

**MINUTES OF THE COMMUNITY DEVELOPMENT AUTHORITY OF THE CITY OF CUDAHY, HELD
AT THE CUDAHY MUNICIPAL BUILDING,
5050 S. LAKE DR., MILWAUKEE COUNTY, WI
Tuesday, October 25, 2016 @ 5:30 P.M.**

Roll Call

Chairman Ald. Jason Litkowiec called the meeting to order at 5:30 pm. The following members were present: Jeff Schlax, Joan Houlehen, Bob Grams, Ald. Randy Hollenbeck, Randy Pheifer, and Marty Van Hoof. Also present: Mayor John Hohenfeldt, Executive Director Brian Biernat, and Director of Public Works Mary Jo Lange.

Meeting Statement

The Chair read the Statement of Public Notice.

Minutes

Motion made by Grams, seconded by Hollenbeck, to approve the minutes of September 27, 2016 meeting.
Motion carried.

Old Business

1. None

New Business

2. Staff update regarding Penn Place development activity. No action taken.
3. Discussion and appropriate action regarding the staff recommendation to initiate a request for services to produce a traffic engineering study for the Penn Place corridor from East Layton Avenue to East Edgerton Avenue. Lange and Biernat discussed the necessity of procuring professional services to prepare reports and analyses for traffic impacts and design considerations resulting from development in the Penn Place District. Pheifer moved, seconded by Houlehen, approval of staff recommendation to secure proposals for the traffic study. On the roll call: Hollenbeck – aye, Houlehen – aye, Schlax – aye, Grams – aye, Litkowiec – aye, Van Hoof – aye, Pheifer – aye. Motion carried.
4. Discussion and appropriate action regarding the request from Judy Ebert to extend her letter of interest regarding the CDA-owned parcel at 4849 South Packard Avenue to February 24, 2017. Houlehen moved, seconded by Hollenbeck, approval of an extension of the letter of interest from Judy Ebert for an additional 90 days. On the roll call: Hollenbeck – aye, Houlehen – aye, Schlax – aye, Grams – aye, Litkowiec – aye, Van Hoof – aye, Pheifer – aye. Motion carried.
5. Discussion and appropriate action regarding the request submitted by Alex Ahmad, operator of City Lounge for the use of CDA-owned property at 4747 South Kingan Avenue for the 2017 planned event called City Limits Fest. Pheifer moved, seconded by Van Hoof, approval of the Alex Ahmad request for use of CDA-owned property for City Limits Fest 2017. On the roll call: Hollenbeck – aye, Houlehen – aye, Schlax – aye, Grams – aye, Litkowiec – abstain, Van Hoof – aye, Pheifer – aye. Motion carried.
6. Review and appropriate action regarding a proposed land division via certified survey map involving land in the Penn Place development district. Hollenbeck moved, seconded by Houlehen, recommendation of the certified survey map to the city plan commission and Common Council for approval. On the roll call: Hollenbeck – aye, Houlehen – aye, Schlax – aye, Grams – aye, Litkowiec – aye, Van Hoof – aye, Pheifer – aye. Motion carried.

Adjourn

Pheifer moved, seconded by Grams to adjourn. Motion carried.

Meeting ended at 6:03 p.m.

Next CDA meeting: November 22, 2016 @ 5:30p.m.

Respectfully submitted:

Brian F. Biernat
Executive Director