

**MINUTES OF A SPECIAL BOARD OF HEALTH MEETING OF THE CITY OF CUDAHY**

Held at the Municipal Building 5050 South Lake Drive, Cudahy, WI on Tuesday,

**November 11, 2014**

**ROLL CALL**

The meeting was called to order at 5:46 PM by Board Chair Carol Wantuch with the following members present: Dr. Sherman, Katie Gajeski, Crystal Silkwood, Patricia Borkowski and Neil White.

Absent and excused: Ald. Schissel and Dr. Shampo.

Absent: Lynn Damitz.

Also in attendance: Mayor John Hohenfeldt and City Attorney Paul Eberhardy.

**OPENING STATEMENT**

The proper opening statement was read.

**DISCUSSION**

City Attorney Paul Eberhardy explained to the board members that Wisconsin Public Health Statute 251.05 requires that the Board of Health shall: Develop public health policies and procedures for the community.

There had been some questions about the Board developing procedures since these are day-to-day operations done by health professionals within the department.

Attorney Eberhardy stated and the Health Officer confirmed that this **must** be the responsibility of the Board of Health.

Moved by Crystal Silkwood, seconded by Dr. Sherman that the Cudahy Board of Health use the current “HIPAA (Health Insurance Portability and Accountability) Policy and Procedure”.

Motion carried.

Moved by Dr. Sherman, seconded by Crystal Silkwood that the Cudahy Board of Health accept the Cudahy Health Department “Confidentiality Policy and Procedure” draft as presented.

Motion carried.

Moved by Crystal Silkwood, seconded by Patricia Borkowski that the Cudahy Board of Health accept the Cudahy Health Department “Registered Nurse Credentialing and Licensure Verification Policy and Procedure” draft as presented.

Motion carried.

Moved by Patricia Borkowski, seconded by Crystal Silkwood that the Cudahy Board of Health accept the Cudahy Health Department “Lead Poisoning Prevention and Control Policy and Procedure” draft as presented.

Motion carried.

Moved by Neal White, seconded by Dr. Sherman that the Cudahy Board of Health accept the Cudahy Health Department “Communicable Disease Outbreak Policy and Procedure” draft as presented.

Motion carried.

The Cudahy Board of Health members thanked Health Officer Gajeski for all of her efforts and hard work in the past four weeks.

**ADJOURN**

Moved by Crystal Silkwood, seconded by Dr. Sherman to adjourn 6:15 PM.

All voting in favor.

Respectively submitted,

*Neal White, Secretary*