

MINUTES OF A MEETING OF THE BOARD OF PUBLIC WORKS OF THE CITY
OF CUDAHY, WI TO BE HELD AT THE CUDAHY MUNICIPAL BUILDING,
5050 SOUTH LAKE DRIVE, CUDAHY, WI ON
Monday, November 30, 2015 @ 5:30 PM

ROLL CALL

The Meeting was called to order by Ald Litkowiec at 5:31p.m. with the following answering “present” to roll call: Ald Hollenbeck, Mr. Lohr, & Mr. Clark. Mr. Magestro was excused.

Also Present: DPW Director Mary Jo Lange, Finance Director, Bruce Schuknecht & DPW Superintendent Scott Rewolinski

Proper open meeting statement was made at this time.

Approval of the Minutes: Motion made by Lohr seconded by Clark to approve the Minutes of the October 26 2015 meeting. All voted in favor.

NEW BUSINESS

- 1. Discussion & approval of an engineering contract with CBC Engineers to design the Squire Avenue Parking lot.** Director Lange told the members that due to the current work load of the engineering staff, the staff was unable to provide engineering services for the design of the parking lot in the 3500 block of Packard Avenue. The City received a storm water grant for part of the reconstruction that requires the parking lot to be constructed by the end of 2016. The parking lot requires some unique storm water features of which the City has worked with CBC on in the past. They are currently under contract to do the design of the alley reconstruction in the 3500 block of Squire. The proposal to do the design and the storm water analysis by CBC is \$10,000. Lange stated that the money would come from a 2015 bond for “engineering services”. Motion made by Clark seconded by Lohr to approve the contract with CBC Engineers in an amount not to exceed \$10,000. All voted in favor.

- 2. Discussion & approval of a ten-year maintenance covenant between the City & MMSD regarding grant funded green infrastructure improvements on Packard Avenue.** Lange informed the members that MMSD is requiring the City to enter into a 10 year maintenance agreement for the use of grant money to construct green infrastructure. The grant money is obtained from sanitary sewer fees charged by MMSD to Cudahy sewer customers. The City then has to apply for a grant to install storm water green infrastructure. If the money is not used, MMSD takes the money and allows other communities to use Cudahy’s money to build green infrastructure in their communities. As part of using the money the applicant is required to agree to keep the infrastructure in place for at least ten years. Motion made by Lohr seconded by Hollenbeck to approve the ten-year maintenance agreement with MMSD for green infrastructure. All voted in favor.

3. **Discussion on amendments to the snow policy for 2015-2016. No Action Necessary**
4. **Discussion & approval of the storm water rate for 2015.** Director Lange went through a breakdown of projected storm utility cost for 2016. Lange stated that the operating expenses have decreased but the utility is still trying to pay off substantial debt from past borrows. Lange stated that the utility has not requested additional money in the 2016 borrow but with the past debt the expenses exceed projected revenues. Therefore a rate increase in the amount of \$94.00 per ERU is needed. Motion made by Lohr and seconded by Clark to increase the 2016 ERU rate for storm water to \$94.00 effective January 1, 2016. All voted in favor.
5. **Changes in personnel in the Department of Public Works (Just information)**

Motion made by Lohr seconded by Hollenbeck to adjourn the meeting. All voted in favor.

Meeting adjourned at 6:36 p.m.