

**MINUTES OF A MEETING OF THE BOARD OF PUBLIC WORKS OF THE CITY
OF CUDAHY, WI TO BE HELD AT THE CUDAHY MUNICIPAL BUILDING,
5050 SOUTH LAKE DRIVE, CUDAHY, WI ON
Monday, February 19, 2016 @ 5:30 PM**

ROLL CALL

The Meeting was called to order by Ald Litkowiec at 5:32 p.m. with the following answering “present” to roll call: Ald Hollenbeck, Mr. Lohr, & Mr. Clark & Mr. Magestro.

Also Present: DPW Director Mary Jo Lange, Finance Director, Bruce Schuknecht & DPW Superintendent Scott Rewolinski. Also present was Jill Castwicki from the Historical Society.

Proper open meeting statement was made at this time.

Approval of the Minutes: Motion made by Clark seconded by Lohr to approve the Minutes of the November 30, 2015 meeting. All voted in favor.

NEW BUSINESS

1. **Discussion & action regarding property owner appeals for charges relating to the disposal of e-waste during the collection of Spring Clean-up. Only appeals for the following properties can be heard as they have been received and noticed 2536 E. Belsar Avenue.** Motion made by Lohr to excuse fee(send refund) for e-waste charge for 2536 E. Belsar, seconded by Ald. Hollenbeck. All voted in favor.

2. **Discussion & action regarding the plowing & maintenance of the Historical Society parking lot located at KK & Plankinton.** Member Clark was asked to give some insight on the so called hand shake agreement regarding the plowing of the historical society parking lot. Clark stated that it was a “mayor” thing 20 years ago. The mayor at that time told DPW to do it – so they did it as part of their route. Lohr as why it was coming up now and Lange stated that she was unaware that the DPW was doing it after the reconstruction of the reconstruction of Plankinton & KK. The parking lot snow clearing was contracted out and it was never part of the contract. This year we had a change in personnel and it was not plowed. She stated that they received complaints from the historical society and from Samano’s restaurant that it was not plowed. Lange stated that she looked for a written agreement and found none. The only access to the City portion of the lot is through private property of which there is not agreement. So Lange stated that we are violating a number of codes and was told by the City attorney to work it out with the BPW. Lohr stated that he felt compelled to assist the Historical Society. Ald Hollenbeck stated that the Board cannot treat the Historical Society any differently than any other “non-profit”. The Board asked Jill Castwicki from the Historical Society about the use of the parking lot and asked her about Alt. # 2 which is requesting the extension of premise. She stated that she didn’t like it but understood the position of the City. Motion made by Magestro to accept Alt # 2 which requires the Historical Society to request an “extension of premise” or use of right of way and have our attorney draft the necessary paperwork. Motion seconded by Clark. Clark, Magestro & Hollenbeck voting yes, Clark voted No.

3. **Discussion & action regarding the appeal of sidewalk snow abatement charges at the following addresses: 5457 S. Lake Dr, 3330 E. College Avenue**
Lange told the Board that the owner of 5457 S. lake Dr called and asked if the Board could table his appeal since he was unable to attend the meeting. Clark made motion to deny the appeal to for the abatement charges from 5457 S. lake Dr., Magestro seconded. All voted in favor to deny. However the Board than reconsidered the motion since the individual called and could not make the meeting. Clark made a motion to amend the motion and it was seconded by Magestro. Lohr then made the motion to table the appeal from 5457 S. Lake Dr. until the next meeting, seconded by Hollenbeck. All voted in favor.

The second appeal by 3330 E. College was reviewed. The pictures showed that the sidewalk along College Avenue was not cleared the full width. Lohr made the motion to deny on the fact that the sidewalk was not cleared for the full width required by our code, seconded by Clark. All voted to deny the appeal.

