



<b>MINUTES</b> <b>OF</b> <b>BOARD OF HEALTH MEETING</b> <b>OF</b> <b>CITY OF CUDAHY</b>	Page 1 of 3	
	Meeting Date - <b>Tuesday:</b>	<b>January 27, 2015</b>
	Held at Health Department:	Library Room
	Address: Cudahy Municipal Building	
	5050 South Lake Drive Cudahy, WI 53110	

**ROLL CALL**

The meeting was called to order at 5:46 PM by Board Chair Carol Wantuch.

Board of Health Member Attendance	Present	Absent Excused	Absent
Patricia Borkowski		yes	
Lynn Damitz			yes
Katie Gajeski, Health Officer	yes		
Aldersperson Mary Schissel	yes		
Dr. Robert Shampo			yes
Dr. David Sherman, Medical Advisor	yes		
Crystal Silkwood, School Board Member	yes		
Carol Wantuch, Board Chair	yes		
Neal White, Secretary	yes		

**OPENING STATEMENT**

The proper opening statement was read.

**APPROVE MINUTES**

Moved by Mary Schissel, seconded by Dr. Sherman to approve the minutes of the November 25<sup>th</sup>, 2014 meeting.

Motion unanimously carried.

**HEALTH OFFICER'S REPORT**

140 Review

In December, a team from the Wisconsin Department of Health Services visited the Cudahy Health Department and reviewed the department's programs and operations. All health department members, Board Chair Carol Wantuch and Mayor John Hohenfeldt were present to explain and answer questions. The feeling is that this was a positive review and the results will be here in February. It is expected the department will remain a Level 3.

Secretary Retirement

Linda Lindsey, a long time secretary at the Cudahy Health Department, will retire as of June 30<sup>th</sup>, 2015. The Personnel Committee has been informed and a posting will be ready soon. The department would like to make this a Public Health Technician position. This would mean more health type responsibilities. Several avenues are being explored. It is hoped that the new person would be able to spend some time on the job with Linda to make for a smooth transition.

BOH Bimonthly Meetings

Moved by Dr. Sherman, seconded by Aldersperson Schissel that the Board of Health will meet bi-monthly or more often if deemed necessary by the Health Officer or the Board of Health Chair. This change is to begin immediately.

Motion carried.

Staff Presentation at Meetings

Each staff member will present on the programs and activities they facilitate to the Board of Health. Board of Health members will have an opportunity to ask questions and provide feedback for programs and activities.



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Tuberculosis (TB)

In December, the Cudahy Health Department was notified of an active TB case in an individual who works in Cudahy but resides in another community. The individual is an employee of ATI (previously Ladish). The Health Department conducted workplace investigation. A total of 30 employees were tested and all were negative at the first round of testing. A second round of testing will be conducted in February.

Ramsey Woods

The Cudahy Health Department has closed out the Norovirus outbreak at Ramsey Woods and submitted all required paperwork to the state. The Public Health Nurse Coordinator provided Ramsey Woods with updated manuals on the prevention and control of norovirus and respiratory outbreaks in long term care facilities. The manuals were reviewed with staff by the Public Health Nurse Coordination. Two attempts have been made to schedule further education at the facility. However, the facility has not yet responded.

Community Health Improvement

Cudahy Health Department submitted an application for the Community Health Improvement in Action on "Risky Alcohol Behavior." The Department was selected as a grantee and awarded \$2,200. Katie Gajeski, Health Officer and Annette Schmidt, Public Health Nurse Coordinator will collaborate to achieve the grant objectives. The funding will support the Substance Abuse and Mental Health Task Force.

Children's Health Alliance 2015 Mini Grant

Several stakeholders expressed concern over unmet oral health needs in the Cudahy community. The Health Department submitted a grant application to the Wisconsin Oral Health Coalition of Children's Health Alliance. The Health Department would facilitate an Oral Health summit where stakeholders could conduct an assessment of the problem, discuss root causes, and develop a draft oral health plan for the community. The Health Department will learn if their application was selected in February.

Healthiest Cudahy Collaboration

The Healthiest Cudahy Collaboration now has three Task Forces which address the top five health priorities as determined by the community. The Task Forces are: 1) Substance Abuse & Mental Health 2) Physical Activity & Nutrition and 3) Health Growth and Development. Each Task Force meets monthly and is facilitated by a Public Health Nurse. Task Force plans which outline goals, objectives and indicators for the next five years are being finalized.

Community Health Assessment & Community Health Improvement Plan

Every five years the Health Department is charged with conducting a Community Health Assessment and a Community Health Improvement Plan. While the health department has the privilege of developing these documents they are documents really belonging to the community. The finalized documents will be shared with the Board of Health at the next meeting.

Moved by Dr. Sherman, seconded by Alderperson Schissel to accept the Health Officer's report. Motion unanimously carried.



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### **OTHER BUSINESS**

Alderson Schissel has a concern about the State no longer notifying communities about incoming immigrants. It seems the contract that was in effect concerning this matter was not renewed. Aurora is going to take over this responsibility.

The Board of Health has concerns about the lack of direction over this matter and will send a letter to Karen McKeown expressing these concerns.

Dr. Sherman expressed that he would like the Board of Health to send a letter to elected officials in Madison informing them that electronic cigarettes should be banned from being used indoors.

### **NEXT MEETING**

The next meeting will be on Tuesday, March 24<sup>th</sup>, 2015 at 5:45 PM.

### **ADJOURN**

Moved by Alderson Schissel, seconded by Dr. Sherman to adjourn at 6:45 PM.

Motion unanimously carried.

Respectfully submitted,

*Neal White*

Neal White, Secretary