

MINUTES OF THE BOARD OF HEALTH OF THE CITY OF CUDAHY
Held at the Municipal Building 5050 South Lake Drive, Cudahy, WI on Tuesday,
October 28, 2014

ROLL CALL

The meeting was called to order at 5:45 PM by Board Chair Carol Wantuch with the following members present: Ald. Schissel, Dr. Sherman, Dr. Shampo, Katie Gajeski, Crystal Silkwood, Patricia Borkowski and Neil White.

Absent: Lynn Damitz.

Also in attendance: Mayor John Hohenfeldt, Martin Zabkowicz and Sue Marten.

OPENING STATEMENT

The proper opening statement was read.

APPROVE MINUTES

Moved by Dr. Sherman, seconded by Ald. Schissel to approve the minutes of September 23rd, 2014 meeting.
All voting in favor.

Presentations

Environmental Health Specialist: Martin Zabkowicz

He works for a consortium consisting of the cities of Cudahy, South Milwaukee and St. Francis.

His role is inspecting food establishments, bars and rooming houses. Also, part of his responsibility is swimming pools, tattoo and body piercing ventures.

He explained that the State has a website that will provide a complete overview of programs licensed by the Environmental Health Specialists. Any citizen will be able to view all inspection reports. There will be a link to this site on the City of Cudahy soon.

A copy of the responsibilities and inspection procedures were provided to each Board Member.

Moved by Crystal Silkwood, seconded by Ald. Schissel to approve the Environmental Health Consortium.
All voting in favor.

Wisconsin Tobacco Prevention and Control Program: Sue Marten

Ms. Marten explained and showed the Board of Health E-cigarettes purchased in Cudahy. She informed us that presently there are no regulations on the manufacture and sale of these E-cigarettes that would protect consumers. Anyone over the age of 18 years is able to purchase and uses these products.

Literature pertaining to E-cigarettes was distributed to all Board Members.

The Board of Health will research and discuss this subject at the January, 2015 meeting.

Health Officer

Annual Reports

Health Officer, Katie Gajeski, has finished an annual report for the years 2011, 2012 and 2013. This report has not been submitted and needs to be prior to November 15, 2014.

She also explained that this annual report is an essential part of the 140 Review Process which will take place in December.

Carol Wantuch, Board Chair, requested that all Board Members review this report prior to the November meeting.

Mayor Hohenfeldt complimented Ms. Gajeski on doing such a fine job of preparing this report on very short notice.

Moved by Ald. Schissel, seconded by Dr. Sherman to approve the 2011, 2012 and 2013 annual report.
All voting in favor.

DPH Chapter 140 Review Process

This review will take place the week of December 15th, 2014. There may be an on-site by the State.

Board members were provided with a chart showing related statutes, required documentation and evidence. Ms. Gajeski explained requirements for Levels 1, 2 and 3. At the November review levels 1 and 2 will be evaluated.

The following Policy and Procedures were presented to the Board in written form:

- Health Insurance Portability and Accountability (HIPPA)
- Communicable Disease Outbreak
- Lead Poisoning Prevention and Control
- Confidentiality Policy and Procedure

There was considerable discussion of these Policies and Procedures. It was noted that there have been many changes in how the State proceeds and what they want to see in the 140 Review.

Also much was discussed on the Board needing to approve Policies and Procedure.

No Action taken at this Meeting.

Moved by Ald. Schissel, seconded by Dr. Shampo to accept the Health Officer's report.
All voting in favor.

OTHER BUSINESS

Discussion of E-cigarettes is to take place at the January, 2015 Board of Health monthly meeting.

Exploring changes in regards to car seat installations by possibly charging for this service.

Immunization is at 83% for the Immunization Grant.

A program for screening children using the Ages and Stages Questionnaires in daycares is being studied.

Patricia Borkowski informed the Board that St. Luke's South Shore will have a "Neighbor Night" on November 19th, 2014.

Dr. Sherman urged everyone to get a flu shot. It is the season and several cases have been noted.

Next Meeting

The next meeting will be on Tuesday, November 25th, 2014 at 5:45 PM.

ADJOURN

Moved by Dr. Shampo, seconded by Patricia Borkowski to adjourn 7:16 PM.
All voting in favor.

Respectively submitted,

Neal White, Secretary