4. **Discussion & recommendation for award of the 2016 Hazardous Sidewalk Replacement Project 2016-01 to Snorek Construction in the amount of \$ 879,939.** Lohr made motion to award, Hollenbeck seconded.
5. **Discussion & approval on the Drop Off Center operations for 2016. This does not include discussion on the fee structure. Discussion includes ticket purchase, safety, staffing and hours of operation.** There was much discussion on the topic. Lange told the Board that she needs direction regarding the operation of the Drop-Off center now before the Drop-Off opens up for the 2016 Season so that she can get the necessary information out. Lange stated that it is timely because there are some concerns regarding the health of the current Drop-Off attendant, concerns over safety by handling cash at a remote site, accountability, use by contractors and businesses. Lange stated that the original intent of the Drop-off was for extra garbage resulting when the City went to an automated cart collection. The intent was not to run a garbage dump for people who did not want to pay for a dumpster or for contractors and rental properties to get rid of their business generated waste. The City cannot handle the volume of waste that is being deposited at the Drop-Off site. Scott Rewolinski, DPW Superintendent stated that the material deposited in the dumpsters is building material and lots of furniture such as sofas and mattresses. It isn't extra garbage you find in the attic or garage. The dumpsters get filled within the first hour. In addition, we are finding that there are large housing developments such as the trailer park and rentals that do not provide the necessary amount of dumpsters needed for their complexes because of the cost and have their site managers take a pick-up truck load 3 to 4 times a week & use the drop off for \$10 a load. Lange presented 3 options. The first option kept the same fee structure but required all transaction to take place at City Hall and oversight would be done by DPW employees. The hours would be shortened. Customers would be checked to see if they are paying a recycling fee. The second option provided a contractor to run the drop-off site and charge whatever they wanted. The 3rd was to allow recycling customers to drop off yard waste free and only allow refuse drop off for Spring Clean-up tickets. Yard waste tickets even though it would be free would have to be obtained through the DPW so that a cross checks on whether they were recycling customers could be made. There would also be a limit of a max. 5 pick-up or trailer loads. This would limit customers who were residents but were

contractors to use the site to offset their business expense. Ald Hollenbeck did not like the inability to be able to purchase more refuse tickets. Member Clark stated that Spring Clean-up tickets gave them 2 free pick-up truck loads. That should be plenty. Finance Director Bruce Schuknecht asked to speak. He asked how it would be financed since the ticket sales pays for the Drop-Off. Lange stated that currently the fee only offsets the cost by about 30% so eliminating refuse disposal except for spring clean-up will save the City more than allowing people to drop off refuse with the current fee structure. Lange stated that it costs roughly \$80 to get rid of a pick-up truck load of rubbish. We are charging \$10. Many of the drop-off users are people managing apartments or are contractor's working out of their houses. This system will eliminate them from using the drop-off to subsidize their business. In addition, the savings from not having Spring Clean-up should offset the disposal from the spring clean-up tickets. Ald Hollenbeck stated that Spring Clean-up is on a trial basis. What if the Council decides to bring it back. Member Lohr stated that we would have to review Spring Clean-up and the Drop-off site operations again at that time. Motion made by Clark to approve Option C which provides free yard waste drop off and restricts refuse drop off to the 2- Spring clean-up tickets. Hours of the site would be reduced to Thursday from 3:00 to 7:00 and Saturday 8:30 to 1:00. Tickets would be obtained at City Hall and the limit would be 5 pick-up truck loads. Motion seconded by Magestro. Lohr, Clark & Magestro voting yes, Hollenbeck voting No. Member Lohr also asked if there could be a ticket for ½ for a 30 gallon container of yard waste, one for 2 – 30 gallon and 3 for a trailer or pick-up truck load. Lange stated that the half ticket would not work but we could do 1 ticket for a 30 gallon, 2- for a trunk load and 3 for a 4x8 trailer or pick-up truck.

6. **Review of the Department of Public Works annual report for 2015.** No Action Necessary
7. **Update on Projects:** Packard Avenue – downtown landscaping, Packard Avenue Sewer & Water Relay Project– Cudahy to Lunham, Kirkwood Ave Street Reconstruction – Grange to 500' n/o Mallory Ave, 2016 Hazardous Sidewalk Project, 3500 block Squire alley reconstruction, 3500 block of Squire parking lot reconstruction, Barnard Avenue street extension- Sweet Applewood Ln to Nicholson Ave.

Motion made by Lohr seconded by Clark to adjourn the meeting. All voted in favor.

Meeting adjourned at 7:39 p.m.