the shift commander in accordance with department Policy. Patrol officers are expected to conduct themselves in a professional manner when dealing with others, always keeping in mind the highest principles of police service. They are sworn to safeguard the lives and property of all persons and to protect the constitutional rights of all citizens, never letting their personal feelings interfere with their oath. There are currently 19 patrol officers that operate in this capacity.

Corporals

In 2011, for the first time in the modern era of the Cudahy Police Department, the position of Corporal was added to the organizational structure of the agency. The Corporal position is an assignment and not a promotion. The Corporal acts in the same capacity as a Patrol Officer when the shift Sergeant is present. When needed, typically in the absence of the shift Sergeant, the Corporal acts as the supervisor of the shift. Currently, only the Third Shift within the agency utilizes the Corporal position.

Court Liaison Officers

The Cudahy Police Department has one part-time court liaison officer who serves as a liaison between the Cudahy Police Department and the Milwaukee County and City of Cudahy court systems. This is a sworn position within the Cudahy Police Department. The Court Liaison Officer is responsible for the presentation of police reports and State case files to the Milwaukee County District Attorney's Office for the purposes of review for criminal prosecution. They also act as bailiff in the Cudahy Municipal Court.

Emergency Services Dispatch

To compliment the enforcement aspect of the community we have eight full-time Emergency Services Dispatchers (ESD's). The ESD's have the following responsibilities:

- Take the non-emergency, administrative and 911 calls for the City of Cudahy Police Department
- Dispatch officers to calls for service
- Handle walk-in complaints
- Take payments for fines and warrants
- Dispatch the Cudahy Fire Department to Emergency Medical Service calls and fire calls
- Type police reports and enter warrants into the NCIC/CIB teletype system
- Enter citations into the Computer Aided Dispatch system
- Answer the Crime Stopper's Tip Line
- Update business information within the community

Clerical Division

The Confidential Administrative Secretary to the Chief of Police is responsible for the clerical administrative functions of the Police Department. In addition, the Confidential Administrative Secretary assists all command personnel and the Cudahy Police and Fire Commission with administrative support as needed, helping with administrative functions through preparation of correspondence, appointments and reports.

The Confidential Administrative Secretary:

- Prepares and maintains payroll, sick leave, vacation, comp-time, overtime and family leave records
- Administers a system of employee service records, medical records and various personnel transactions, hiring, promotions and terminations
- Formulates, transcribes and provides feedback in reference to minutes of bargaining sessions to the Personnel Bargaining Committee held with various unions within the City and Police Department
- Prepares the Department's annual budget with the Chief of Police
- Serves as the Police and Fire Commission's Recording Secretary – prepares agendas / minutes for meetings and assists with the paperwork for the creation of eligibility lists and the hiring process of Police Officers and Firefighters
- Supervises two Police Clerks
- Assists in research, layout and data entry of the Department's annual report
- Actively participates in staff meetings, planning meetings, budget preparation and drafting of equipment specifications.

Police Clerks

- Perform background checks for city license applicants
- Process motor vehicle accident reports
- Invoice false alarms
- File and process numerous open records requests
- Gather and compile data for the Uniform Crime Report (UCR)
- Assist dispatchers in handling customers who are making payments for fines, purchasing parking permits or obtaining forms
- Process all cash register transactions
- Assist in setting up pretrial meetings with the City Attorney for parking citations
- Maintain police records of all parking citations and citations for state and municipal charges.

Crime Suppression Unit (CSU)

In February 2008, the Cudahy Police Department established a Crime Suppression Unit (CSU) with the mission of combating drug and gang-related crimes in the City of Cudahy. The unit consists of seven specially-trained and equipped members. Currently, a Detective and a Patrol Sergeant are primarily assigned to the unit and are assisted by various patrol officers, including the K-9 Officers. The Cudahy Police Department maintains a close working relationship with the Milwaukee High Intensity Drug Trafficking Area (HIDTA) and works closely with other local, state and federal agencies.

South Shore Joint Tactical Unit

The Cudahy Police Department Tactical Unit was formally established in 1999. In 2011, the Cudahy Tactical Unit initiated efforts to consolidate their tactical initiative with our neighboring community police departments. Today, the South Shore Joint Tactical Unit (SSJTU) is comprised of officers from Cudahy, South Milwaukee and St. Francis. The main purpose of the SSJTU remains consistent with our original tactical objectives, to provide an organized and trained response to situations, which are potentially dangerous and life-threatening, and to resolve those conflicts peacefully. Members of the SSJTU train together on a regular basis and are on call 24 hours a day. This unit is a voluntary assignment and is comprised of police officers, detectives and command officers. The unit routinely serves search warrants both within and outside of the City of Cudahy. SSJTU members receive significant training in an effort to satisfy the needs of our three communities.

In addition to the officers, which comprise the SSJTU, both of Cudahy Police Department's K-9's are members of the unit. Ezzo and Case routinely train with the unit and add their unique expertise to the abilities of the team.